

RESOLUTION

No.

25 - 193

Approved as to Form and Legality

[Signature]
Wesley Bridges, Esq. CITY ATTORNEY

Date of Adoption **MAY 20 2025**

Factual content certified by

[Signature]
Steve E. Wilson, Director of Police

Councilman/woman

SPONSORED BY: *[Signature]* presents the following Resolution:

RESOLUTION ACCEPTING A BID AND AWARDING A CONTRACT TO RECOVERY ADVOCATES OF AMERICA INC., TO IMPLEMENT AN OPIOID RESPONSE TEAM PROGRAM FOR THE DEPARTMENT OF POLICE FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$499,999.84 FROM DATE OF AWARD, WITH AN OPTION TO EXTEND AN ADDITIONAL TWO (2) ONE (1) YEAR EXTENSIONS- BID2025-03

WHEREAS, one (1) sealed bid was received on January 3, 2025, at 11:00 am, by the Purchasing Agent to Implement an Opioid Response Team Program, for the City of Trenton, Department of Police for a period of two (2) years with an option to extend two (2) one (1) year extensions; and

WHEREAS, the sole bid of Recovery Advocates of America, Inc., PO BOX 3454, Trenton, New Jersey 08619 is made pursuant to the advertisement, be and is hereby accepted, as the lowest and legally responsible bidder complying with the terms and specifications on file in the Division of Purchasing; and

WHEREAS, funds in an amount not to exceed \$499,999.84 (2 years) have been certified to be available in the following account: G-SS-24-50-101B-299. This contract shall be awarded for a period of two (2) years from the date of the award; with an option to extend the contract for two (2) additional years for CY'2027 (\$244,999.92) & CY'2028 (\$244,999.92); in an amount not to exceed \$489,999.84 contingent upon the temporary and final adoption of the CY'2027 & CY'2028 budget; and.

NOW, THEREFORE, IT IS RESOLVED, by the City Council of the City of Trenton that the Mayor is hereby authorized to execute a contract with Recovery Advocates of America, Inc., PO BOX 3454, Trenton, New Jersey 08619, to Implement an Opioid Response Team Program, for the Department of Police for a period of two (2) years in an amount not to exceed \$499,999.84 from the date of the award; with an option to extend the contract for an additional two (2) one (1) year extensions in an amount not to exceed \$489,999.84 for the said purposes in the manner prescribed by law.

MOTION: <i>[Signature]</i>					SECOND: <i>[Signature]</i>				
	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
EDWARDS					FRISBY				
FELICIANO	✓				HARRISON	✓			
FIGUEROA	✓				WILLIAMS				
KETTENBURG	✓								

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on

MAY 20 2025

[Signature]
President of Council

[Signature]
City Clerk

PURCHASING

AGREEMENT
CITY OF TRENTON, NEW JERSEY
BID2025-03
RES. NO. 25-193

AWARDED TO RECOVERY ADVOCATES OF AMERICA, INC.
TO IMPLEMENT AN OPIOID RESPONSE TEAM PROGRAM FOR THE DEPARTMENT OF POLICE

This Agreement, entered into this 21ST Day of MAY 2025 between the City of Trenton, a municipal corporation of the State of New Jersey, 'CITY' **319 EAST STATE STREET, TRENTON, NEW JERSEY 08608** and **RECOVERY ADVOCATES OF AMERICA, INC., P.O. BOX 3454, TRENTON, NEW JERSEY 08619** ("Contractor"), witnesseth that:

WHEREAS, Contractor has bid, proposed or offered to furnish and deliver to the City the materials, supplies and/or goods to perform the services **IN AN AMOUNT NOT TO EXCEED \$99,015.60 AT AN HOULY RATE OF \$185 FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF THE AWARD WITH THE OPTION TO EXTEND ONE (1) ADDITIONAL YEAR IN AN AMOUNT NOT TO EXCEED \$42,432.75 AT AN HOULY RATE OF \$185;**

FIRST, A. Contractor, under the penalty expressed in the bond hereinafter mentioned, will furnish, supply and deliver to the City of Trenton the following materials, supplies or services as authorized by:

**RESOLUTION ACCEPTING A BID AND AWARDING A CONTRACT TO RECOVERY
ADVOCATES OF AMERICA INC., TO IMPLEMENT AN OPIOID RESPONSE TEAM PROGRAM
FOR THE DEPARTMENT OF POLICE FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT
TO EXCEED \$499,999.84 FROM DATE OF AWARD, WITH AN OPTION TO EXTEND AN
ADDITIONAL TWO (2) ONE (1) YEAR EXTENSIONS- BID2025-03**

B. The contract shall be submitted with contracts with the following:

UPDATED CERTIFICATE OF INSURANCE WITH SIGNED CONTRACTS

Such performance by Contractor will be in strict accordance with the terms and conditions of the bid specifications, the bid response and the authorizing resolution, which are included above and is incorporated by reference. Additionally, Contractor will furnish good and ample security in a sum equal to the said contract price for the said articles and services.

SECOND. The City of Trenton will pay Contractor the total sum mentioned herein when the appropriate Department Director has executed a certification that the said articles or services have been furnished, delivered, and accepted in full conformity to the aforementioned specifications and offer or proposal.

THIRD. The City of Trenton reserves the right to order a greater or lesser quantity, not to exceed twenty-five percent, of any or all of the articles named in the said offer or proposal than is stated therein, and it is distinctly agreed between the said parties that the price quoted in the offer or proposal of Contractor shall be regarded as a standard of prices, and the total sum mentioned herein as the consideration of this contract shall not be regarded as limiting the right of the City of Trenton to order such greater or lesser quantity.

FOURTH. In the event of the failure of Contractor to deliver to the City of Trenton, such articles or perform such work or labor as described in such quantities as ordered at the time stated for such delivery by the City of Trenton, or in the event that such articles as are delivered or work and labor performed do not meet the specifications or standards, as established by the City of Trenton for such articles or acceptance of such work and labor, then such delivery shall be rejected by telephone or written notice to the Agent or address indicated by the Contractor and by simultaneous and like notice to his surety. Additionally, if Contractor or his surety does not cure the default within the time set by the said Agent on behalf of the City of Trenton, then the said Agent on behalf of the City, shall have the right to procure such services or purchase such articles in their place and stead in the open market as are needed for replacement, and from the best source available in the judgment of the said Agent and to charge the expense of such articles or work performed to Contractor and to deduct the amount thereof from any moneys due or to become due to Contractor by virtue of this agreement. Provided, however, that the surety on the bond of Contractor for the faithful performance of this agreement shall be first

notified of the necessity for such replacement and given the same time allowance for such replacement as is given Contractor.

FIFTH. This contract shall not be amended, assigned or subcontracted without the consent of the City of Trenton in writing (if the total compensation payable thereunder shall thereby exceed \$2,500.00, approval by Resolution of the Governing Body shall be required), and any breach of this convenient shall authorize the City of Trenton, by its said Agent, to declare this contract null and void and to refuse to make any further payments thereunder to Contractor.

SIXTH. In case of any conflict between the provisions of this agreement and of any of the provisions of the specifications, the latter shall govern and control.

Applicable for Public Construction Contracts Only: "Dispute Resolution Procedures (NJSA 40A:11-50). Disputes arising under this contract shall be subject to mediation or non-binding arbitration at the sole discretion of the City of Trenton, before a construction industry mediator or arbitrator or panels thereof. The City of Trenton shall have the right to select a third party to mediate any disputes arising under this agreement and the mediation shall be conducted informally in a manner decided upon by the mediator".

SEVENTH. Contractor hereby agrees to pay all workmen as a minimum the prevailing wages rate in accordance with Chapter 150 of the New Jersey Laws of 1963, Prevailing Wages on Public Contracts and U.S. Department of Labor Wage Rates with the higher rate for any given occupation being the governing rate, and N.J.S.A. 10:2-1 et seq., prohibiting discrimination in employment on public contracts.

