

RESOLUTION

No. 13-361

Date of Adoption JUN 20 2013

Approved as to Form and Legality

Factual content certified by

Clayton M. Comasa
City Attorney

[Signature]
DEPARTMENT OF RECREATION, NATURAL
RESOURCES & CULTURE

Councilman /woman

presents the following Resolution:

RESOLUTION ACCEPTING PROPOSAL AND AWARDING CONTRACT THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET. SEQ. TO BROWNFIELD REDEVELOPMENT SOLUTIONS, INC, P.O. BOX 107, CAMDEN, NEW JERSEY 08102 FOR PROFESSIONAL PLANNING, PROJECT MANAGEMENT AND CONSULTING SERVICES FOR THE CITY OF TRENTON, DEPARTMENT OF RECREATION, NATURAL RESOURCES & CULTURE FOR A PERIOD OF ONE YEAR IN THE AMOUNT NOT TO EXCEED \$149,760.00 – RFP2013-13

WHEREAS, six (6) proposals were received on April 23, 2013 for Professional Planning, Project Management and Consulting Services for the City of Trenton, Department of Recreation, Natural Resources & Culture; and

WHEREAS, a notice for a request for proposals regarding the above services was placed on the City's Website on March 27, 2013 and the proposals were opened in the Division of Purchasing Office at 11:00 am on April 23, 2013; and

WHEREAS, the evaluation committee has recommended that the contract be awarded to Brownfield Redevelopment Solutions, Inc., P.O. Box 107, Camden New Jersey 08102 for a period of one year; and

WHEREAS, funds in an amount not to exceed \$149,760.00 have been certified to be available in the following account numbers: C-04-07-70-102E-00 \$26,400.00, C-04-08-70-079E-001 \$3,840.00, C-04-07-70-028B-000 \$5,760.00, C-04-07-70-102E-003 \$28,800.00, C-04-07-70-028A-000 \$5,760.00, C-04-08-70-079E-004 \$21,153.90, C-04-06-70-086E-007 \$3,840.00, C-04-03-70-094L-000 \$24,000.00 and T-25-11-70-7000-290 \$30,206.00, the term shall be for a period of one year; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contracts itself must be available for public inspection.

NOW, THEREFORE IT BE RESOLVED, by the City Council of Trenton, as follows:

1. The Mayor is hereby authorized to enter into a contract with Brownfield Redevelopment Solutions, Inc, for Professional Planning, Project Management and Consulting Services for the City of Trenton, Department of Recreation, Natural Resources & Culture.
2. This contract is awarded pursuant to the authority set forth in the Local Public Contracts Laws at N.J.S.A.40A:11-4.1.
3. A notice of this action shall be printed once in the official newspaper for the City of Trenton and the Resolution and contract shall remain on file in the City Clerk's Office.

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
BETHEA	✓				MCBRIDE	✓				HOLLY WARD	✓			
CALDWELL WILSON	✓				MUSCHAL	✓								
CHESTER	✓				REYNOLDS JACKSON	✓								

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on

JUN 20 2013

[Signature]
President of Council

[Signature]
City Clerk

Please attach any evaluation memoranda or evaluation forms used to evaluate the vendors.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Tony K. Maul

Date 5/16/13

Mayor's Signature

Ann E. Hutchins

Date 5/24/13

Business Administrator/Manager Signature

The Chief Financial Officer affirms that there is adequate funding available for this personnel action. Capital & CDBG Funding Source for this action

Jane Schoenhaar
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date _____

Certifying Officer

For LGS use only:

() Approved

() Denied

_____ Date _____

Director or Designee,

Division of Local Government Services

Number Assigned _____

PROFESSIONAL SERVICES CONTRACT
RFP # 2013-13
RESOLUTION #13-361

THIS CONTRACT, made this 21st day of June 2013 by and between the City of Trenton, a municipal corporation of the State of New Jersey, hereinafter known as the "City" and **BROWNFIELD REDEVELOPMENT SOLUTIONS INCORPORATED, P.O. BOX 107, CAMDEN, NEW JERSEY 08102 ("CONTRACTOR")**.

WHEREAS, the City has need for Professional Planning Project Management and Consulting Services for the City of Trenton Department of Recreation, Natural Resources and Culture.

