

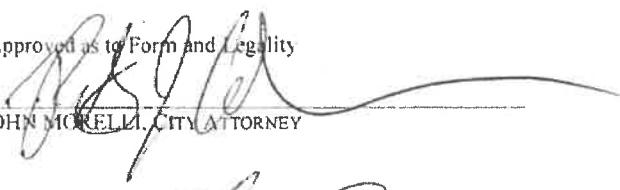
RESOLUTION

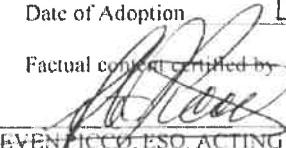
No. 19-649

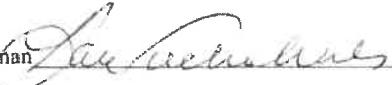
Date of Adoption DEC 05 2019

Factual content certified by

Approved as to Form and Legality


JOHN MORELLI, CITY ATTORNEY


STEVEN PUCCIO, ESQ. ACTING INTERIM DIRECTOR
WATER AND SEWER

Councilman /woman 

presents the following Resolution:

**RESOLUTION AWARDING A CONTRACT THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE
WITH N.J.S.A. 19:44 A-20.4 ET SEQ TO MERCADEN, P.C., 3625 QUAKERBRIDGE ROAD, HAMILTON,
NEW JERSEY 08619 FOR CONSULTING SERVICES FOR A PERIOD OF ONE (1) YEAR FOR AN AMOUNT
NOT TO EXCEED \$48,360.00—RFP# 2019-55**

WHEREAS, the City of Trenton has a need for Consulting Services for the City of Trenton, Department of Water and Sewer for a period of one (1) year; and

WHEREAS, a request for proposal was advertised, and one (1) proposal was received on November 26, 2019, and was evaluated by a committee based on criteria that included, experience, understanding of requirements and cost; and

WHEREAS, the proposal of Mercadien, P.C., 3625 Quakerbridge Road, Hamilton, New Jersey 08619 was deemed to have the necessary qualifications and expertise for the performance of the services at the rates budgeted; and

WHEREAS, funds in an amount not to exceed \$48,360.00 for a period of one (1) year have been certified to be available in the following account number(s): 0-05- -55-5500-899 from December 6, 2019 to December 5, 2020.

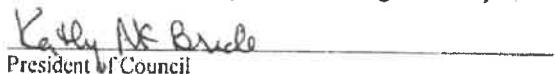
NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Trenton, that:

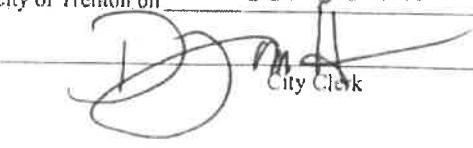
1. The Mayor is hereby authorized to enter into contract a with Mercadien, P.C., 3625 Quakerbridge Road, Hamilton, New Jersey 08619 for Consulting Services for a period of one (1) year in an amount not to exceed \$48,360.00.
2. This contract is awarded pursuant to the authority set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-5.
3. A notice of this action shall be printed once in the official newspaper for the City of Trenton and the Resolution and contract shall remain on file in the City Clerk's Office.

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
BLAKELEY	✓				MUSCHAL	✓				MCBRIDE	✓			
CALDWELL WILSON	✓				RODRIGUEZ	✓								
HARRISON	✓				VAUGHN	✓								

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on

DEC 05 2019


Kelly McBride
President of Council


City Clerk

PROFESSIONAL SERVICES CONTRACT

**RFP2019-55
RESOLUTION 19-649**

THIS CONTRACT, made this 6TH day of DECEMBER 2019 by and between the **CITY OF TRENTON, 319 EAST STATE STREET, TRENTON, NEW JERSEY 08608** a Municipal Corporation of the State of New Jersey, ("City") and **MERCADIEN, P.C. CERTIFIED PUBLIC ACCOUNTANTS, 3625 QUAKERBRIDGE ROAD, HAMILTON, NEW JERSEY 08619** (CONTRACTOR").

WHEREAS, the City has a need for **CONSULTING SERVICES** for the City of Trenton, Department of Water and Sewer.

WHEREAS, Contractor agrees to provide **CONSULTING SERVICES** for the City of Trenton, Department of Water and Sewer in accordance with the terms and conditions as set forth hereinafter, and the City being agreeable thereto;

NOW THEREFORE, the parties mutually agree as follows:

CONSULTING SERVICES for the City agrees to retain **MERCADIEN, P.C. CERTIFIED PUBLIC ACCOUNTANTS, 3625 QUAKERBRIDGE ROAD, HAMILTON, NEW JERSEY 08619** ("the request of and under the general supervision of the City of Trenton, Department of Water and Sewer.

