

City of Trenton

PLANNING BOARD

Conference Session and Public Hearing

(Thursday) January 27, 2021

6PM

VIRTUAL MEETING – MS TEAMS

PUBLIC NOTICE OF VIRTUAL MEETING

In accordance with N.J.S.A. 10:4-12, the “Open Public Meetings Act” you are hereby notified of a virtual meeting of the Trenton Planning Board.

ADVISORIES

This meeting will be conducted by electronic means in accordance with the “Senator Byron M. Baer Open Public Meetings Act” of 2020, which explicitly permits a public body to conduct a meeting electronically during a state of emergency. Governor Murphy issued Executive Orders 103 and 107 declaring a “Public Health Emergency and State of Emergency” and directing residents to quarantine and practice social distancing.

Virtual Meeting Access Instructions

The City of Trenton Planning Board is utilizing Microsoft Teams service to conduct regular meetings in compliance with the New Jersey Open Meetings Act.

Join Our Meeting

You can participate in the meeting in Desktops or through a Telephone conference call in. Only participants with a web camera will be able to testify on cases.

PC Login Steps

1. Go onto the City of Trenton website at <https://trentonnj.org>
2. Select the Board or Commission page for the meeting you are looking to join.
3. Once there, you will find a link to the City of Trenton Microsoft Teams public meeting for the Board or Commission of your interest.
 - a. *We would like to recommend that you turn off your video feed to ensure video feeds of Board/Commission members and presenters’ stream smoothly.*
 - b. *All microphones of public users will be muted, except during the public comment portion of each agenda item.*
4. The meeting can also be accessed directly at the url:
https://teams.microsoft.com/dl/launcher/launcher.html?url=%2f%20%2fmeetup-join%2f19%3ameeting_YWE4MzRmMDAtOTQ4ZC00ZjBjLTlkNzQtNmIYNjkYmMyOTRj%40thread.v2%2f0%3fcontxt%3d%257b%2522Tid%2522%253a%2522f86c5221-bbd6-4070-b193-55d36a0de932%2522%252c%2522Oid%2522%253a%2522001a9d24-1532-4fb4-9bde-b761bed214fa%2522%257d%26anon%3dtrue&type=meetup-join&deeplinkId=8c92bea8-0509-4e28-9812-2f92a549aa62&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

The Conference ID is 412 046 968#

To listen in on the Telephone

1. Call the listed phone 609-453-2732 and enter the conference ID number
2. After that, you will be put into a lobby where the public meeting moderator will get you into the meeting.

AGENDA

- **CONFERENCE** **6:00 P.M.**
 - Organizational Board Development
 - Chair and Vice-Chair Votes
 - Board Member Terms
 - Recording Secretary
 - Correspondence Secretary
 - Approval of Minutes
 - Memorialization of Resolution(s)
 - Announcements
 - Approval of 2022 Meeting Calendar
 - Official Newspaper(s)
 - Subcommittees (if any)
 - 2022 Board Training
 - Annual Report (2021)
 - Presentation: 2022 Year in Preview
 - Planning Board To Do List

- **PUBLIC HEARING:**

- Item #1**

- 21-P-236NC: 236 North Clinton Avenue- TRENTON NJ**

- Applicant/Owner seeks preliminary and final major site plan approval, (c) bulk variance for side yard, rear yard, and maximum lot coverage, and waivers for various requirements for site plan. The applicant seeks to construct a first-floor restaurant along with a second-floor residential apartment. The Site is located in the Mixed-Use Zoning District and in the North Clinton Redevelopment Planning Area with a zoning of Business B/Residential B; Location 236 North Clinton Avenue; City Tax Map: Block(s) 1602, Lot(s) 31; Applicant: Aaron Johnson, 63 Equestrian Drive, Burlington, NJ 08016.

- Item #2**

- Trenton Complete Streets Ordinance**

- In July, the Delaware Valley Regional Planning Commission completed work on the Trenton Complete Streets Design Handbook. A presentation was made to Planning Board overviewing the contents of the Design Handbook. Planning staff has now worked with members of the Trenton Complete Streets Working Group to draft an ordinance implementing the Design Handbook. The Trenton Planning Board will review the draft ordinance and consider whether to refer and endorse this ordinance to City Council.

