

RESOLUTION

No. 25 - 339Date of Adoption SEP 04 2025

Approved as to Form and Legality

Factual content certified by

WESLEY BRIDGES, ESQ., DIRECTOR OF LAWSEAN SEMPLE, DIRECTOR OF WATER AND SEWER

Councilman /woman _____ presents the following Resolution:

SPONSORED BY: _____

**RESOLUTION ACCEPTING A BID AND AWARDING A CONTRACT TO GREENE
 GROUNDSKEEPING, LLC FOR GROUNDSKEEPING SERVICES FOR ALL TRENTON WATER
 WORKS FACILITIES FOR THE DEPARTMENT OF WATER AND SEWER, TRENTON WATER
 WORKS FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF AWARD IN AN AMOUNT NOT
 TO EXCEED \$65,000.00 WITH THE OPTION TO EXTEND ONE (1) YEAR – BID2025-72**

WHEREAS, two (2) sealed bids were received in the Division of Purchasing on July 25, 2025, at 11:00 am, by the Purchasing Agent for Groundskeeping Services for all Trenton Water Works Facilities for the City of Trenton, Department of Water and Sewer, Trenton Water Works; and

WHEREAS, the low bidder, Greene Groundskeeping, LLC, 49 Sherbrook Road, Ewing, NJ 08638, is made pursuant to the advertisement, be and is hereby accepted, as the lowest, responsible, responsive bidder complying with terms and specifications on file in the Division of Purchasing; and

WHEREAS, funds in an amount not to exceed \$65,000.00 have been certified to be available in the following account number: 5-05- -55-5506-831-005. This contract shall be awarded for a period of one (1) year from the date of award with the option to extend one (1) additional year in an amount not to exceed \$65,000.00 contingent upon the temporary and final adoption of CY'26 budget using account number 6-05- -55-5506-831-005; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Trenton that the Mayor is hereby authorized to execute a contract with Greene Groundskeeping, LLC, 49 Sherbrook Road, Ewing, NJ 08638, for Groundskeeping Services for all Trenton Water Works Facilities for the City of Trenton, Department of Water and Sewer, Trenton Water Works for a period of one (1) year in an amount not to exceed \$65,000.00 from the date of award for the said purposes in the manner prescribed by law.

MOTION: <i>Frisky</i>					SECOND: <i>Feliciano</i>									
	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
EDWARDS	✓				FRISBY	✓				GONZALEZ	✓			
FELICIANO	✓				HARRISON				✓					
FIGUEROA KETTENBURG				✓	WILLIAMS	✓								

SEP 04 2025

SEP 04 2025

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on

President of CouncilCity Clerk

PURCHASING

AGREEMENT

CITY OF TRENTON, NEW JERSEY

BID2025-72

RES. NO. 25-339

AWARDED TO GREENE GROUNDSKEEPING, LLC

**FOR GROUNDSKEEPING SERVICES FOR ALL TRENTON WATER WORKS FACILITIES FOR THE
DEPARTMENT OF WATER AND SEWER, TRENTON WATER WORKS**

This Agreement, entered into this 5th Day of SEPTEMBER 2025 between the City of Trenton, a municipal corporation of the State of New Jersey, 'CITY' **319 EAST STATE STREET, TRENTON, NEW JERSEY 08608** and **GREENE GROUNDSKEEPING, LLC, 49 SHERBROOK ROAD, EWING, NJ 08638** ("Contractor"), witnesseth that:

WHEREAS, Contractor has bid, proposed or offered to furnish and deliver to the City the materials, supplies and/or goods to perform the services **IN AN AMOUNT NOT TO EXCEED \$65,000.00 FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF THE AWARD WITH THE OPTION TO EXTEND ONE (1) ADDITIONAL YEAR IN AN AMOUNT NOT TO EXCEED 65,000.00.**

FIRST, A. Contractor, under the penalty expressed in the bond hereinafter mentioned, will furnish, supply and deliver to the City of Trenton the following materials, supplies or services as authorized by:

**RESOLUTION ACCEPTING A BID AND AWARDING A CONTRACT TO GREENE
GROUNDSKEEPING, LLC FOR GROUNDSKEEPING SERVICES FOR ALL TRENTON WATER
WORKS FACILITIES FOR THE DEPARTMENT OF WATER AND SEWER, TRENTON WATER
WORKS FOR A PERIOD OF ONE (1) year from THE DATE OF AWARD IN AN AMOUNT NOT
TO EXCEED \$65,000.00 WITH THE OPTION TO EXTEND ONE (1) YEAR – BID2025-72**