1. SCOPE OF SERVICES

SEE ATTACHED SCOPE OF SERVICES

DURATION OF THE CONTRACT:

This contract shall remain in full force and effect for a period of one (1) year from December 6, 2019 to December 5, 2020 in an amount not to exceed \$48,360.00.

- 2. STATUS OF CONTRACTOR:** It is expressly understood by and between the parties hereto that the status of the Contractor retained to carry out the services set forth in this agreement is that of an Independent Contractor. It is further understood by and between the parties that is not intended nor shall it be construed, that the contractor is an agent, employee, or officer of the City of Trenton.
- 3. NOTICES:** Any notices required to be delivered to either party pursuant to this Contract shall be in writing to their respective addresses. The parties shall be responsible for notifying each other of any change of address.
- 4. INTEGRATION: Resolution #19-649** and this contract constitutes the entire agreement between the parties and any representation that may have been made prior to the execution of this Contract are nonbonding, void, and of no effect and neither party has relied on any such prior representations in entering into this Contract with the City of Trenton, Department of Water and Sewer.
- 5. ENFORCEABILITY:** If any term or condition of this Contract or its application to any party or circumstances shall be deemed invalid or unenforceable, the remainder of the Contract and its application to other parties and circumstances shall not be affected.
- 6. GOVERNING LAW:** This Contract shall be governed by the laws of the State of New Jersey.

7. MISCELLANEOUS PROVISIONS:

- a. Contractor, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional or sexual orientation, disability or nationality. Contractor will take affirmative action to ensure that such applicants are recruited and employed and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional, gender identity or expression, sexual orientation. Such action shall include, but is not limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;
- b. Contractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional or sexual orientation.
- c. Contractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the American with Disabilities Act.
- d. Contractor, where applicable, agrees to attempt to schedule minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2, amended and supplemented from time to time.
- e. Contractor, where applicable, agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional, sexual orientation, disability or nationality and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- f. Contractor, where applicable, agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional, sexual orientation, disability or nationality. Contractor will conform these employment goals consistent with statutes and court decisions of the State of New Jersey, and applicable Federal law and Federal court decisions.
- g. Contractor, where applicable, shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations. Contractor shall furnish such information as may be requested by the Affirmative Action Office

for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

h. Contractor, shall submit along with the signed contract one of the following as evidence of compliance with N.J.A.C. 17:27:

1. Appropriate evidence that the Independent contractor is operating under an existing Federally approved or sanctioned affirmative action program.
2. A certificate of employee information report approval issued in accordance with N.J.A.C. 17:27-4.
3. An initial employee information report (Form AA#302) provided by the Affirmative Action Office and completed by the contractor in accordance with N.J.A.C. 17:27-4

W. A. Rich
MERCADIEN, P.C. CERTIFIED PUBLIC ACCOUNTANTS
3625 QUAKERBRIDGE ROAD
HAMILTON, NEW JERSEY 08619

12/12/2019
DATE

DEBRA A. RICHMOND
NOTARY PUBLIC OF NEW JERSEY
ID # 2343705
My Commission Expires 4/21/2021

Seal: _____

Attest: *Debra A. Richmond*

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

ATTEST:

D. M. H.
DWAYNE M. HARRIS
MUNICIPAL CLERK

12/12/20
DATE

CITY OF TRENTON

W. Reed G.
W. REED GUSCIORA, ESQ.
MAYOR

12-30-19
DATE

- a. Additional meetings may be called at the discretion of either the auditor or Trenton Water.
2. Provide comments and recommendations relating to any and all audit findings
 - a. statutory compliance (particularly NJSA 40A)
 - b. material weaknesses in internal accounting controls

Section 4 - SERVICES NOT INCLUDED IN THIS RFP:

The following list of items is considered non-attest services and, as such, is NOT a part of this RFP. The City of Trenton will at some future time solicit proposals for these non-attest services – **“MANAGEMENT ADVISORY SERVICES – ACCOUNTING, FINANCIAL STATEMENT AND BUDGET.”** Any person or firm selected to perform audit services shall be considered ineligible to perform these non-audit services and will be precluded from submitting proposal(s).

1. Will not prepare or assist in preparing the Annual Financial Statement
 - a. The auditor will be presented with a completed Annual Financial Statement (State of NJ format) supported by a balanced General Ledger; to which an opinion will be rendered.
 - b. Audit adjustments shall be presented to the Chief Financial Officer for approval and posting into the General Ledger.
2. Will not prepare or assist in preparing the Annual Debt Statement.
3. Will not assist or provide advice with regard to the Annual Budget.
4. Will not prepare or assist in preparing Offering Statement(s) for debt issuance; other than proving permission to use the audit opinion in the Offering Statement.
5. Will not consult or provide advice on any accounting or financial issues; other than recommending General Ledger adjusting entries for items detected during the audit.

The scope of this engagement is strictly limited to performing the annual audit. Management advisory services, consulting on budget or other financial issues, and accounting or bookkeeping services are expressly excluded.