

RFP2018-42 PLANNING AND GRANT MANAGEMENT SERVICES FOR ENTREPRENEUR INNOVATION FOR THE CITY OF TRENTON FOR A PERIOD OF ONE (1) YEAR FOR THE DEPARTMENT OF ADMINISTRATION PROPOSAL OPENING 10/2/18 AT 11:00AM

RFP2018-42 PLANNING AND GRANT MANAGEMENT SERVICES FOR ENTREPRENEUR INNOVATION FOR THE CITY OF TRENTON FOR A PERIOD OF ONE (1) YEAR FOR THE DEPARTMENT OF ADMINISTRATION			
NUMBER OF RESPONDENTS:	3		
NAME OF BIDDER	ANDERSON ECONOMIC GROUP, LLC	CLARK, CATON, HINTZ, PC	WALLACE ROBERTS & TODD, LLC (WRT)
ADDRESS	1555 WATEROWER PLACE, SUITE 100	100 BARRACK STREET	1700 MARKET STREET, SUITE 2800
CITY, STATE, ZIP	EAST LANSING, MI 48823	TRENTON, NJ 08608	PHILADELPHIA, PA 19103
CONTACT NAME	TYLER THEILE	JOHN D.S. HATCH, FAIA	WOO KIM
TELEPHONE	517-333-6984	609-883-8383	215-430-5060
FAX	517-333-7058	609-883-404	215-732-2551
E-MAIL	TTHEILE@ANDERSONECONOMICGROUP.COM	JHATCH@CCHNJ.COM	WKIM@WRTDESIGN.COM
STATEMENT OF OWNERSHIP DISCLOSURE	INCLUDED	INCLUDED	INCLUDED
REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATIONS QUESTIONAIRE	INCLUDED	INCLUDED	INCLUDED
AFFIRMATIVE ACTION STATEMENT	INCLUDED	INCLUDED	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA	N/A	N/A	N/A
NJ BUSINESS REGISTRATION CERTIFICATE	REQUIRED FROM AWARDED VENDOR PRIOR TO AWARD	INCLUDED	INCLUDED
NON-COLLUSION AFFADAVIT	INCLUDED	INCLUDED	INCLUDED
ETHICS COMPLAINT DISCLOSURE	INCLUDED	INCLUDED	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED	INCLUDED	INCLUDED
CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS	INCLUDED	INCLUDED	INCLUDED
DISCLOSURE OF INVESTED ACTIVITIES IN IRAN	INCLUDED	INCLUDED	INCLUDED
DEBARMENT NOTICE REQUIRED	INCLUDED	INCLUDED	INCLUDED
EIC	REQUIRED FROM AWARDED VENDOR PRIOR TO AWARD	CERT.#30171 EXP. 02/15/2020	REQUIRED FROM AWARDED VENDOR PRIOR TO AWARD
CERTIFICATE OF INSURANCE	REQUIRED FROM AWARDED VENDOR PRIOR TO AWARD	REQUIRED FROM AWARDED VENDOR PRIOR TO AWARD	REQUIRED FROM AWARDED VENDOR PRIOR TO AWARD
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY	INCLUDED	INCLUDED	INCLUDED
60-DAY EXTENSION COMPLIANCE	YES	YES	YES
WILLING TO PROVIDE PRIORITY EMERGENCY SERVICES	YES	YES	N/A
W-9	N/A	INCLUDED	INCLUDED
EXCEPTIONS (IF ANY)	NONE	NONE	NONE
HOURLY RATE FOR ENVIRONMENTAL REGULATORY COMPLIANCE	SEE ATTACHED BREAK-DOWN OF PRICING OF HOURLY RATES	SEE ATTACHED BREAK-DOWN OF PRICING OF HOURLY RATES	SEE ATTACHED BREAK-DOWN OF PRICING OF HOURLY RATES
FATAL DEFECT	NONE	NONE	NONE

graphic, and business data series for every census tract in America. For access to this data, which we purchase annually and regularly update, we charge a flat \$750.