B. The contract shall be submitted with contracts with the following:

UPDATED CERTIFICATE OF INSURANCE WITH SIGNED CONTRACTS

Such performance by Contractor will be in strict accordance with the terms and conditions of the bid specifications, the bid response and the authorizing resolution, which are included above and is incorporated by reference. Additionally, Contractor will furnish good and ample security in a sum equal to the said contract price for the said articles and services.

SECOND. The City of Trenton will pay Contractor the total sum mentioned herein when the appropriate Department Director has executed a certification that the said articles or services have been furnished, delivered, and accepted in full conformity to the aforementioned specifications and offer or proposal.

THIRD. The City of Trenton reserves the right to order a greater or lesser quantity, not to exceed twenty-five percent, of any or all of the articles named in the said offer or proposal than is stated therein, and it is distinctly agreed between the said parties that the price quoted in the offer or proposal of Contractor shall be regarded as a standard of prices, and the total sum mentioned herein as the consideration of this contract shall not be regarded as limiting the right of the City of Trenton to order such greater or lesser quantity.

FOURTH. In the event of the failure of Contractor to deliver to the City of Trenton, such articles or perform such work or labor as described in such quantities as ordered at the time stated for such delivery by the City of Trenton, or in the event that such articles as are delivered or work and labor performed do not meet the specifications or standards, as established by the City of Trenton for such articles or acceptance of such work and labor, then such delivery shall be rejected by telephone or written notice to the Agent or address indicated by the Contractor and by simultaneous and like notice to his surety. Additionally, if Contractor or his surety does not cure the default within the time set by the said Agent on behalf of the City of Trenton, then the said Agent on behalf of the City, shall have the right to procure such services or purchase such articles in their place and stead in the open market as are needed for replacement, and from the best source available in the judgment of the said Agent and to charge the expense of such articles or work performed to Contractor

and to deduct the amount thereof from any moneys due or to become due to Contractor by virtue of this agreement. Provided, however, that the surety on the bond of Contractor for the faithful performance of this agreement shall be first notified of the necessity for such replacement and given the same time allowance for such replacement as is given Contractor.

FIFTH. This contract shall not be amended, assigned or subcontracted without the consent of the City of Trenton in writing (if the total compensation payable thereunder shall thereby exceed \$2,500.00, approval by Resolution of the Governing Body shall be required), and any breach of this convenient shall authorize the City of Trenton, by its said Agent, to declare this contract null and void and to refuse to make any further payments thereunder to Contractor.

SIXTH. In case of any conflict between the provisions of this agreement and of any of the provisions of the specifications, the latter shall govern and control.

Applicable for Public Construction Contracts Only: "Dispute Resolution Procedures (NJSA 40A:11-50). Disputes arising under this contract shall be subject to mediation or non-binding arbitration at the sole discretion of the City of Trenton, before a construction industry mediator or arbitrator or panels thereof. The City of Trenton shall have the right to select a third party to mediate any disputes arising under this agreement and the mediation shall be conducted informally in a manner decided upon by the mediator".

SEVENTH. Contractor hereby agrees to pay all workmen as a minimum the prevailing wages rate in accordance with Chapter 150 of the New Jersey Laws of 1963, Prevailing Wages on Public Contracts and U.S. Department of Labor Wage Rates with the higher rate for any given occupation being the governing rate, and N.J.S.A. 10:2-1 et seq., prohibiting discrimination in employment on public contracts.

