

RFP2019-34 OPERATIONS, RESPONSE AND FISCAL MANAGEMENT ANALYSIS EXPERT FOR THE CITY OF TRENTON, DEPARTMENT OF FIRE PROPOSAL OPENING JUNE 14, 2019 AT 11:00AM

RFP2019-34 OPERATIONS, RESPONSE AND FISCAL MANAGEMENT ANALYSIS EXPERT FOR THE CITY OF TRENTON, DEPARTMENT OF FIRE	
NUMBER OF RESPONDENTS:	1
NAME OF BIDDER	MATRIX CONSULTING GROUP
ADDRESS	201 SAN ANTONIO CIRCLE SUITE 148
CITY, STATE, ZIP	MOUNTAIN VIEW, CA 94040
CONTACT NAME	RICHARD BRADY
TELEPHONE	650-858-0507
FAX	650-397-4050
E-MAIL	RBRADY@MATRIXCG.NET
STOCKHOLDER DISCLOSURE STATEMENT	INCLUDED
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY	INCLUDED
REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATIONS QUESTIONNAIRE	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA	N/A
NJ BUSINESS REGISTRATION CERTIFICATE	REQUIRED FROM AWARDED VENDOR
NON-COLLUSION AFFIDAVIT	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED
ETHICS COMPLAINT DISCLOSURE	INCLUDED
CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS	INCLUDED
DISCLOSURE OF INVESTED ACTIVITIES IN IRAN	INCLUDED
DEBARMENT NOTICE	INCLUDED
EIC	REQUIRED FROM AWARDED VENDOR
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY	INCLUDED
60-DAY EXTENSION COMPLIANCE	YES
WILLING TO PROVIDE PRIORITY EMERGENCY SERVICES	NO
REFERENCES	INCLUDED
EXCEPTIONS (IF ANY)	N/A
CERTIFICATE OF INSURANCE	REQUIRED FROM AWARDED VENDOR
GRAND TOTAL	\$76,000.00 SEE ATTACHED BREAK-DOWN OF PRICING
FATAL FLAW	NONE

June 12, 2019

Isabel Garcia, QPA
Purchasing Agent
City of Trenton
319 East State Street, 1st Floor
Trenton, NJ 08608

Dear Ms. Garcia:

The Matrix Consulting Group's fee for conducting this Fire Department analysis for Trenton is proposed a not-to-exceed price of **\$76,000**, including all time and expenses.

Task	Project Manager	Senior Manager	Analysts	Total Hours	Total Cost
1. Introductory Meetings	16	16	0	32	\$6,800
2. Employee Input	8	0	16	24	\$3,800
3. Current Conditions	8	32	40	80	\$13,200
4. Perf. Objectives	8	12	24	44	\$7,200
5. Administration	4	16	16	36	\$6,100
6. Prevention Staffing	4	16	8	28	\$5,100
7. Fleet Services	4	32	0	36	\$7,300
7. Future Staffing	8	24	24	56	\$9,600
8. Draft / Final Report	8	4	32	44	\$6,600
Total Hours	68	172	160	400	
Rate Per Hour	\$225	\$200	\$125		
Total Time Cost	\$15,300	\$34,400	\$20,000	\$69,700	
Travel Related Expense					\$6,300
Total Project Cost					\$76,000

Our usual practice is to invoice our clients monthly for time and materials, up to the total project amount. We are also amenable to alternative invoicing arrangements.

As President of the firm, I am authorized to negotiate, bind the firm, and execute the contract for the study.

We look forward to the opportunity to discuss this project further. If you have any questions, please contact me at 650-858-0507 or by e-mail at rbrady@matrixcgroup.net.



Richard Brady, President

Matrix Consulting Group