

Trenton/Mercer Continuum of Care Executive Committee Meeting Minutes

April 25, 2016

2:00 pm

**Attendees:** Audrey Walker- THA, Virgin Velez- MC-One Stop, Barbara Buckley- MCBOSS, Marygrace Billek- MC, Frank Cirillo-MATEH, Mary Gay Abbott-Young-RMT, Jay Everett – Monarch, Greg Paulson, Trenton Health Team, Brenda Whitaker -Homefront, Dennis MiCai-TASK, Jackie Edwards-Catholic Charities, Vernett Sherrill-COT

**Absent:**

Agenda Topics	Discussion/Narrative	Action
Meeting Called to Order		Marygrace Billek called to meeting to order at 2:10 pm.
Review and Approval of March 2016 Minutes.		<b>Virgen Velez-</b> made motion to move minutes; <b>Brenda Whittaker-</b> Seconded; <b>All in Favor</b>
<b>Review of Mission Statement</b>	The Trenton/Mercer Continuum of Care works to ensure that people who experience homelessness or are at imminent risk of homelessness will have access to community and system resources to resolve their immediate housing crisis and facilitate their transition from homelessness to stability in permanent housing as rapidly as possible. The CoC is charged with overseeing the annual application process to HUD. It provides a forum for analysis and discussion of emerging needs, development of program standards, assessment of progress toward ending homelessness and identification and coordination of other sources of funding.	Members read quietly.
<b>HUD/CoC Update</b>	<b>On-site Project Monitoring</b> – Visits scheduled for the week of 4/25/16 with Oaks, Catholic Charities, Helping Arms and HomeFront. <b>Housing Inventory Chart</b> – Monarch has received everyone’s data. The HIC will be submitted in conjunction with PIT – due by 5/2/16. The HIC looks great and shows the community is improving. Issue with HUD relating to the entity’s sub-recipient status. City of Trenton working to resolve the issue with HUD and will communicate with HomeFront (as suggested by Mary Gay) to inform of all pertinent details.	Vernett Sherrill and Jay Everett

Agenda Topics	Discussion/Narrative	Action
<b>HUD/CoC Update</b>	<p><b>HomeFront contd.</b> - Marygrace also suggested trying to resolve the issue via conference call – Jay concurred. Vernett asked members to keep this discussion confidential.</p> <p><b>FY2016 Program Registration</b> – Released on Friday, April 23<sup>rd</sup> at 5:15pm. HUD is confirming our interest in receiving the award and becoming a UFA.</p> <p><b>FY2016 NOI for New Projects</b> – Anticipating release the 1<sup>st</sup> week of May. Scope of Service selected is Rapid Rehousing, since we have the ability to use the funds for all demographics.</p>	Vernett Sherrill and Jay Everett
<b>Bylaws Update</b>	<p>Discussion ensued regarding proposed changes. Explanations provided about the reasons for the revisions. Members agreed that it is good to look at the document periodically and diligently to determine who needs to be included. Jay Everett apprised the committee that a homeless or formerly homeless person should be sought to participate as required by HUD. Final draft with proposed changes will be brought back to committee for approval and shared with Full Body CoC.</p>	
<b>DCA Chronically Homeless Vouchers</b>	<p>Informed committee of the meeting held with interested members from the community at noon. Lots of ideas shared related to re-entry and medically fragile population.</p>	
<b>VOA Letter of Support</b>	<p>Committee agreed that another letter needs to be submitted that aligns with the needs of the community. Vernett reminded committee that VOA was funded a few years ago and they walked away from our community (Escher St.)</p>	Marygrace will call VOA to advise to resubmit LOS. Will also provide information on re-entry from HMIS.
<b>Coordinated Entry &amp; Assessment Services (CEAS)</b>	<p>Conversation ensued about restructuring to determine if it should be a single point of entry. Retreat will be held on April 27<sup>th</sup>.</p>	
<b>HOPE Committee Report</b>	<p>Update tabled until next meeting.</p>	
<b>Youth Homeless Committee Report</b>	<p>Update tabled until next meeting</p>	
<b>Other Business</b>	<p>Tabled until next meeting</p>	
<b>Meeting Adjournment</b>		Marygrace Billek adjourned meeting at 4:15pm. All in favor.

Respectfully submitted,  
 DuEwa Dickson, CSW  
 Department of Human Services

September 2, 2016