EIGHTH. During the performance of this contract, the contractor agrees as follows:

a. CONTRACTOR or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, or sex. CONTRACTOR will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, up-grading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. (N.J.S.A. 10:5-33; N.J.A.C. 17:27-3.4)

b. CONTRACTOR or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation, disability, nationality or sex. (N.J.S.A. 10:5-33; N.J.A.C. 17:27-3.4)

c. CONTRACTOR or subcontractor where applicable, will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of CONTRACTOR's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment. (N.J.S.A. 10:5-33; N.J.A.C. 17:27-3.4)

d. THE CONTRACTOR or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c.127, as amended and supplemented from time to time. (N.J.A.C. 17:27-3.4)

Note: A public works contract for a subcontractor with a total work force of four or fewer employees or for a contractor or subcontractor performing under an existing Federally approved or sanctioned affirmative action program shall contain as mandatory language only paragraphs a, b, and c above, and the contract shall not contain any other mandatory language prescribed by N.J.A.C. 17:27. (N.J.A.C. 17:27-3.4) (c)

- e. All bidders and all contractors who are negotiating for a procurement or service contract with the public agency which is not subject to a federally approved or sanctioned affirmative action program are required to submit to the public agency, prior to or at the time the contract is submitted for signing by the public agency (in accordance with N.J.A.C. 17:27-4.3 promulgated by the Treasurer pursuant to P.L. 1975, c. 127), one of the following three documents:
 - 1. Appropriate evidence that the contractor is operating under an existing federally approved or sanctioned affirmative action program; or
 - 2. A certificate of employee information report approval issued in accordance N.J.A.C. 17:27-4; or
 - 3. An initial employee information report consisting of forms provided by the affirmative action office and completed by the contractor in accordance with N.J.A.C. 17:27-4. (N.J.A.C. 17:27-3.3) (a)
- f. CONTRACTOR or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the affirmative action office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time. (N.J.A.C. 17:27-5.3)(a) (1)
- g. CONTRACTOR or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status or sex, gender identity or expression, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices. (N.J.A.C. 17:27-5.3) (a) (2)
- h. CONTRACTOR or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey, and as established by applicable Federal law and applicable Federal court decisions. (N.J.A.C. 17:27-5.3) (a) (3)
- i. CONTRACTOR or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions. (N.J.A.C. 17:27-5.3) (a) (4)
- j. CONTRACTOR agrees that in the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity, or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates. (N.J.S.A. 10:2-1) (a)
- k. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex. (N.J.S.A. 10:2-1) (b)
- l. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract. (N.J.S.A. 10:2-1) (c)
- m. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract. (N.J.S.A. 10:2-1) (d)

n. The parties of this contract do hereby agree that the provisions of N.J.S.A. 10:2-1 through 10:2-4, dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereunto, are hereby made a part of this contract and are binding upon them. {N.J.A.C. 13:6-1.1}


o. Contractor and subcontractor agree and guarantee to afford equal opportunity in performance of the contract and, except with respect to affectional or sexual orientation, and gender identity or expression in accordance with an affirmative action program approved by the State Treasurer. (N.J.S.A. 10:5-32 and 10:5-35) (a)

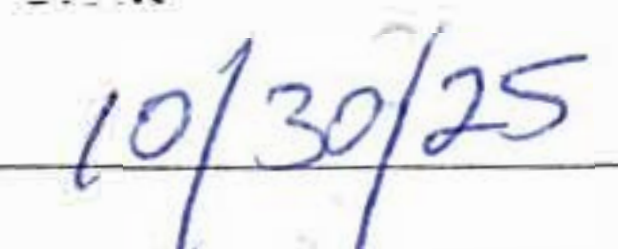
p. The parties of this contract do hereby agree that the provisions of Title II of the Americans with Disabilities Act of 1990, 42 U.S.C. Section 12101 et seq., which prohibits discrimination on the basis of disability by public entities in all services programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. The contractor agrees to conduct all activities in compliance with the provisions of Title VI of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, and the U.S. Department of Labor's regulations at 29 CFR Parts 31, 32 and 34.


Contractor shall cooperate with any state or federal reviews aimed at determining compliance with nondiscrimination laws and regulations authorized by State Law and expressly specified herein.


IN WITNESS WHEREOF, the City of Trenton has caused this agreement to be signed by the Mayor of the City of Trenton and its corporate seal to be hereto affixed, attested by the City Clerk, and Contractor has likewise caused this agreement to be executed the day and year first above written.