**PLANNING BOARD PUBLIC HEARINGS
2022 CALENDAR**

The City of Trenton Planning Board regularly meets on the second (2nd) and fourth (4th) Thursdays of each month. Public Hearings are scheduled for 6:00 P.M. This meeting will be conducted by electronic means in accordance with the “Senator Byron M. Baer Open Public Meetings Act” of 2020, which explicitly permits a public body to conduct a meeting electronically during a state of emergency. Governor Murphy issued Executive Orders 103 and 107 declaring a “Public Health Emergency and State of Emergency” and directing residents to quarantine and practice social distancing.

<u>MONTH</u>	<u>FIRST MEETING</u>	<u>SECOND MEETING</u>
January	13(Organizational Mtg.)	27
February	10	24
March	10	24
April	14	28
May	12	26
June	9	23
July	14	28
August	11	25
September	8	22
October	13	27
November	10	*21 (Monday)
December	8	*19 (Monday)
**JANUARY-2023	12	26

***Due to holiday, not scheduled on a Thursday**
**** for the first two meetings in January 2023**

This is the annual notice of the 2022 Calendar of the City of Trenton Planning Board advertised in accordance with the New Jersey Open Public Meetings Law (NJSA 10:4-6 to 10:4-21) which establishes the right of all citizens to have adequate notice of all public meetings and the right to attend meetings at which any business affecting the public is discussed and acted upon.

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**ARTICLE
COMPLETE AND GREEN STREETS**

[Adopted ____ by Ord. No. ____]

I. Creation.

The City Council of the City of Trenton, County of Mercer, and State of New Jersey created the Complete and Green Streets Policy by way of Resolution _____ on _____, hereby established as *Chapter __, Article __.*

II. Complete and Green Streets Policy.

1. **Policy.** The City of Trenton shall develop an integrated and connected multimodal transportation system of Complete and Green Streets that serves all neighborhoods and populations. Towards this end:
 - a. All transportation projects shall create Complete and Green Streets that allow safe, emissions-free, healthy, economically sound, equitable, accessible, and convenient mobility along and across streets for users of all ages and abilities and for all travel modes, including, but not limited to, pedestrians, bicyclists, persons in a wheelchair or motorized wheelchair, public transportation vehicles and their passengers, and motorists, and strive to meet the following goals:
 - i. **Safety:** Eliminate all road fatalities, significantly reduce crash severity and injury, and improve personal safety by prioritizing safety improvements for people walking, bicycling, and using other mobility devices.
 - ii. **Environment:** Improve air quality, water quality, and stormwater management, reduce flooding, and mitigate traffic congestion.
 - iii. **Economic:** Safe travel for all people in the City, regardless of transportation mode choice. Will encourage and stimulate economic prosperity.
 - iv. **Health:** Increase physical activity and social connectivity with the goal of lowering the risk of obesity, reducing chronic disease, and promoting wellness.
 - v. **Equity:** Implement policies and distribute funding and other resources equitably and responsibly in all neighborhoods throughout the City.

- b. The Complete and Green Street Policy shall be incorporated into the City of Trenton's Land Development Ordinance.
- c. The Department of Housing and Economic Development shall incorporate this Complete and Green Streets Policy into all initial planning and/or design studies. Reviews for projects requiring funding or approval by the City should evaluate the effect of the proposed project on safe travel by all users, and identify measures to mitigate any adverse impacts on such travel that are identified.
- d. This Policy shall apply to all public and/or private transportation projects, including those using funds awarded by federal, state, regional, county, municipal, or any other local agency. This shall include new construction, reconstruction, resurfacing, restoration, repaving, rehabilitation, private development projects, and maintenance of highways, roads, and streets.
- e. The Department of Housing and Economic Development and Department of Public Works shall routinely work in coordination with each other and adjacent jurisdictions, and any relevant advisory committees/teams, to create complete and green streets and to ensure consistency with the City of Trenton's Master Plan and Elements and any existing pedestrian/bicycle/multimodal plans, stormwater management plans, and other relevant plans.
- f. Within two years of the Effective Date of this policy, the Department of Housing and Economic Development, working with the Department of Public Works and the Safe Streets for All Steering Committee [See Section 2], shall recommend priority items and create a feasible timeline to inventory and update procedures, policies, plans, documents, training programs, performance measures, and other guidance documents to be consistent with this policy. The purpose of this policy and practices review is to identify areas where tenets of this policy will need to be incorporated. This includes, but is not limited to pavement management plans, funding, planning, designing, operating, and maintaining transportation infrastructure.
- g. Transportation projects and master and capital plans shall include, when appropriate and feasible, sustainable design elements such as the ones outlined in the Trenton Complete Streets Design Handbook, including, but not limited to:
 - i. Green stormwater infrastructure practices.

