

Landmarks Minutes
January 13, 2016

Present: Ms. Carol Rogers
Mr. Tom Phillips
Ms. Jennifer Brown Leynes
Mr. John Hatch
Ms. Elise Haremski
Mr. Marc Leckington

Staff: Ms. Lori Caughman, Assistant City Attorney
Mr. Douglas M. Hughes Urban Renewal Supervisor

- I. Call to Order
Ms. Carol Rogers, Chairperson, called the meeting to order.
- II. Sunshine Law Compliance
Ms. Carol Rogers inquired if the Sunshine Law had been complied with. Mr. Hughes answered to the affirmative.
- III. Reading of Minutes
A motion was made to table the reading of the minutes for December 10, 2015
- IV. Restoration Proposals

The Landmarks Commission memorialized work previous undertaken through administrative approval. This approval consisted of repairing damage columns on the third floor balcony at 330 Hamilton Avenue. Mr. Phillips made a motion to approve. Mr. Hatch seconded the motion. All were in favor

- Ewing-Carroll-Southard Historic District
98 Carroll Street
Mary Gay Abbott
Install an elevator in the alleyway

Mr. Hughes presented the case at 98 Carroll Street to install an elevator in the alleyway at the Rescue Mission site.

Mr. Hatch made a motion to approve the restoration permit as presented. This motion was seconded by Ms. Brown. The applicant will explore several finishes to determine if the exterior portion will be done in brick or stucco choosing a color to correspond with the brick color. The remaining members were all in favor.

- Berkeley Square Historic District
917 West State Street
Virginia Jones
Replace rotted wood on front porch deck

Mr. Hughes presented the case at 917 West State Street to replace rotted wood on second floor deck, replace damage cedar shingles and paint to match existing color scheme.

Mr. Phillips made a motion to approve the restoration permit as presented. This motion was seconded by John Hatch. If additional work is required the contractor will contact Mr. Hughes to explore historic photos for an accurate detail of the second floor deck. The remaining members were all in favor.

Berkeley Square Historic District
938 West State Street
Dayton Stewart
Repair soffit fascia & crown molding

Mr. Hughes presented the case at 938 West State Street to repair soffit fascia and crown molding also including front porch ceiling repair. If additional work is required the contractor will present it to the Landmarks Board for approval. Mr. Hughes will also provide historic photos for an accurate detail of the appropriate trim.

Mr. Phillips made a motion to approve the restoration permit as presented. This motion was seconded by Mr. Hatch. The remaining members were all in favor.

V. Public Comment
No public comments

VI. Old Business

Mr. Hughes stated that 255 Mercer Street will reappear before the Commission to present their case in reference to the work being proposed. Members of the Commission will do a site visit prior to the meeting being held in February 2016.

Commission members were concern about 330 Hamilton Avenue with respect to converting this single family unit into a multi dwelling. Members of the Commission may attend the next zoning meeting to address their concerns.

Mr. Hughes stated that a stop work order was put in place on 325 Market Street for work being done without a Landmarks permit.

Three landmarks cases are scheduled for municipal court for being in violation of working being performed without proper permits being issued.

VII. New Business

Ms. Rogers indicated that she would like to discuss having a Historic Preservation Celebration this year.

VIII. Adjournment

Ms. Rogers made a motion to adjourn. Mr. Hatch seconded the motion. All were in favor.

Respectfully Submitted

Douglas M. Hughes
Urban Renewal Supervisor