CITY OF TRENTON

Attest: 
Brandon L. Garcia, RMC
Municipal Clerk


Date


W. Reed Gusciora, Esq. Mayor

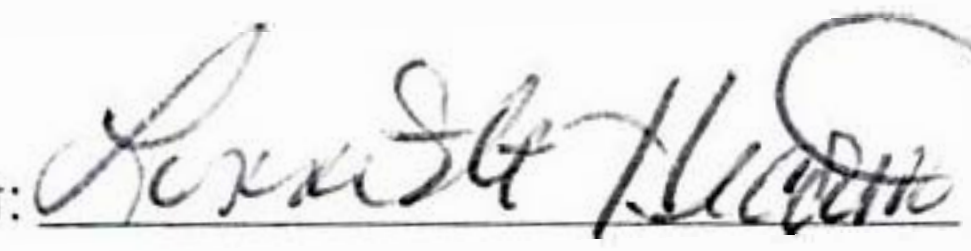
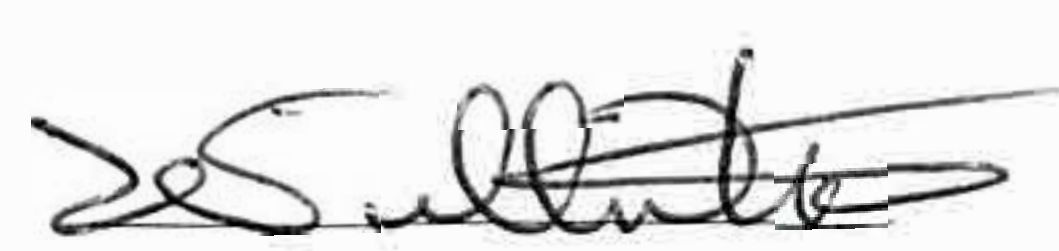

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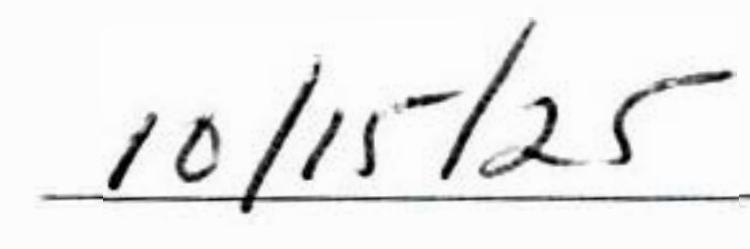
and

GREENE GROUNDSKEEPING, LLC, 49 SHERBROOK ROAD, EWING, NJ 08638

CONTRACTOR SIGNATURE

DATE

Attest:  
Secretary President


Date

CONTRACT AWARD

Upon opening bids, pricing shall remain firm for a period of sixty (60) calendar days. If the award is not made within sixty (60) calendar days, bidders may hold their bid consideration beyond sixty days or until the contract is awarded.

☒ Check here if you are willing to hold the pricing consideration beyond sixty days or until the contract is awarded.

☐ Check here if you are not willing to hold the pricing consideration beyond sixty days or until the contract is awarded.



AUTHORIZED SIGNATURE

CY 2025
PROPOSAL FOR PERFORMING GROUNDS' KEEPING SERVICE
AS DETAILED IN THE ACCOMPANYING
SPECIFICATIONS

I (We) hereby certify that I (we), have read the contract together with the specifications attached hereto, and have also examined the site(s) of work, and fully understand the meaning of them, and if awarded the contract hereby agree that I (we), will comply with all the terms, covenants, and agreements set forth herein.

I (We) agree to receive as full compensation for furnishing the services called for under these specifications, complete and finished in every detail, and in full accordance with the specifications which are hereby made part and parcel of the proposal the following sums:

General

Section I – Cutting and Trimming

Location	Unit Price per Cut	Quantity	Total Price
Whitehorse Tank	\$ 125	30	\$ 3,750
Lawrenceville Tank	\$ 75	30	\$ 2,250
Mercerville Tank	\$ 75	30	\$ 2,250
Ewing Tank	\$ 75	30	\$ 2,250
Jones Farm Tank	\$ 75	30	\$ 2,250
Old Booster Station	\$ 75	30	\$ 2,250
Hopewell Tank	\$ 225	30	\$ 6,750
Filtration Plant	\$ 125	30	\$ 3,750
Mechanical Dewatering Facility	\$ 75	30	\$ 2,250
Reservoir	\$ 625	30	\$ 18,750
Central Pumping Station	\$ 50	30	\$ 1,500
Reservoir Gatehouse	\$ 25	30	\$ 750
Kulp Avenue Lot	\$ 75	30	\$ 2,250
Back of Filtration Plant	\$ 75	30	\$ 2,250
Administrative Offices, 333 Cortland	\$ 225	30	\$ 6,750
Subtotal for Section I			\$60,000

SPECIFICATIONS

Work Schedule

Trenton Water Works shall contact the successful bidder when a cut is required. Once the contractor has been notified the work must be completed in its entirety within five (5) regular City of Trenton working days. Trenton Water Works shall determine when a cut is to be made.

