

BID2026-08B RE-ADVERTISEMENT DEVELOPMENT, PREPARATION, PRINTING, AND MAILING SERVICES OF THE CONSUMER CONFIDENCE REPORT FOR TRENTON WATER WORKS, VIRTUAL BID OPENING AT FEBRUARY 4, 2026, AT 11:00AM

BID2026-08B RE-ADVERTISEMENT DEVELOPMENT, PREPARATION, PRINTING, AND MAILING SERVICES OF THE CONSUMER CONFIDENCE REPORT FOR A PERIOD OF ONE (1) YEAR FOR THE CITY OF TRENTON, DEPARTMENT OF WATER & SEWER, TRENTON WATER WORKS, VIRTUAL BID OPENING AT FEBRUARY 4, 2026, AT 11:00AM		
NUMBER OF BIDS SUBMITTED	2	
NAME OF PROPOSER	GEMINI GROUP CONSULTING, LLC	PENNONI ASSOCIATES INC
ADDRESS	301 S MC DOWELL STREET SUITE 125-1741	103 COLLAGE ROAD EAST
CITY, STATE, ZIP	CHARLOTTE, NC 28204	PRINCETON, NJ 08540
CONTACT NAME	SAMUEL ATWOOD	MARK S. MAYHEW
TELEPHONE	781 232 7609	215 589 6057
FAX	N/A	N/A
E-MAIL	INFO@GEMINIWATERGROUP.COM	MMAYHEW@PENNONI.COM
NOTICE OF INTENT TO SUBCONTRACT(MANDATORY)	NO	YES
SUBCONTRACTORS NAME	N/A	INCLUDED
SUBCONTRACTORS LICENSING	N/A	REQUIRED PRIOR TO AWARD
DISCLOSURE OF OWNERSHIP STATEMENT(MANDATORY)	INCLUDED	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA	INCLUDED	INCLUDED
NON-COLLUSION AFFIDAVIT MANDATORY	INCLUDED	INCLUDED
EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE (EXHIBIT A)	INCLUDED	INCLUDED
REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATION CERTIFICATE	INCLUDED	INCLUDED
AMERICAN WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED	INCLUDED
DEBARMENT NOTICE	INCLUDED	INCLUDED
CERTIFICATION OF NON-DEBARMENT FOR FEDERAL GOVERNMENT CONTRACTS	INCLUDED	INCLUDED
CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS	INCLUDED	INCLUDED
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY	INCLUDED	INCLUDED
CITY OF TRENTON ETHICS COMPLAINT DISCLOSURE	INCLUDED	INCLUDED
NJ BUSINESS REGISTRATION CERTIFICATE (PRIOR TO AWARD)	INCLUDED	INCLUDED
EIC (EMPLOYEE INFORMATION CERTIFICATE)	REQUIRED FROM AWARDED BIDDER WITH SIGNED CONTRACTS	CERT#2919 EXP 10/15/2027
GRAND TOTAL AMOUNT	\$49,439.00	\$107,975.00
60-DAY EXTENSION COMPLIANCE	YES	YES
COMPLIANCE WITH EMERGENCY SERVICES	YES	YES
EXCEPTIONS	NONE	NONE
THREE (3) REFERENCES	INCLUDED	INCLUDED
FATAL FLAW	NONE	NONE

GEMINI GROUP CONSULTING,LLC

Mailing indicia shall be provided by a mailing service which is yet to be determined.

22. The completed 64,500 documents shall be delivered by the printing service, sorted by zip code, and delivered to the post office. The Vendor will provide postage for postmaster.

23. Turn around time in working days from when you first receive the document in electronic form to the time the first proof is generated. Use working days to calculate this time days 14

24. Turnaround time in working days for changes to the proof. 3 days

25. Turnaround time in working days from when you receive the final go ahead to complete the job until completion of the job and delivery to mailing service. Use working days to calculate this time. 14 days

26. List which electronic format(s) you can receive the document

	E-book and PDF	<u>14</u>	<u>days</u>
27. Cost of making changes to the final document			
	<u>\$</u>	<u>0.00</u>	

Description	Unit Cost	Qty	Final Cost
Cost per thousand to produce the Water Quality Report and deliver it to the mailing service	\$ 0.63	64,500	\$ 40,733.00
Total cost for Development and Preparation of the BID			\$
White Glove A Style Bundle - (Printed Reports, ADA Compliance Services, Web Hosting, Language Translation - Spanish)	8,706	1	8,706.00
			\$ 49,439.00

FEE PROPOSAL**LUMP SUM FEE PROPOSAL TO COMPLETE TASKS LISTED IN THE SCOPE NECESSARY TO COMPLETELY SATISFY THE REQUIREMENTS OF SAFE DRINKING WATER ACT AMMENDMENTS REGARDING THE CONSUMER SONFIDENCE REPORT**

Description	Unit Cost per thousand	Quantity	Final Cost
Cost per thousand to produce the Water Quality Report and deliver it to the Post Office	\$1,197.67±	64,500	\$77,250.00
Estimated Postage Fee (with a 15% service fee)		1	\$23,000.00
Total cost for Development and Preparation of the Bid (includes Estimated Postage Fee)			\$100,250.00

ALL WORK NECESSARY TO SATISFY THE REQUIREMENTS OF ANY PUBLIC NOTIFICATION TO SATISFY NJDEP REQUIREMENTS (TO BE BILLED ONLY IF THE WORK IS AUTHORIZED BY TWW)	\$7,725.00
Grand Total	\$107,975.00

Our Lump Sum Fee is based on the following assumptions, which are part of this proposal:

- A. All items of PENNONI Standard Provisions of Agreement (copy attached).
- B. Our fee for this project assumes that the information listed above will be made available to this office upon receipt of a purchase order and not later than March 2, 2026.
- C. Should work be requested which is beyond the scope of services described in our technical proposal, this additional work will be billed on an hourly basis at our Standard Hourly Billing Rates shown on the attached schedule.
- D. Invoices will be submitted for payment monthly for the work performed by PENNONI at the time of invoice preparation. All invoices are due upon receipt. Invoices past due by sixty (60) days shall be just cause for suspension of all services by PENNONI.
- E. Services rendered will address regulatory requirements in effect on the date of this proposal. Services required by new rules and/or regulations shall be considered additional services.
- F. The preparation of studies or any permit applications, engineering or environmental services not specifically addressed in this proposal are not included.
- G. The lump sum fee quoted for this project is valid without adjustment through April 6, 2026. Fees for additional services performed after that date that are not specifically identified herein will be negotiated to reflect cost of living increases, etc.
- H. Application, public notice, and registered mail notification fees, if required, will be provided by Trenton Water Works.
- I. Publication notices, announcements, or other methods of communicating violations to the public are anticipated to be provided by the city and are excluded from the scope of work.
- J. Unless specifically included in the lump sum fee, printing and copying costs for plans, specifications, contract documents, reports, and calculations will be billed as a direct charge and are not included in the fees quoted herein. Billing rates for these reimbursable items will be in accordance with our Standard Hourly Billing Rates.