- ii. Traffic calming.
 - iii. Shade trees and other vegetation.
 - iv. Permeable pavements, including those made from recycled materials such as rubber, concrete, glass, and plastic.
- h. Transportation projects and master and capital plans shall include, where appropriate and feasible, pedestrian and bicycle design elements and transit amenities such as the ones listed in the **Trenton Complete Streets Design Handbook**, including but not limited to; curb extensions, sidewalks, radar feedback signs, pedestrian countdown signals, pedestrian refuge islands, road diets/conversions, lane width reductions, chicanes, roundabouts, bike lanes, protected bike lanes, bike parking, lighting, wayfinding, seating, trash receptacles, transit amenities, etc.
- i. The Department of Housing and Economic Development shall implement this policy and formally coordinate with the Department of Public Works with advice and input from the Safe Streets for All Steering Committee to set measurable goals to ensure the successful implementation of the Complete and Green Streets Policy equitably across the City of Trenton.
- j. The Department of Housing and Economic Development and the Department of Public Works shall utilize the most recent version of the **Trenton Complete Streets Design Handbook** which considers best practices in street design, construction, operations, and maintenance that apply to bicycle, pedestrian, transit, stormwater, and highway facilities. All standards, and guidelines shall be made publicly available online.
- k. The design of all infrastructure projects in the public right of way in the City shall reference the **Trenton Complete Streets Design Handbook**, including completion of the checklist. City agencies and boards will be required to review the checklist as part of their approval process.

2. **Establishing a Safe Streets For All Steering Committee**

- a. A **Safe Streets For All Steering Committee** shall be established to advise on the implementation of the Complete and Green Streets Policy. Members of the Safe Streets for All Steering Committee, through the coordination of the Department of

Housing and Economic Development, shall include a broad group of stakeholders that may include, but not limited to, the following:

- i. Mayor or designee;
 - ii. Business Administrator or designee;
 - iii. City Council member or designee;
 - iv. Police Director or designee;
 - v. Public Works Director or designee;
 - vi. Director of Housing and Economic Development or designee;
 - vii. Director of Recreation, Natural Resources, and Culture or designee;
 - viii. Mercer County Engineer or designee;
 - ix. Mercer County Planner or designee;
 - x. Delaware Valley Regional Planning Commission representative;
 - xi. New Jersey Department of Transportation Local Aid representative;
 - xii. Director of Emergency Medical Service or designee;
 - xiii. Fire Chief or designee;
 - xiv. Superintendent or designee;
 - xv. Community Members representing each ward;
 - xvi. Members of the community including persons with disabilities, senior and youth organizations, persons representing low-and moderate-income communities, people with limited or no access to a vehicle, people with limited English proficiency, and persons of racial/ethnic minorities
 - xvii. Representatives of Civic and Advocacy Groups;
 - xviii. Representatives of Community- or Faith-Based organizations;
 - xix. Representatives of the Business Community;
 - xx. Public Health Director or designee;
 - xxi. Public Health Professionals;
 - xxii. Transit and Transportation Professionals;
- b. The Steering Committee shall devise a process that allows for public participation in decision-making concerning the design, planning, and use of streets and roadways covered by this policy.

3. Exceptions.

- a. A transportation project may not be required to accommodate the needs of a particular user group if the Project Manager determines in writing that any one of the following occur:

- i. The use of the transportation facility by the particular user group is prohibited by law;
 - ii. There is a demonstrated absence of both a current and future need to accommodate the category of user (absence of future need may be shown via demographic, school, employment, and public transportation route data that demonstrate, for example, a low likelihood of bicycle, pedestrian, or transit activity in an area over the next 20 years);
 - iii. The adverse impacts of implementing this Complete and Green Streets Policy significantly outweigh the benefits;
 - iv. Public projects will be reviewed by the City professionals and they will determine whether or not the project is in the public's best interest;
 - v. Other exceptions or elements listed as “Not Recommended/Not Applicable” as listed in the **Trenton Complete Streets Design Handbook**.
- b. An exception shall be granted only if:
- i. Request for an exception is submitted in writing, with supporting documentation justifying the exception for each mode, and made publicly available with a minimum of 30 days allowed for public input; and
 - ii. The exception is approved in writing by the Safe Streets for All Steering Committee, City Engineer, and City Planner and the written approval is made publicly available.