EIGHTH. During the performance of this contract, the contractor agrees as follows:

a. CONTRACTOR or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, or sex. CONTRACTOR will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, up-grading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. (N.J.S.A. 10:5-33; N.J.A.C. 17:27-3.4)

b. CONTRACTOR or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation, disability, nationality or sex. (N.J.S.A. 10:5-33; N.J.A.C. 17:27-3.4)

c. CONTRACTOR or subcontractor where applicable, will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of CONTRACTOR's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment. (N.J.S.A. 10:5-33; N.J.A.C. 17:27-3.4)

d. THE CONTRACTOR or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time. (N.J.A.C. 17:27-3.4)

Note: A public works contract for a subcontractor with a total work force of four or fewer employees or for a contractor or subcontractor performing under an existing Federally approved or sanctioned affirmative action program shall contain as mandatory language only paragraphs a, b, and c above, and the contract shall not contain any other mandatory language prescribed by N.J.A.C. 17:27. (N.J.A.C. 17:27-3.4) (c)

e. All bidders and all contractors who are negotiating for a procurement or service contract with the public agency which is not subject to a federally approved or sanctioned affirmative action program are required to submit to the public agency, prior to or at the time the contract is submitted for signing

by the public agency (in accordance with N.J.A.C. 17:27-4.3 promulgated by the Treasurer pursuant to P.L. 1975, c. 127), one of the following three documents:

1. Appropriate evidence that the contractor is operating under an existing federally approved or sanctioned affirmative action program; or
2. A certificate of employee information report approval issued in accordance N.J.A.C. 17:27-4; or
3. An initial employee information report consisting of forms provided by the affirmative action office and completed by the contractor in accordance with N.J.A.C. 17:27-4. (N.J.A.C. 17:27-3.3) (a)

f. CONTRACTOR or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the affirmative action office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time. (N.J.A.C. 17:27-5.3) (a) (1)

g. CONTRACTOR or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status or sex, gender identity or expression, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices. (N.J.A.C. 17:27-5.3) (a) (2)

h. CONTRACTOR or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey, and as established by applicable Federal law and applicable Federal court decisions. (N.J.A.C. 17:27-5.3) (a) (3)

i. CONTRACTOR or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions. (N.J.A.C. 17:27-5.3) (a) (4)

j. CONTRACTOR agrees that in the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity, or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates. (N.J.S.A. 10:2-1) (a)

k. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex. (N.J.S.A. 10:2-1) (b)

l. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract. (N.J.S.A. 10:2-1) (c)

m. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract. (N.J.S.A. 10:2-1) (d)

n. The parties of this contract do hereby agree that the provisions of N.J.S.A. 10:2-1 through 10:2-4, dealing with discrimination in employment on public contracts, and the rules and regulations promulgated thereunto, are hereby made a part of this contract and are binding upon them. (N.J.A.C. 13:6-1.1)

o. Contractor and subcontractor agree and guarantee to afford equal opportunity in performance of the contract and, except with respect to affectional or sexual orientation, and gender identity or expression in accordance with an affirmative action program approved by the State Treasurer. (N.J.S.A. 10:5-32 and 10:5-35) (a)

p. The parties of this contract do hereby agree that the provisions of Title II of the Americans with Disabilities Act of 1990, 42 U.S.C. Section 12101 et seq., which prohibits discrimination on the basis of disability by public entities in all services programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. The contractor agrees to conduct all activities in compliance with the provisions of Title VI of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, and the U.S. Department of Labor's regulations at 29 CFR Parts 31, 32 and 34.

Contractor shall cooperate with any state or federal reviews aimed at determining compliance with nondiscrimination laws and regulations authorized by State Law and expressly specified herein.

IN WITNESS WHEREOF, the City of Trenton has caused this agreement to be signed by the Mayor of the City of Trenton and its corporate seal to be hereto affixed, attested by the City Clerk, and Contractor has likewise caused this agreement to be executed the day and year first above written.

