

RFP2020-08 CONSULTING SERVICES FOR GRANT WRITING FOR THE CITY OF TRENTON, DEPARTMENT OF ADMINISTRATION PROPOSALS OPENED 2/27/2020 AT 11:00AM

RFP2020-08 CONSULTING SERVICES FOR GRANT WRITING FOR THE CITY OF TRENTON, DEPARTMENT OF ADMINISTRATION			
NUMBER OF RESPONDENTS:	3		
NAME OF BIDDER	BRUNO ASSOCIATES, INC.	BRS, INC.	MILLENNIUM STRATEGIES, LLC
ADDRESS	1373 BROAD STREET, STE203B	739STOKES ROAD, UNITS A & B	60 COLUMBIA ROAD, BLDG B., STE 230
CITY, STATE, ZIP	CLIFTON, NJ 07013	MEDFORD, NJ 08055	MORRISTOWN, NJ 07960
CONTACT NAME	CHRISTOPHER BROWN	MICHELE CHRISTINA	EDWARD FARMER
TELEPHONE	973-249-6225	856-964-6456	973-226-3329
FAX	973-249-6301	732-782-0404	973-292-0832
E-MAIL	CBROWN@BRUNOASSOCIATESINC.COM	MICHELE@BRSINC.COM	EFARMER@M-STRAT.COM
STATEMENT OF OWNERSHIP DISCLOSURE	INCLUDED	INCLUDED	INCLUDED
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY EXHIBIT A	INCLUDED	INCLUDED	INCLUDED
REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATIONS QUESTIONNAIRE	INCLUDED	INCLUDED	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA	N/A	N/A	N/A
NJ BUSINESS REGISTRATION CERTIFICATE	INCLUDED	INCLUDED	INCLUDED
NON-COLLUSION AFFADAVIT	INCLUDED	INCLUDED	INCLUDED
ETHICS COMPLAINT DISCLOSURE	INCLUDED	INCLUDED	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED	INCLUDED	INCLUDED
CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS	INCLUDED	INCLUDED	INCLUDED
DISCLOSURE OF INVESTED ACTIVITIES IN IRAN	INCLUDED	INCLUDED	INCLUDED
DEBARMENT NOTICE REQUIRED	INCLUDED	INCLUDED	INCLUDED
EIC	CERT.#5381 EXP. 09/15/2022	CERT.#37774 EXP. 11/15/2026	CERT.#39523 EXP. 03/15/2021
CERTIFICATE OF INSURANCE	REQUIRED FROM AWARDED VENDOR PRIOR TO AWARD	REQUIRED FROM AWARDED VENDOR PRIOR TO AWARD	REQUIRED FROM AWARDED VENDOR PRIOR TO AWARD
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY	INCLUDED	INCLUDED	INCLUDED
60-DAY EXTENSION COMPLIANCE	YES	YES	YES
WILLING TO PROVIDE PRIORITY EMERGENCY SERVICES	YES	N/A	YES
W-9	INCLUDED	INCLUDED	INCLUDED
REFERENCES	INCLUDED	INCLUDED	INCLUDED
TOTAL AMOUNT FOR TWELVE MONTHS	\$39,000.00	\$56,400.00	\$60,000.00 NTE (\$5,000.00 PER MONTH RETAINER)
FATAL DEFECT	NONE	NONE	NONE

**BID PROPOSAL FORM
RESPONDENT MUST COMPLETE**

WE THE UNDERSIGNED PROPOSE TO FURNISH CONSULTING SERVICES FOR GRANT WRITING FOR THE CITY OF TRENTON, DEPARTMENT OF ADMINISTRATION PURSUANT TO THE SCOPE OF SERVICES AND REQUIREMENTS AND MADE PART HEREOF:

TOTAL AMOUNT FOR TWELVE MONTHS \$ 39,000.00



(ORIGINAL SIGNATURE BY AUTHORIZED REPRESENTATIVE)

The undersigned is a Corporation, Partnership or Individual under the laws of the State of
NEW JERSEY having its principal office at 1373 BROAD ST., STE 203B, CLIFTON, NJ 07013

COMPANY BRUNO ASSOCIATES, INC.