The work under this contract shall only be performed between the hours of **7:30 am and 3:00 PM**, Monday through Friday, excluding City of Trenton holidays.

The frequency of the cuts shall be determined by the growing season and the vegetative growth rate. Trenton Water Works estimates that there shall be an average of three cuts per month. However, during some months there may be more or less than 3 per month.

Cuts shall not be made on rainy days or when the grass is too wet. This decision shall be made by the facility contact. When there is a question regarding this, the contractor shall call and get confirmation immediately prior to performing any work.

Weed/Growth Control

Only contractors licensed by the state of New Jersey shall perform the application of chemical compounds. Bidders who use chemical measures shall submit a copy of the New Jersey Department of Environmental Protection license with their bid. Also, application of chemical compounds requires written approval by the Water Treatment Plant Superintendent prior to use.

Daily Work Tickets

By 3:15 PM on the prescribed days the contractor shall bring (or email) to the Facility Contact a work ticket explaining, reporting, and documenting what was done on that day and where. The work shall then be inspected by the facility contact (or the assigned representative), who will sign the ticket if the work is found to be satisfactory. The tickets shall be kept for contract records and for Trenton Water Works record and file.

The work tickets shall be used to determine if payment shall be made based on the verification of date(s), location(s), and completeness of work and shall be attached to all invoices.

General Requirements

The contractor shall furnish all material, equipment and personnel to perform all of the work required.

The contractor shall have all the licenses and certificates required by the Federal, State, and Local regulatory agencies.

Before beginning any work, the contractor should contact the facility at least one day in advance so that

Trenton Water Works may determine if it is acceptable and within the contract guidelines.

This shall enable Trenton Water Works to make any preparations that may be necessary.

The contractor shall be liable for any damage caused due to the negligence of their employees or representatives in the performance of the work in this contract.

If the contractor is required to have access to secure areas, the contractor shall sign for and be held responsible for the keys prior to starting each cut. At the end of the cut the contractor shall return the keys, sign off that the keys are returned, and return the groundskeeping check-out list to the filtration plant supervision. A cut will not be deemed complete until this has been completed. Failure to follow this procedure may result in no payment or partial payment. In the event that any key is lost/or damaged the contractor shall replace every lock key with the key or keys lost or damaged with all new lock keys alike. This shall be every Lock whether new or installed.

The locks shall be replaced with the same type and make of lock but using a different key (Approx. 38). No monies for work performed shall be paid to the contractor until all conditions stated above are met.

SPECIFICATIONS

The scope of the work covered under this contract is divided into five (5) separate sections:

Section I Cutting and trimming lawn areas at sites given under location of work.

Section II Trimming of all shrubbery at sites given under location of work.

Section III Weed, Brush, and Growth Control at sites given under location of work.

Section IV Leaves

Section V Mulching

Section VI Maintain Flower Boxes and Plantings.

SECTION I: Cutting and Trimming of Lawn Areas

Under this section, the contractor shall cut all lawn areas at the various sites in the contract. The contractor shall cut the lawn areas, trim around and along fences, trim around and along borders, and trim around/along/and on walls.

The contractor shall edge all sidewalk and curb areas using an edger.

The contractor shall keep the cracks and spaces between sidewalks free of any growth. The facility contact may approve the use of chemicals in some locations. If the use of a chemical is approved the contractor must obtain written approval from the facility contract prior to its use in a given location.

The maximum number of cuts per contract term shall be thirty (30) with an estimated average of approximately three (3) cuts per month from April through November.

One cut is to include all work listed under Section I cutting & trimming at the Filtration Plant, Central Pumping Station, Reservoir, the Reservoir Gatehouse property, the Old Booster Station, the Mechanical Dewatering Facility, every water tank and/or standpipe, and Trenton Water Works Administrative Offices.