CITY OF TRENTON

Attest:


Brandon L. Garcia, RMC
Municipal Clerk

7/10/25
Date


W. Reed Gusciora, Esq. Mayor

7-8-25
Date

and

RECOVERY ADVOCATES OF AMERICA, INC., P.O. BOX 3454, TRENTON, NEW JERSEY 08619

CONTRACTOR SIGNATURE

DATE

Attest:

Gina Hooper (12)

Secretary

Denise Lovill (12)

President

6/30/25
Date



1-888-360-7788
info@recovery-advocates.org
PO Box 3451
Trenton, NJ 08619

**Recovery Advocates of America
City of Trenton
Opioid and Overdose Mapping Team Services
Invoice**

**02/22/2025
Invoice #
RAOORT25-01**

Service	Expenditure Notes	
Payroll	Funds for full time/parttime employees and on call fees for per diem specialists	\$8,768.47
Outreach Event	Expenses incurred for outreach initiatives and streetmeets operations	\$2,502.49
Marketing Materials	Will cover pamphlets, business cards, online advertising, branding materials, subscription fees	\$1,138.32
Insurance	Professional, Health, and Liability Insurance Policy	\$1,694.58
Harm Reduction Expenses	Budget for Narcan Kits (\$8.99 per kit) and for Felynal test kits (\$1.50 per kit)	\$0.00
Transportation Budget	Provides immediate transportation through Uber Health to connect participants to vital services, provides personal hygiene items/clothing to clients for treatment, recovery housing scholarships	\$0.00
	Total	\$14,103.86

Name	Transportation	Cost Category	Outreach	Client Care Needs	Operating	Expense Explanation	Receipt Number
			\$76.74	\$64.48		COORT client care COORT Street meets / outreach COORT client care COORT client care COORT client care COORT client care COORT client care COORT operating expense for mobile unit COORT client care	RAA012501 RAA012502 RAA012503 RAA012508 RAA012509 RAA012508 RAA012508 RAA012508 RAA012510 RAA012511 RAA012512
			\$1,614.49	\$62.32	\$104.43	Items purchased for storage unit for Trenton program Trenton Grant - Items for weekly street meets and supplies for mobile unit Blankets purchased for mobile unit for Trenton participants Items purchased to stock Trenton Mobile unit Wound care mobile unit 1-14 Items purchased for Trenton Mobile unit set up - Items purchased for Trenton participant/mobile unit COORT outreach client care Mobile unit operating expense COORT operating expense mobile unit Weekly support Wound care mobile unit 1-22 COORT street meets client care Wider for street meets outreach Client care for clients entering treatment Wound care mobile unit- paid check 392 Trenton support week of Jan 27th	
			\$75.00				
			\$160.00				
			\$109.82				
			\$21.44				
			\$160.00	\$287.95			
			\$135.00				
			\$2,502.46	\$1,641.36	\$1,138.32		
Monthly Amt.				\$5,282.17			

Monthly Year: 01/2025

**TO IMPLEMENT AN OPIOID AND OVERDOSE MAPPING RESPONSE TEAM
FOR
TRENTON POLICE DEPARTMENT**

The City of Trenton Police Department is soliciting sealed bids from local health, non-profit, and community-based organizations to implement drug overdose data surveillance, intervention and prevention activities within the community. The awardee will be working with the Trenton Police Department and local partners and will take a leadership role in the program.

INTENT

This program focuses on areas to improve capacity to respond to drug overdoses and initiate and strengthen the public health system interventions necessary to improve protective behaviors and reduce harmful use of prescription and illicit drugs to reduce drug overdose morbidity and mortality. This contract shall be awarded to the lowest, most responsible, responsive proposer. The contract shall be awarded for a period of two (2) years; with an option to extend the contract for a period of two (2) one (1) year extensions pending on budget/funding approval.

The complex and changing nature of the opioid overdose epidemic in this country, State, and in the City of Trenton highlights the need for an interdisciplinary, comprehensive, and cohesive public health approach. The intent of the request is to enhance public health access and application of data and to ensure that the City of Trenton is equipped with the necessary resources to support prevention and response efforts alongside community-level and city-wide providers. This Request for Proposal is for the provision of professional counseling and outreach, meant to reduce unmet treatment needs and opioid overdose-related deaths through the provision of prevention, treatment, and recovery activities for opioid use disorder including illicit use of prescription opioids, heroin, and fentanyl and analogs. This funding supports evidence-based prevention, treatment and recovery support services to address stimulant misuse and use disorders.

SPECIFICATIONS

To fulfill the purpose and intent of this grant, the proposers must demonstrate:

- understanding and applied knowledge of providing counseling services to adults with opioid addiction.
- success with engaging clients in activities that improve wellness.
- ability to maintain confidential client information; and
- ability to measure improvement in the well-being of individuals receiving services within the grant period.

