The City of Trenton seeks to fill the following position:

**PURCHASING AGENT**  
**Salary Range:** $86,811 - $112,796

The City of Trenton is seeking a Qualified Purchasing Agent who has all the necessary certifications as deemed by N.J.S.A. 40A:11-9 and N.J.A.C. 5:34-5.1. This position involves organizing, planning and directing the Purchasing Division. It will require establishing and developing accepted purchasing methods and record in accord with prescribed laws, rules, regulations, standards, policies, and procedures of the State of NJ.

This position requires graduation from an accredited college or university with a Bachelor’s degree. In addition, the position requires five (5) years of experience in the writing of purchase specifications and in the purchase of equipment, materials, and supplies on a large scale.

We offer an excellent municipal compensation and benefits package. Applicants will be required to establish City of Trenton residency.

The City of Trenton is an equal opportunity employer as pursuant to the requirements of P.L. 1975, C. 127 (NJAC 17:27).

Qualified applicants should send a cover letter, resume, salary history and references to: Lori Gallon, Analyst, City of Trenton, Department of Administration, Division of Personnel, 319 East State Street, Trenton, NJ 08618. Electronic submissions to lgallon@trentonnj.org. Deadline June 30, 2012.