1.3 Terms

We request that professional fees be paid in an initial retainer of \$40,000, which will be applied against any balance due on your last invoice, and in monthly progress payments invoiced by us and due within 30 days. Any unused retainer amount will be refunded upon completion of the project. We may suspend performance on this contract until the account is current and may charge interest at the rate of 1% per month on any amount past due more than 30 days.

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ORIGINAL

**BID PROPOSAL FORM
RESPONDENT MUST COMPLETE**

RESPONDENT CAN INSERT THEIR OWN PROPOSAL/PRICE PAGE/S

We the undersigned propose to provide **PLANNING AND GRANT MANAGEMENT SERVICES FOR ENTREPRENEUR INNOVATION** pursuant to the scope of services and requirements and made part hereof:

PRICE PROPOSAL SHOULD INCLUDE A LUMP SUM PROJECT COST FOR THE AREA(S) BEING APPLIED FOR. IN ADDITION, PRICE PROPOSAL SHOULD INCLUDE HOURLY RATES FOR EMPLOYEES IN THE EVENT THAT ADDITIONAL WORK IS REQUIRED BEYOND THE PROJECT SCOPE.

**#1 SCOPE OF SERVICES
LUMP SUM AMOUNT**

\$ Included in Cost for #2

HOURLY RATES FOR EMPLOYEES

\$ _____

**#2 SCOPE OF SERVICES
LUMP SUM AMOUNT**

\$ \$22,500.00

HOURLY RATES FOR EMPLOYEES

\$ (See Attached)

**#3 SCOPE OF SERVICES
LUMP SUM AMOUNT**

\$ _____

HOURLY RATES FOR EMPLOYEES

\$ _____

**#4 SCOPE OF SERVICES
LUMP SUM AMOUNT**

\$ _____

HOURLY RATES FOR EMPLOYEES

\$ _____



Clarke Caton Hintz

Architecture

Planning

Landscape Architecture

CLARKE CATON HINTZ
2018 Professional Architectural Hourly Rates

100 Barrack Street
Trenton NJ 08608
clarkecatonhintz.com
Tel: 609 883 8383
Fax: 609 883 4044

Partner	\$210.00
Associate Partner	\$175.00
Senior Associate/Director	\$155.00
Associate/Project Manager	\$140.00
Interior Designer	\$125.00
Project Architect/Coordinator	\$115.00
Staff (3.1 x direct salary – not to exceed \$100/hr)	\$80 to \$100.00

Philip Caton, FAICP
John Hatch, FAIA
George Hibbs, AIA
Brian Slauch, AICP
Michael Sullivan, AICP

Emeriti

John Clarke, FAIA
Carl Hintz, AICP, ASLA

3

BID PROPOSAL FORM
RESPONDENT MUST COMPLETE

RESPONDENT CAN INSERT THEIR OWN PROPOSAL/PRICE PAGE/S

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#1 SCOPE OF SERVICES
LUMP SUM AMOUNT \$ 21,180.00 _____

HOURLY RATES FOR EMPLOYEES \$ _____

#2 SCOPE OF SERVICES
LUMP SUM AMOUNT \$ 35,935.00 _____

HOURLY RATES FOR EMPLOYEES \$ _____

#3 SCOPE OF SERVICES
LUMP SUM AMOUNT \$ 42,670.00 _____

HOURLY RATES FOR EMPLOYEES \$ _____

#4 SCOPE OF SERVICES
LUMP SUM AMOUNT \$ 20,215.00 _____

HOURLY RATES FOR EMPLOYEES \$ _____

LUMP SUM PROJECT COST \$ 120,000.00

**** PLEASE SEE HOURLY RATES FOR WALLACE ROBERTS & TODD, LLC AND ESI FOLLOWING THIS FORM****

October 1, 2018

Hourly Rates

Name	Title	Hourly Rate
Lee Huang	Senior Vice President & Principal	\$250
Peter Angelides	Senior Vice President & Principal	\$275
Steve Wray	Vice President & Director	\$200