WHEREAS, Contractor agrees to perform **PROFESSIONAL CONSULTING SERVICES** in terms and conditions as set forth hereinafter, and the City being agreeable thereto;

NOW THEREFORE, the parties hereto mutually agree as follows:

1. **PROFESSIONAL SERVICES:** The City agrees to retain Brownfield Redevelopment Solutions, Inc., P.O. Box 107, Camden, NJ 08102 hereinafter set forth at the request of and under the general supervision of the City of Trenton, Department of Recreation, Natural Resources and Culture.

2. **SCOPE OF SERVICES:** The contractor warrants that the representations made by it regarding its ability and skill level to carry out these services are true. Contractor shall, in a good, professional and workmanlike manner, in conformity with the responsibilities, demands and ethics of their profession, perform all reasonable and necessary services as described as follows:
 - To provide Professional Planning Project Management and Consulting Services

DURATION OF THE CONTRACT: This contract shall remain in full force effective beginning June 21, 2013 until June 20, 2014 in the amount not to exceed \$149,760.00.

3. **COMPENSATION:**

(a) All work performed by Contractor according to the attached scope of services shall not exceed at the rates listed in the proposal.

(b) Contractor shall submit monthly bills complete with appropriate support documentation to justify said billing;

(c) In no event during the terms of this Contract, Contractor's billings shall hereunder exceed the amount set forth in Resolution No. 13-361 is incorporated herein by reference. In the event Contractor anticipates exceeding the aforesaid contract amount, the Independent Contractor, shall give prior written notice to the City of Trenton, Department of Recreation, Natural Resources & Culture approximately billing cycle in which the contract amount is expected to be exhausted.

4. **STATUS OF CONTRACTOR:** It is expressly understood by and between the parties hereto that the status of the Contractor retained to carry out the services set forth in this agreement is that of an Independent Contractor. It is further understood by and between the parties that is not intended nor shall it be construed, that the contractor is an agent, employee, or officer of the City of Trenton.

5. **NOTICES:** Any notices required to be delivered to either party pursuant to this Contract shall be in writing to their respective addresses. The parties shall be responsible for notifying each other of any change of address.

6. **INTEGRATION:** This contract constitutes the entire agreement between the parties and any representation that may have been made prior to the execution of this Contract are nonbonding, void, and of no effect and neither party has relied on any such prior representations in entering into this Contract.

7. **ENFORCEABILITY:** If any term or condition of this Contract or its application to any party or circumstances shall be deemed invalid or unenforceable, the remainder of the Contract and its application to other parties and circumstances shall be affected.

8. **GOVERNING LAW:** This Contract shall be governed by the laws of the State of New Jersey.

10. **MISCELLANEOUS PROVISIONS:**

Contractor, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional or sexual orientation, disability or nationality . Contractor will take affirmative action to ensure that such applicants are recruited and employed and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional, gender identity or expression, sexual orientation. Such action shall include, but is not limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

Contractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional or sexual orientation.

Contractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the American with Disabilities Act.

Contractor, where applicable, agrees to attempt to schedule minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2, amended and supplemented from time to time.

Contractor, where applicable, agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional, sexual orientation, disability or nationality and that it will discontinue the use of

any recruitment agency which engages in direct or indirect discriminatory practices.

Contractor, where applicable, agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional, sexual orientation, disability or nationality and conform to the applicable employment goals, consistent with statutes and court decisions of the State of New Jersey, and applicable Federal law and Federal court decisions.

Contractor, where applicable, shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

Contractor, shall submit along with the signed contract one of the following as evidence of compliance with N.J.A.C. 17:27:

1. Appropriate evidence that the Independent contractor is operating under an existing Federally approved or sanctioned affirmative action program.
2. A certificate of employee information report approval issued in accordance with N.J.A.C. 17:27-4.
3. An initial employee information report (Form AA#302) provided by the Affirmative Action Office and completed by the contractor in accordance with N.J.A.C. 17:27-4

Seah Yasenchal 6/28/13
Brownfield Redevelopment Solutions, Inc.,
P.O. Box 107
Camden, NJ 08102

Seal

Attest:

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals
the day and year above written.

ATTEST:

CITY OF TRENTON

Leona Baylor
LEONA BAYLOR
CITY CLERK

Tony F. Mack
HONORABLE TONY F. MACK
MAYOR