

**RFP2025-22 CONSULTING, PREPARATION OF 2024 CAPER, 2025 CAPER, ENVIRONMENTAL
REVIEWS, PROGRAM YEAR 2026 ANNUAL ACTION PLAN AND TECHNICAL ASSISTANCE
FOR A PERIOD OF ONE (1) YEAR FOR THE DEPARTMENT OF HEALTH AND HUMAN SERVICES**

RFP2025-22 CONSULTING, PREPARATION OF 2024 CAPER, 2025 CAPER, ENVIRONMENTAL REVIEWS, PROGRAM YEAR 2026 ANNUAL ACTION PLAN AND TECHNICAL ASSISTANCE FOR A PERIOD OF ONE (1) YEAR FOR THE CITY OF TRENTON, DEPARTMENT OF HEALTH AND HUMAN SERVICES BID OPENING ON 09/03/2025 AT 11:00AM		
NUMBER OF BIDS SUBMITTED	2	
NAME OF PROPOSER	NORTHEAST & BUCKS CO. T/A MULLIN & LONERGAN ASSOCIATES	PRIORITY GROUP SERVICES LLC
ADDRESS	800 VINIAL STREET, SUITE B414	211 WARREN STREET
CITY, STATE, ZIP	PITTSBURGH, PA 15212	NEWARK, NJ 07103
CONTACT NAME	WILLIAM WASIELEWSKI	EZEKIEL SEGUN OLANIYI
TELEPHONE	412 323 1950	347 985 3863
FAX	717 731 9471	212 898 0458
E-MAIL	BILLW@MANDL.NET	SEGUN@PRIORITYGROUPS.ORG
STATEMENT OF OWNERSHIP DISCLOSURE (MANDATORY)	INCLUDED	INCLUDED
CITY OF TRENTON ACKNOWLEDGMENT OF RECEIPT OF ADDENDA (MANDATORY, IF APPLIES)	N/A	N/A
NON-COLLUSION AFFIDAVIT (MANDATORY)	INCLUDED	INCLUDED
REQUIRED EVIDENCE AFFIRMATIVE ACTION REGULATIONS (MANDATORY)	INCLUDED	INCLUDED
CERTIFICATION OF NON-DEBARMENT FOR FEDERAL GOVERNMENT CONTRACTS (MANDATORY)	INCLUDED	NOT INCLUDED
CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS	INCLUDED	NOT INCLUDED
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY	INCLUDED	N/A
CITY OF TRENTON ETHICS COMPLAINT DISCLOSURE	INCLUDED	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 (MANDATORY)	INCLUDED	INCLUDED
EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE (EXHIBIT A) (MANDATORY)	INCLUDED	INCLUDED
NJ BUSINESS REGISTRATION CERTIFICATE (PRIOR TO AWARD)	INCLUDED	INCLUDED
EIC (EMPLOYEE INFORMATION CERTIFICATE)	CERT#8043 EXP 05/15/2026	CERT#68000 EXP 07/15/2029
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN	INCLUDED	NOT INCLUDED
CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS	INCLUDED	NOT INCLUDED
DISCLOSURE OF LOBBYING ACTIVITIES	OMB # 4040 0013 EXP 02/28/2025	NOT INCLUDED
PROPOSAL PAGE INCLUDED WITH RFP SUBMITTED	INCLUDED	NOT INCLUDED
HOURLY RATE	\$209.00	\$231.00
PRICE FOR ADDITIONAL SERVICES	SEE ATTACHED	N/A
GRAND TOTAL AMOUNT PER YEAR	\$62,700.00	\$69,300.00
60-DAY EXTENSION COMPLIANCE	YES	NOT INCLUDED
COMPLIANCE WITH EMERGENCY SERVICES	INCLUDED	NOT INCLUDED
EXCEPTIONS	NONE	NONE
THREE (3) REFERENCES	INCLUDED	INCLUDED
FATAL FLAW	NONE	PROPOSAL SUBMITTAL IS INCOMPLETE

BID PROPOSAL FORM
PROPOSER MUST COMPLETE

We, the undersigned, propose to furnish and deliver the above services pursuant to the scope of services and requirements and made part hereof:

Respondents must provide an **hourly rate**, and **said rate shall be inclusive of all costs, such as travel, etc.**

A not-to-exceed maximum allowance of Three Hundred **(300) hours** technical support shall be estimated for the entire contract term.

BIDDER MUST MULTIPLY YOUR HOURLY RATE X 300

HOURLY RATE

\$ 209.00

TOTAL AMOUNT

\$ 62,700.00

COMPANY Northeast & Bucks Co. T/A Mullin & Lonergan Associates

Attachment to Cost Proposal Form

In addition to the hourly rate budget requested in the RFP and shown on the RFP cost proposal form, M&L would also propose the following Lump Sum budgets for requested items in the RFP:

Requested Work Item	Lump Sum Cost (not to exceed)
FY 2026 Annual Action Plan	\$10,500
FY 2024 CAPER	\$9,500
FY 2025 CAPER	\$9,500
FY 2025 ERR	\$10,500

COST PROPOSAL **Priority** GROUP SERVICES

Position	Total Hourly Rate	Hours	Annual Rate
Lead Consultant	\$297.00	300	\$89,100.00
HUD Program Specialist (CAPER/AAP Expert)	\$247.50	300	\$74,250.00
Environmental Review Specialist (ERR Lead)	\$231.00	300	\$69,300.00
Community Development Analyst / Data Specialist	\$181.50	300	\$54,450.00
Technical Assistance / Compliance Advisor (on-call)	\$123.75	300	\$37,125.00
Administrative/Support Staff	\$74.25	300	\$22,275.00
Total Annual	\$1,155.00	300	\$346,500.00