RESOLUTION

RESOLUTION AWARDING A CONTRACT THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A. 19:44 A-20.4 ET SEQ., TO PENNONI, 515 GROVE STREET, SUITE 1B, HADDON HEIGHTS, NEW JERSEY 08035 FOR ENGINEERING CONSULTING SERVICES FOR THE STORM WATER MS4 PROGRAM IN AN AMOUNT NOT TO EXCEED $33,000.00- RFP 2018-03

WHEREAS, the City has a need for Engineering Consulting Services for the Storm Water MS4 Program for the City of Trenton, Department of Public Works, Trenton Sewer Utility for a period of one (1) year from date of award; and

WHEREAS, a request for proposal was advertised, and six (6) proposals were received on February 8, 2018 and were evaluated by a committee based on criteria that included, experience, understanding of requirements and cost; and

WHEREAS, the proposal of Pennoni, 515 Grove Street, Suite 1B, Haddon Heights, New Jersey 08035 was deemed to have the necessary qualifications and expertise for the performance of the services at the rates budgeted; and

WHEREAS, funds in an amount not to exceed $33,000.00 have been certified to be available in account number 8-07- 55-5500-290.

NOW, THEREFORE IT IS RESOLVED, by the City Council of the City of Trenton, as follows:

1. The Mayor is hereby authorized to enter into a contract with Pennoni, 515 Grove Street, Suite 1B, Haddon Heights, New Jersey 08035 for a period of one (1) year from date of award in an amount not to exceed $33,000.00 for the City of Trenton, Department of Public Works, Trenton Sewer Utility.

2. This contract is awarded pursuant to the authority set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-5.

3. A notice of this action shall be printed once in the official newspaper for the City of Trenton and the Resolution and contract shall remain on file in the City Clerk’s Office.

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This Resolution was adopted at a Meeting of the City Council of the City of Trenton on APR 05 2018.

President of Council: __________________________ City Clerk: __________________________
PROFESSIONAL SERVICES CONTRACT

RFP2018-03
RESOLUTION 18-172

THIS CONTRACT, made this 6th day of APRIL 2018 by and between the CITY OF TRENTON, 319 EAST STATE STREET, TRENTON, NEW JERSEY 08608 a Municipal Corporation of the State of New Jersey, (“City”) and PENNONI, 515 GROVE STREET, SUIT 1B, HADDON HEIGHTS, NEW JERSEY 08035 (“CONTRACTOR”)

WHEREAS, the City has a need for ENGINEERING SERVICES for the Storm Water MS4 Program for the City of Trenton, Department of Public Works, Trenton Sewer Utility.

WHEREAS, Contractor agrees to provide ENGINEERING SERVICES in terms and conditions as set forth hereinafter, and the City being agreeable thereto;

NOW THEREFORE, the parties mutually agree as follows:

1. PROFESSIONAL SERVICES:
The City agrees to retain PENNONI, 515 GROVE STREET, SUIT 1B, HADDON HEIGHTS, NEW JERSEY 08035 hereinafter set forth at the request of and under the general supervision of the City of Trenton, Department of Public Works, Trenton Sewer Utility.

2. SCOPE OF SERVICES

SEE ATTACHED SCOPE OF SERVICES

DURATION OF THE CONTRACT:
This contract shall remain in full force and effect for a period of one (1) year from time of award in an amount not to exceed $33,000.00.

3. STATUS OF CONTRACTOR: It is expressly understood by and between the parties hereto that the status of the Contractor retained to carry out the services set forth in this agreement is that of an Independent Contractor. It is further understood by and between the parties that is not intended nor shall it be construed, that the contractor is an agent, employee, or officer of the City of Trenton.

4. NOTICES: Any notices required to be delivered to either party pursuant to this Contract shall be in writing to their respective addresses. The parties shall be responsible for notifying each other of any change of address.

5. INTEGRATION: Resolution #18-172 and this contract constitutes the entire agreement between the parties and any representation that may have been made prior to the execution of this Contract are nonbinding, void, and of no effect and neither party has relied on any such prior representations in entering into this Contract with the City of Trenton, Department of Administration.

6. ENFORCEABILITY: If any term or condition of this Contract or its application to any party or circumstances shall be deemed invalid or unenforceable, the remainder of the Contract and its application to other parties and circumstances shall not be affected.

7. GOVERNING LAW: This Contract shall be governed by the laws of the State of New Jersey.

8. MISCELLANEOUS PROVISIONS:
a. Contractor, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional or sexual orientation, disability or nationality. Contractor will take affirmative action to ensure that such applicants are recruited and employed and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional, gender identity or expression, sexual orientation. Such action shall include, but is not limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause:

b. Contractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional or sexual orientation.

c. Contractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the American with Disabilities Act.

d. Contractor, where applicable, agrees to attempt to schedule minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2, amended and supplemented from time to time.

e. Contractor, where applicable, agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional, sexual orientation, disability or nationality and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

f. Contractor, where applicable, agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional, sexual orientation, disability or nationality. Contractor will conform these employment goals consistent with statutes and court decisions of the State of New Jersey, and applicable Federal law and Federal court decisions.

g. Contractor, where applicable, shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations. Contractor shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).
h. Contractor, shall submit along with the signed contract one of the following as evidence of compliance with N.J.A.C. 17-27:

1. Appropriate evidence that the Independent contractor is operating under an existing Federally approved or sanctioned affirmative action program.


3. An initial employee information report (Form AA#302) provided by the Affirmative Action Office and completed by the contractor in accordance with N.J.A.C. 17:27-4.

PENNONI, 615 GROVE STREET, SUITE 1B
HADDON HEIGHTS
NEW JERSEY 08035

STEPHANIE A MCGARVEY
ID # 50052415
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires Jan. 9, 2022

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

ATTEST:

DWAYNE M. HARRIS
MUNICIPAL CLERK

DATE

CITY OF TRENTON

ERIC F. JACKSON
MAYOR

DATE
The City of Trenton is seeking professional consultation and assistance proposals to achieve full compliance with all of the requirements of the Municipal Separate Storm Sewer System (MS4) program as set forth in the Clean Water Act.

**Background**
The City of Trenton operates an MS4 program under NJPDES Permit ID: NJG0151157. The program encompasses a number of City Operations, Departments, and Divisions. The City was issued a Request for Information and Administrative Compliance Order (CWA-02-2018-3007) dated November 1, 2017 (see attached). The City has determined that professional consultation and assistance is necessary in order to best comply with the Order.

**Scope of Professional Services**
The consultant shall review and fully understand the City’s position as it relates to the Order (CWA-02-2018-3007). The consultant shall provide the services that are required to make all corrective actions and attain full compliance with all aspects of the Order. The consultant will provide all services required to assist Trenton achieve a fully compliant MS4 program.

Specifically, in the Order under **D. ORDERED PROVISIONS**, the consultant shall take the lead role in correcting items: "h" (Develop and implement a public education program), "j" (Develop and submit an inventory of all material and machinery per Permit Attachment-D), "k" (Develop and submit a compliant employee training program), "l" (Develop and submit a compliant SOP relative to vehicle maintenance, refueling, and good housekeeping including machinery and materials listed in "j"), "n" (Develop and submit a program and process to ensure proper operation and maintenance of operations on properties that are not owned by the City of Trenton), "r" (Develop a comprehensive and up to date Stormwater Pollution Prevention Plan that is accepted and deemed compliant by the USEPA), "s" (Develop and submit a report within 30-days that details how each violation will be addressed/corrected), "t" (Submit bi-month progress reports and or monthly reports if required for a one year period).

*Note: The compliance tasks above have specific compliance dates and timeframes that must be met.*