

Trenton/Mercer Continuum of Care Executive Committee Meeting Minutes

April 24, 2017

2:00 pm

Attendees: Jay Everett – Monarch, Joanne Locke-MATEH, Marygrace Billek- MCHS, Kim McNear - Anchor House, Virgin Velez- MC-One Stop, Mary Gay Abbott-Young-RMOT, Jackie Edwards-Catholic Charities, Audrey Walker- THA, Leckington, Mark – COTH&ED,

Absent: Joyce Campbell – TASK, Paulina Goldman – Lifeties Inc., Jeff Mascoll – MCBOS, Vernett Sherrill-COTH&HS

Agenda Topics	Discussion/Narrative	Action
Meeting Called to Order		Marygrace Billek called to meeting to order at 2:05 pm.
Review and Approval of February 27, 2017 Minutes		Jackie Edwards - made motion to approve; Kim McNear - Seconded; All in favor.
Review of Mission Statement		See Bottom of Agenda
Data Review-Emergency Shelter Data Update	<p>-Discussed the importance and flow of data committee meeting and reviewing data consistently.</p> <p>-Joanne provided the committee with an overview of the 2016 Emergency Shelter Profile Report. Discussed how the data is analyzed using shelter stays from 2012 to 2016.</p>	
NAEH Family and Youth Homelessness Conference Highlights Continued	<p>Vernett further shared that HUD is confident that it is in a stable position and have support on both sides – specifically for the SNAPS, which is the program that funds CoCs. The need for advocacy was emphasized. USIACH sun downs in the fall, so we need to write our legislators to advocate to keep its doors open. HUD looking at coordinated assessments from a system approach (e.g. policies and procedures, feedback from people with lived experience, etc.). The CoC should do some outreach and advocacy in a very bipartisan way.</p>	
Bylaws Subcommittee-Update	<p>-Initial meeting held. An update of the proposed changes shared with the committee. Consensus of the committee is that 75% attendance in a 1 year period is good practice. Jackie E. wondered if membership representation on the Exec. Committee is being reviewed. An update will be provided to members once the subcommittee completes the review.</p>	

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HUD/CoC Update	<p>Grant Inventory Worksheet (GIW) is here and due on 5/4 – list of all CoC funded projects, which determines the renewal demand and the CoC’s ask of HUD.</p> <p>Housing Inventory Update – Due by May 1st.</p> <p>NOFA expected in June-Vernett ensuring consolidation requests have been confirmed. The City holding a contracts meeting on April 27th.</p>	
Penn Reach Update	Penn Reach’s contract with DCF is not being renewed. Anchor House has been selected to manage the 20 vouchers for the YARH program.	
Youth Homelessness Update	<p>Luther Owens presented a template of a logic model and assisted the group in filling it out. This will help provide direction to the group and document how we systematically work as a committee and provide a description of what and how we do it. The group agreed that it would be helpful to capture all the work that is occurring and a way to reference what interventions are occurring.</p> <p>Luther displayed the logic model and the group brainstormed on the following content areas: mission/vision; target population 18-24; key resources; activities and outputs.</p>	
Other Business/Announcements	Kim McNear shared that Andrew Palermo, Program Director at Valley Youth House came to Anchor House to discuss their Rapid Rehousing program on Wed. April 12 th . Many ideas gleaned from the presentation.	
Meeting Adjournment		Meeting adjourned at 3:22pm.

Respectfully submitted, DuEwa Dickson, MPA, MC Department of Human Services May 5, 2017