ADDRESS 1373 BROAD ST., STE 203B, CLIFTON, NJ 07013

ADDRESS _____

FED. ID # _____

NAME CHRISTOPHER BROWN

TELEPHONE 973-249-6225

FAX 973-249-6301

EMAIL CBROWN@BRUNOASSOCIATESINC.COM

DATE February 10, 2020

SIGNATURE 

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**BID PROPOSAL FORM
RESPONDENT MUST COMPLETE**

WE THE UNDERSIGNED PROPOSE TO FURNISH CONSULTING SERVICES FOR GRANT WRITING FOR THE CITY OF TRENTON, DEPARTMENT OF ADMINISTRATION PURSUANT TO THE SCOPE OF SERVICES AND REQUIREMENTS AND MADE PART HEREOF:

TOTAL AMOUNT FOR TWELVE MONTHS \$ 56,400

Michele S
(ORIGINAL SIGNATURE BY AUTHORIZED REPRESENTATIVE)

The undersigned is a Corporation, Partnership or Individual under the laws of the State of New Jersey having its principal office at 739 Stokes Rd, Units A & B, Medford, NJ 08055

COMPANY Brownfield Redevelopment Solutions, Inc.
ADDRESS 739 Stokes Rd, Units A & B
ADDRESS Medford, NJ 08055
FED. ID # _____

NAME Michele Christina
TELEPHONE 856-964-6456

FAX 732-782-0404

EMAIL michele@brsinc.com

DATE February 24, 2020

SIGNATURE Michele S



REQUEST FOR PROPOSALS – PROFESSIONAL CONSULTING SERVICES IN GRANT WRITING RFP2020-08

PRICING INFORMATION

Please note the following explanations regarding the information provided on the pricing form:

- (1) It is anticipated that the lump sum amount for consulting services would be treated like a retainer contract and would be billed in monthly increments of \$4,700.
- (2) Should the City wish to pursue a piecemeal pricing arrangement, the price per grant application will vary depending upon the level of effort required for the submittal. BRS can provide a work assignment proposal for every funding application identified for the City’s review and authorization prior to preparing an application.
- (3) Compensation as a percentage of a grant award is atypical for grant writing contracts. If the intent is to compensate for grant writing out of the awarded funding, please know that this is almost always an ineligible use of funding for most grants, particularly those awarded by state and federal agencies.
- (4) As a fourth alternative, BRS would be more than willing to consider invoicing on a time and materials basis using the following billing schedules:

Position	BRS Key Personnel	Hourly Rate
Principal	Leah Yasenchak	\$ 150
Professional Planner	Katie – Rose Imbriano	\$ 130
Grant Writers/Managers	Laura Burnham	\$ 100
Position	Sustainable Strategies DC Personnel	Hourly Rate
Principal	Andrew Seth Matthew Ward	\$ 200
Position	Greener By Design Personnel	Hourly Rate
Principal	Adam Zellner Chuck Feinberg	\$ 200

Rates for other staff can be provided as warranted by the grant assignment.

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RESPONDENT MUST COMPLETE**

WE THE UNDERSIGNED PROPOSE TO FURNISH CONSULTING SERVICES FOR GRANT WRITING FOR THE CITY OF TRENTON, DEPARTMENT OF ADMINISTRATION PURSUANT TO THE SCOPE OF SERVICES AND REQUIREMENTS AND MADE PART HEREOF:

TOTAL AMOUNT FOR TWELVE MONTHS

\$ \$60,000 NTE (\$5,000 per month retainer)



(ORIGINAL SIGNATURE BY AUTHORIZED REPRESENTATIVE)

The undersigned is a Corporation, Partnership or Individual under the laws of the State of New Jersey having its principal office at 60 Columbia Rd, Bldg. B, Ste. 230, Morristown, NJ, 07960

COMPANY Millennium Strategies, LLC

ADDRESS 60 Columbia Rd, Bldg B, Ste 230, Morristown, NJ, 07960

ADDRESS _____

FED. ID # _____

NAME Edward Farmer

TELEPHONE 973-226-3329

FAX 973-292-0832

EMAIL efarmer@m-strat.com

DATE 02/24/2020

SIGNATURE 