4. **Program Reporting.**

- a. The **Safe Streets for All Steering Committee** shall establish benchmarks, develop plans, and set goals to ensure the successful implementation of the Complete and Green Streets Policy, to make sure all users can travel safely and conveniently along highways, roads, and streets within the City's jurisdiction. Each year the Safe Streets for All Steering Committee shall prepare a report to the City Council identifying barriers and proposing solutions to the successful implementation of the Complete and Green Streets Policy across the City and in severely underserved communities.

- b. An annual report will be compiled and published each year. Each annual report shall include the data collected pursuant to program reporting, road safety benchmarks, and progress on action items, as well as a list of ongoing and completed transportation projects during that fiscal year. If any exceptions are applied to transportation projects pursuant to exceptions to Complete Streets requirements herein, such projects and the relevant exceptions should be identified in the annual report. All benchmarks and reports shall be made publicly available online.

- c. The Department of Housing and Economic Development in collaboration with the Department of Public Works shall collect and monitor data under the City's jurisdiction and in coordination with the county and state when available to determine compliance with the Complete and Green Streets Steering Committee's benchmarks. Benchmarks shall include but are not limited to:
 - i. Tracking progress toward zero traffic fatalities and serious injuries date;
 - ii. Updating the High Injury Network and other road safety benchmarks;
 - iii. Mileage of new and existing bicycle infrastructure included in priority communities (e.g., bicycle lanes, bike parking, paths, and boulevards).
 - iv. Linear feet (or mileage) of new and existing pedestrian infrastructure (e.g., sidewalks, trails, transit amenities).
 - v. Number of new and existing ADA-compliant infrastructure (e.g., curb ramps, pedestrian buttons).
 - vi. Number of new street trees.
 - vii. Number of Green Street practices (e.g., rain gardens, bioswales, permeable pavement).
 - viii. Number of pedestrian and bicycle lighting improvements.
 - ix. Bicycle and pedestrian counts.
 - x. Commute mode percentages (e.g., drive alone, carpool, transit, bicycle, walk).
 - xi. The number and percentage of designated transit stops accessible via sidewalks and curb ramps.
 - xii. The number, locations, and causes of fatal and severe injury crashes by each mode of transportation.
 - xiii. The percentage of children walking or bicycling to school.
 - xiv. Trenton Complete Streets Design Handbook checklists.
 - xv. Evaluation: Specific evaluation of complete streets in neighborhoods with histories of systematic disinvestment or underinvestment must be conducted on an annual basis and data must be made publicly available online.

- xvi. Equitable implementation: The implementing agency must create plans and set goals and provide training to staff, if necessary, to ensure the successful implementation of complete streets in neighborhoods with histories of systematic disinvestment or underinvestment, and to identify barriers and solutions to complete streets.
- xvii. Enabling access to key destinations: The implementing agency must take steps to ensure that actions under the Complete Streets policy are enabling access to destinations such as schools, parks, healthy food retail establishments, public transit, and others.

5. Complete & Green Streets Checklists.

- a. The Trenton City Council shall adopt the checklists in the **Trenton Complete Streets Design Handbook** to be used during project selection, concept development, planning, designing, construction, funding, and maintenance of all transportation projects.
 - i. Each item in the checklist must include a brief description of how the item is addressed, not addressed, or not applicable to the Complete & Green Streets Policy.
 - ii. The City Planner and/or City Engineer shall be responsible for reviewing the checklists. For City-funded projects in which there is no applicant, the City's Planner and City's Engineer will be solely responsible for completion and review, with input from the Safe Streets for All Steering Committee. Applicants that come before the Planning and Zoning Board of Adjustment, however, will have their professionals complete the checklist and submit it to the respective Board's professionals for review.
 - iii. All complete and green streets checklists shall be made publicly available.
- b. **Checklist completion.** When completing the checklist, a brief description is required for each "Item to be Addressed" as a means to document that the item has been considered and may include supporting documentation.