

# Trenton/Mercer Continuum of Care Data Committee Meeting Agenda

Tuesday, February 16th, 2016

1. Welcome
2. Review Minutes from January 2016 meeting
3. System Performance Report
4. UDE's and Supportive Services Delivery Report
5. New Business

Next Meeting: March 15, 2016



Trenton/Mercer CoC  
Data Committee Meeting Minutes  
Tuesday, February 16, 2016

- 1. Welcome and Introductions** – Marygrace Billek called the meeting to order at 2:17 pm.
- 2. Review January 19, 2016 Meeting Minutes** – Motion to approve minutes by Sandy Tagliaferri; Seconded by Susan DiPaolo; All in Favor with no corrections.
- 3. System Performance Report**
  - Per Erin L.H., there's a push for individual agencies to have the ability to run its own reports.
  - Foothold will revise and give CoC's the option to look at CoC and ESG funded programs. Foothold will remove indicators that don't serve a purpose for this report.
  - The HMIS team invites all feedback and truly wants to ensure the report is useful to everyone.
  - Measures 1-7 of the report were reviewed and discussed. It is important to update income for any changes in HMIS. Permission available to send a reminder about updates when the anniversary is approaching. **Measure 6** is missing because it is not applicable to any CoC in the State.
  - HMIS data collection for the shelter will take place a week later to give people time to put all the data into HMIS.
- 4. Universal Data Elements (UDE's) and Supportive Services Delivery Report**
  - Notices sent to members from Vanessa of HMIS. Members encouraged to review and run reports to ensure data quality is accurate.
  - Clarification was needed on what report to run and Erin advised members to run the Foothold UDEU3 report, which can be modified as needed.
- 5. New Business**
  - Vernet S. announced that the AHAR info was received from HUD. All cells were acceptable and classified as usable. Everyone was thanked for their efforts.
  - There is a new data element related to chronically homeless that references entering from street, length of stay, etc.
    - o Run reports effective 10/1/15
  - Per Erin H.L., some of the new concerns will be incorporated in trainings.

- HUD is possibly trying to put the HIC out of HMIS.
- Complete all questions related to residence units.
- System Administrators encouraged to scrutinize agency beds for accuracy.
- NJHMFA working on refining this internally.

**Meeting Adjourned at 3pm**