

RESOLUTION

19-341

No.

Date of Adoption

JUL 02 2019

Approved as to Form and Legality

JOHN MORELLI, CITY ATTORNEY

Councilman /woman

Factual content certified by

ADAM E. CRUZ, BUSINESS ADMINISTRATOR

presents the following Resolution:

**RESOLUTION AWARDING A CONTRACT THROUGH A FAIR AND OPEN
PROCESS IN ACCORDANCE WITH N.J.S.A. 19:44 A-20.4 ET SEQ TO THE LAW OFFICE
OF JASON F. HAGEMAN, ESQ., 269 CLAFLIN AVENUE, TRENTON, NEW JERSEY 08638
TO PROVIDE PROFESSIONAL PUBLIC DEFENDER SERVICES AT TRENTON
MUNICIPAL COURT FOR A PERIOD OF ONE (1) YEAR FROM JULY 1, 2019 TO JUNE 30,
2020 IN AN AMOUNT NOT TO EXCEED \$52,000.00- RFP2019-25**

WHEREAS, the City of Trenton has a need for Public Defender Services for the Department of Administration, Division of Public Defender's Office; and

WHEREAS, a request for proposal was advertised, and five (5) proposals were received on April 25, 2019, and were evaluated by a committee based on criteria that included experience, understanding of requirements and cost; and

WHEREAS, the proposal of The Law Office of Jason F. Hageman, Esq., 269 Claflin Avenue, Trenton, New Jersey 08638 was deemed to include the necessary qualifications and expertise for the performance of the services; and

WHEREAS, funds in an amount not to exceed \$52,000.00 have been certified to be available in account number 0-01- -25-2520-290 at the rate of \$210.00 per session from July 1, 2019 to June 30, 2020 contingent upon adoption of FY' 2020 temporary and or final budget.

NOW, THEREFORE IT IS RESOLVED, by the City Council of the City of Trenton, as follows:

1. The Mayor is hereby authorized to enter into a contract with The Law Office of Jason F. Hageman, Esq., 269 Claflin Avenue, Trenton, New Jersey 08638.
2. This contract is awarded pursuant to the authority set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-4.1.
3. A notice of this action shall be printed once in the official newspaper for the City of Trenton and the Resolution and contract shall remain on file in the City Clerk's Office.

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
BLAKELEY	✓				MUSCHAL	✓				MCBRIDE	✓			
CALDWELL WILSON	✓				RODRIGUEZ	✓								
HARRISON	✓				VAUGHN	✓								

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on

JUL 02 2019

President of Council
Verley McBride

City Clerk
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7. MISCELLANEOUS PROVISIONS:

- a. Contractor, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional or sexual orientation, disability or nationality. Contractor will take affirmative action to ensure that such applicants are recruited and employed and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional, gender identity or expression, sexual orientation. Such action shall include, but is not limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;
- b. Contractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional or sexual orientation.
- c. Contractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the American with Disabilities Act.
- d. Contractor, where applicable, agrees to attempt to schedule minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2, amended and supplemented from time to time.
- e. Contractor, where applicable, agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional, sexual orientation, disability or nationality and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- f. Contractor, where applicable, agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional, sexual orientation, disability or nationality. Contractor will conform these employment goals consistent with statutes and court decisions of the State of New Jersey, and applicable Federal law and Federal court decisions.
- g. Contractor, where applicable, shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations. Contractor shall furnish such information as may be requested by the Affirmative Action Office

for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

h. Contractor, shall submit along with the signed contract one of the following as evidence of compliance with N.J.A.C. 17:27:

1. Appropriate evidence that the Independent contractor is operating under an existing Federally approved or sanctioned affirmative action program.
2. A certificate of employee information report approval issued in accordance with N.J.A.C. 17:27-4.
3. An initial employee information report (Form AA#302) provided by the Affirmative Action Office and completed by the contractor in accordance with N.J.A.C. 17:27-4


THE LAW OFFICE OF JASON F. HAGEMAN, ESQ.
269 CLAFLIN AVENUE
TRENTON, NEW JERSEY 08638


DATE

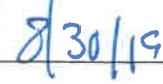
Seal: _____

Attest:  7/31/19

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

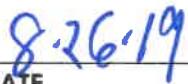
ATTEST:


DWAYNE M. HARRIS
MUNICIPAL CLERK


DATE

CITY OF TRENTON


W. REED GUSCIORA, ESQ.
MAYOR


DATE

**REQUEST FOR PROPOSALS
FOR
LEGAL SERVICES – PUBLIC DEFENDER
FOR THE
CITY OF TRENTON
DEPARTMENT OF ADMINISTRATION
DIVISION OF PUBLIC DEFENDER'S OFFICE**

The City of Trenton, Department of Administration is soliciting sealed request for proposals from Law Firms or attorney interested in providing professional legal services as an independent contractor regarding Public Defender Services in the City of Trenton, Municipal Court, for the Department of Administration, Division of Public Defender's Office. A contract regarding the above will be awarded through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 et seq.

SCOPE OF SERVICES

The Services to be provided include, but are not limited to, providing representation of defendants determined to be eligible for Public Defender Services by a Trenton Municipal Court Judge.

Duration of Contract: one year from July 1, 2019 through June 30, 2020.

ACKNOWLEDGEMENT OF ADDENDA

If changes are made to the Request for Proposal, an Addendum will be advertised in the Trenton Times and on the City's Website at <http://www.trentonnj.org/Cit-e-Access/Bids/?TID=55&TPID=5563>.

Respondent may visit the City of Trenton's website at for any addenda/ notices issued prior to the request for proposal opening at <http://www.trentonnj.org/Cit-e-Access/Bids/?TID=55&TPID=5563>. Acknowledgement of addenda is mandatory. Your proposal may be considered a fatal defect for failure to submit.

PROPOSAL SUBMITTAL INSTRUCTIONS

Provide one (1) full original proposal (**with original signature**), labeled "Original," and three (3) identical additional copies of the full proposal package in a sealed envelope. Proposals **must** be clearly identified on the outside of the sealed envelope with the firm's name, **RFP2019-25** and "**LEGAL SERVICES - PUBLIC DEFENDER**".