

Trenton/Mercer Continuum of Care Executive Committee Meeting Minutes

January 30, 2017

2:00 pm

Attendees: Jay Everett – Monarch, Joanne Locke-MATEH, Vernett Sherrill-COTH&HS, Marygrace Billek- MCHS, Kim McNear - Anchor House, Paulina Goldman – Lifeties Inc., Virgin Velez- MC-One Stop, Mary Gay Abbott-Young-RMOT, Jackie Edwards-Catholic Charities, Joyce Campbell – TASK, Audrey Walker- THA, Leckington, Mark – COTH&ED

Absent: Jeff Mascoll - MCBOSS

Agenda Topics	Discussion/Narrative	Action
Meeting Called to Order		Marygrace Billek called to meeting to order at 2:09 pm.
Review and Approval of October 31, 2016 Minutes		Joyce Campbell - made motion to approve minutes with amendments; Jackie Edwards - Seconded; All in Favor
Welcome of New Executive Committee Members	Marygrace Billek welcomed new members and everyone introduced themselves.	
Review of Mission Statement	See Bottom of Agenda	Marygrace recited the mission statement and provided a brief overview of the Trenton/Mercer CoC, including committees, application process (NOFA), etc. Bylaws to be sent to new members. Mary Gay Abbott-Young suggested the formation of a committee to look at the bylaws periodically and stated she is happy to serve.
Point-in-Time Count	Occurred on 1/25/17 from 12am to 11:59pm. Training held the day before at the Rescue Mission. There were 50 volunteers and five teams. The City of Trenton, Rescue Mission, Anchor House, Oaks Integrated, and Catholic Charities provided vans for the day. Anchor House took a big lead with teams thanks to Ben Thornton, Director of Outreach Service. Monarch Housing conducting an analysis of the data collected. Waiting on the input of surveys to be completed for deduplication of data. TCNJ Bonner students entering the collected data. Mary Gay and Kim provide updates on their agency's team surveys. Vernett shared that there was more emphasis on counting youth this year.	

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System Performance Report	Jay Everett provided an update in HMIS metrics. A handout was disseminated and Jay explained the increase or decrease of metric percentages for each category. During the discussion about the formula performance report that is submitted to HUD, Marygrace discussed the change in how emergency assistance is provided in New Jersey effective August 2016. Marygrace further shared how the change in EA has impacted the system. Mary Gay spoke about the lack of reimbursement for singles and the fact that no means test exists. Marygrace informed the committee that Social Services for the Homeless funding (SSH) pays for motel/hotel placement through the Homeless Prevention program administered by MCBOS.	
HUD/CoC Update Vernett Sherrill	<p>Status FY16 CoC Program – Per Vernett, HUD does not expect any changes in the awards. The field office is attending training this week to prepare for grant agreements. There’s a positive change at the field office – bulk processing of issues and conditions. Grant agreements to follow. Several contracts expire soon and the new grant agreements have not been sent. As it relates to unexpended fund options, HUD was advised that our CoC has developed strategies to repurpose funds.</p> <p>Housing Inventory - Reviewed Housing Options Chart; this lists the current inventory of available housing (vouchers and units). Will be reviewed monthly. Goal is to match these openings with the people identified through coordinated assessment.</p>	
Coordinated Entry & Assessment Services (CEAS) Center	Escher Street SRO; CEAS system will be screening eligible applicants for the Escher Street openings expected in February. Screening also being conducted on current PSH participants to determine eligibility for Move-Up strategy out of PSH into PH.	
Penn Reach CoC HMIS Request		Committee requesting more information from Penn Reach.
Youth Homelessness	Committee meetings being held monthly; Goal to continue to identify youth-focused services;.	

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Other Business/Announcements	<ul style="list-style-type: none"> • Mary Gay Abbott Young requested subcommittee be formed to review CoC By-Laws; Joyce Campbell volunteered to chair; CoC chair will coordinate the meeting. • Request made to include Organization name next to the Project name in funding chart. • Feb 23rd, 2017 – Rider University Focus Group on Non-Profit Funding Models; Contact Paulina Goldman for more info. 	
Meeting Adjournment		Meeting adjourned at 3:50pm.

Respectfully submitted, DuEwa Dickson, MPA, MC Department of Human Services February 27, 2017