The contractor should remove all growth and maintain an area of no growth or debris in the following areas:

1. The electrical substation lot behind Central Pumping.
2. The stone area immediately around the Jones Farm Standpipe.

3. The lot on Kulp Avenue.
4. About a three-foot strip along the back of the filtration plant south of the intake.
5. The enclosed fenced area around the screen house at the back of the filtration plant.
6. The mulched bed areas shall be kept neat and weed free throughout the contract. The contractor may only use chemical weed control if licensed by the New Jersey Department of Environmental Protection and receive written authorization from the Water Treatment Plant Superintendent.

The contractor should clear all sidewalks of clippings and remove clippings, and any glass found on the sidewalk area. Any bottles, cans, and other large debris shall be removed prior to cutting the lawn areas and the reservoir.

The contractor shall clear all growth on the fences and maintain the fences so that no growth is on the fences. This includes any branches that protrude through the fences from trees, bushes, other plants or trees. These items are to be done at the same frequency as the cutting and trimming and are to be performed at the same time. They will be charged as part of the price per cut in this Section (I) upon satisfactory completion. Incomplete work shall result in partial payment. An outline of these areas is as follows:

1. Central Pumping Station including the substation lot – fences.
2. Elevated Tanks (including Jones Farm) – fences.
3. Reservoir - fences and steps.
4. The Reservoir Gatehouse property – fences.
5. The Kulp Avenue - storage yard fences and the section between the reservoir wall and the fences.
6. Filtration Plant - steps, fences, and the three-foot wide area at the back of the sedimentation basins.
7. Mechanical Dewatering Facility Grounds – fences and gates.
8. Trenton Water Works Administrative Offices – perimeters of building, fences and gates.

SECTION II: Trimming of Shrubbery

Under this section the contractor shall trim all shrubbery at the various sites mentioned in the contract. This shall be done three times, once in mid-August, once in mid-October and once in mid-June.

SECTION III: Weed, Brush, and Growth Control

This work shall be done once at the end of each month. Under this section the contractor shall be responsible for the removal of plants and the control of plants in the back of the Filtration Plant along the River.

The contractor shall remove all debris.

Chemicals shall not be used for weed control without the written approval of the Facility Contact.

The work covered by this Section (III) shall be performed and charged with each satisfactory completion on a monthly basis. Incomplete work shall result in partial or no payment.

SECTION IV: Leaves

All leaves shall be raked or vacuumed, bagged, and removed from all of the sites after most of the leaves have fallen.

SECTION V: Mulching

1. Bush beds and around trees:

This item applies to the reservoir gatehouse, the water filtration plant (including the row of bushes along New Jersey Highway Route # 29), and the mechanical dewatering facility.

The contractor shall spade the bed edges and around all trees once in May.

2. Mulch Areas:

This item applies to the reservoir gatehouse, the water filtration plant (including the row of bushes along New Jersey Highway Route # 29), the mechanical dewatering facility, the flower boxes (after the plants have been planted), and a total of 4 trees near the front entrance and side entrance to the Administrative Offices. This includes a large area in front of the Mechanical Dewatering Facility (MDF) along with the removal of a stump at this location.

The contractor shall **edge** and mulch all beds and around trees with a minimum of 3 inches of double ground hardwood mulch in May.

SECTION VI: *Maintain Flower Boxes and Plantings*

1.Spring Planting:

The contractor shall provide an assortment of colors and types of perennial plants for each of the four planters at the filtration plant and mechanical dewatering facilities. Each flower box shall be weeded prior to planting the decorative plants. The plants shall be planted in the middle of May and consist of Begonias, Geraniums, Marigolds, Petunias, and Spikes. Each flower box shall be filled with some spacing to allow for growth but no excessive gaps. The contractor shall maintain these boxes weed free throughout the contract.

2.Fall Planting:

In the middle of September, the old plantings shall be removed, and five mums of assorted colors shall be placed in each box.

Method of Payment

The contractor shall submit properly executed invoices to Trenton Water Works after each lawn cutting and trimming, each shrubbery trimming, and after mulching. The invoices shall indicate the locations where and the date or date on which the work was performed. The contractor shall also indicate on the invoice the total number of lawn cuttings and trimmings, and the total number of shrubberies trimming items performed to date and the amount remaining.

Trenton Water Works shall process the invoices with the assigned signed contract Purchase Order for payment if the work is found complete and satisfactory.