

**RFP2018-37B- ALTERNATE MUNICIPAL PROSECUTOR FOR THE CITY OF TRENTON,
AT TRENTON MUNICIPAL COURT PROPOSAL OPENING 7/31/18 AT 11:00AM**

RFP2018-37B- ALTERNATE MUNICIPAL PROSECUTOR FOR THE CITY OF TRENTON, AT TRENTON MUNICIPAL COURT	
NUMBER OF RESPONDENTS:	1
NAME OF BIDDER	GRACE MARMERO & ASSOCIATES, LLP
ADDRESS	44 EUCLID STREET
CITY, STATE, ZIP	WOODBURY, NEW JERSEY 08096
CONTACT NAME	ALBERT MARMERO
TELEPHONE	856-848-6440
FAX	856-848-5002
E-MAIL	AMARMERO@GRACEMARMERO.COM
STOCKHOLDER DISCLOSURE STATEMENT	INCLUDED
REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATIONS QUESTIONNAIRE	INCLUDED
AFFIRMATIVE ACTION STATEMENT	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA DATED FOR JULY 16, 2018	INCLUDED
NJ BUSINESS REGISTRATION CERTIFICATE	INCLUDED
NON-COLLUSION AFFADAVIT	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED
ETHICS COMPLAINT DISCLOSURE	INCLUDED
CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS	INCLUDED
DISCLOSURE OF INVESTED ACTIVITIES IN IRAN	INCLUDED
DEBARMENT NOTICE	INCLUDED
EIC	CERT.#37097 EXP. 06/15/2019
W-9	INCLUDED
CERTIFICATE OF INSURANCE	REQUIRED PRIOR TO AWARD
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY	INCLUDED
REFERENCES	INCLUDED
60-DAY EXTENSION COMPLIANCE	YES
WILLING TO PROVIDE PRIORITY EMERGENCY SERVICES	YES
EXCEPTIONS (IF ANY)	NONE
ONLINE TAX SALE SERVICES PRICE PER ITEM	\$150.00 PER HOUR
FATAL FLAW	NONE



C) Facilities

GMA is a South Jersey firm with its main office located in historical Woodbury on “Lawyers’ Row”. GMA also has offices in Mount Holly, Vineland and Tinton Falls, New Jersey. GMA employs a total of 16 people, 7 of which are attorneys. GMA hours of operation are 8am – 6pm Monday through Friday and can easily service the city of Trenton with the time, participation and requirements presented in the Request for Proposals/Qualifications. However, to service your City’s emergency needs, attorneys will be accessible 24 hours a day via emergency phone lines.

D) Conflicts of Interest

No foreseeable conflicts exist at this time. However, if a conflict arises GMA will alert the City of Trenton.

E) Fees

With the knowledge of the individuals named herein, along with the proper documents included from GMA, the firm’s grasp of timelines, protocol, procedures and other issues, GMA will accomplish each task in a timely, skilled manner.

Proposed rate for service rendered by Grace, Marmero & Associates, LLP: **\$150.00 per hour**

F) Other Information

Services in the United States of America

All Services will be performed within the United States of America.

Terms and Conditions

GMA will comply with all the General Terms and Conditions required by the City of Trenton and enter into a Standard Professional Services Contract.

Insurance in Accordance

Grace, Marmero & Associates, LLP has both Professional Liability Insurance and Workers’ Compensation in accordance with New Jersey law.

References

Due to the confidentiality of cases, references can be discussed with the attorneys from our firm. Please note the firm handles hundreds of cases per year.

Proof of Insurance

Attached

Affirmative Action Statement

Attached

Non-Collusion Affidavit

Attached