The successful proposer is responsible for all service logistics, including but not limited to, space, equipment, marketing, hiring and payment of staff and consultants, and all tools required for service delivery. All services provided by the successful proposer must be sensitive to differences related to age, culture, religion/spirituality, language, gender, race/ethnicity, disabilities, behavioral health issues, sexual orientation, and gender identity. The successful proposer should embrace cultural appropriateness, which should be evident throughout the proposer's proposal. Staff who provide services through this initiative must be representative of the diversity of both the participants and the people they serve in terms of cultural, economic, and linguistic backgrounds that complement the individuals to be served.

Trenton Police Department utilizes a community policing model in which community partnerships are key in their mission not only to catch criminals, but rather to prevent criminal activity before it takes place. The Trenton Police Department will coordinate with the awardee to create an action plan and blueprint to aid arrestees and persons identified through overdose mapping that are struggling with addiction, utilizing healthcare professionals, non-profit organizations, and treatment centers. The partnership between the Trenton Police Department and an addiction recovery group(s) is designed to help those with substance abuse disorders receive counseling services. Police officers, EMS and addiction counselors will be specifically trained in crisis intervention, de-escalation techniques, and methods for interacting with individuals with opioid addictions issues to help those with substance abuse disorders obtain help in overcoming their addiction. An informational package, prepared in conjunction with all partners including the Prevention Coalition of Mercer County, will be drafted and used during encounters with people with substance abuse disorders that will contain information on counseling services available to them. The awardee will conduct team callouts to the police department, conduct street level interventions, provide package handouts, counseling, and track at home Narcan usage.

PROPOSER REQUIREMENTS AND SUBMITTALS WITH THEIR BID SOLICITATION

ORGANIZATIONAL PROFILE

- The extent to which the applicant has demonstrated successful experience conducting public health prevention and surveillance work.
- The Department's prior experience with the applicant organization includes issues of contract compliance.)

SCOPE OF SERVICES

- The extent to which the proposal builds upon existing resources and services and promotes collaboration.
- The extent to which the proposal demonstrates an understanding of the current burden of drug overdoses in the identified community and the target population and describes the available resources.
- The extent to which services are to be provided are described clearly and demonstrate an effective approach to providing the strategies and activities outlined in the solicitation for bid.
- The extent to which applicant provided evidence that it will demonstrate cultural competence in the design and implementation of services.

STAFFING PLAN SHALL BE PROVIDED WITH YOUR BID SUBMITTAL

- The extent to which adequate time is allocated to manage the services to be provided. The extent to which the profile of staff and subcontractors are clear and adequate to manage the services to be provided.
- Does the applicant have a qualified program administrator responsible for overseeing the overall operation of the program and functioning as the single point of contact?
- The extent to which the applicant has demonstrated its capability to effectively coordinate, manage, and monitor the efforts of assigned staff, including subcontractors, to ensure that work is effectively completed in a timely manner
- A thorough organizational chart is provided.

DATA, TECHNOLOGY, AND EVALUATION

- The extent to which the applicant has demonstrated the ability to access existing relevant sources of data and data systems included in the proposed minimum data set, or to gain access to this data for the purpose of designing prevention strategies.
- The extent to which the applicant has demonstrated the ability to: (a) Monitor and maintain data quality assurance including quality improvement modifications, protocols, data elements, software and/or equipment, staff training, and improved communication methods. (b) Collect, store, and report data elements included in the proposed minimum data set. (c) Provide required reports and respond to data requests by the Department.
- The extent the applicant has demonstrated the ability to capture performance and outcome measures to evaluate their program by maintaining a data collection system that is capable of tracking and documenting program progress and indicator data needed to report on program outcomes.

PROPOSER SHALL SUBMIT A WORK PLAN

- The extent to which a thorough, realistic work plan is presented with clear activities, measurable objectives and specific, appropriate timelines, including a start date.
- The extent to which the proposer provides details demonstrates how it will measure or prove the completion of major tasks, functions, or activities (e.g. identification of key events/outcomes/deliverables).

PROPOSER SHALL COST PROPOSAL

- Budget and Budget Narrative: The extent to which a cost-effective budget is presented