

RFP2020-22 MUNICIPAL AUDIT SERVICES FOR THE CITY OF TRENTON, DEPARTMENT OF FINANCE OPENING DATE: JUNE 5, 2020 AT 11:00AM LIVE STREAM

RFP2020-22 MUNICIPAL AUDIT SERVICES FOR THE CITY OF TRENTON, DEPARTMENT OF FINANCE	
NUMBER OF RESPONDENTS:	1
NAME OF BIDDER	MERCADIEN, P.C. CERTIFIED PUBLIC ACCOUNTANTS
ADDRESS	3625 QUAKERBRIDGE ROAD
CITY, STATE, ZIP	HAMILTON, NJ 08619
CONTACT NAME	WARREN A. BRODY
TELEPHONE	609-689-9700
FAX	609-6899720
E-MAIL	<u>wbroudy@mercadien.com</u>
STATEMENT OF OWNERSHIP DISCLOSURE STATEMENT	INCLUDED
EQUAL EMPLOYMENT OPPORTUNITY EXHIBIT A	INCLUDED
REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATIONS QUESTIONNAIRE	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA	N/A
NJ BUSINESS REGISTRATION CERTIFICATE	INCLUDED
NON-COLLUSION AFFADAVIT	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED
ETHICS COMPLAINT DISCLOSURE	INCLUDED
DEBARMENT NOTICE	INCLUDED
CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS	INCLUDED
DISCLOSURE OF INVESTED ACTIVITIES IN IRAN	INCLUDED
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY	INCLUDED
EIC	CERT#18798 EXP. DATE 5/15/2022
CERTIFICATE OF INSURANCE	REQUIRED FROM AWARDED VENDOR
60-DAY EXTENSION COMPLIANCE	YES
PROVIDE PRIORITY EMERGENCY SERVICES	YES
REFERENCES	INCLUDED
W-9	INCLUDED
EXCEPTIONS (IF ANY)	NONE
PROPOSAL PRICE	FLAT FEE OF \$84,100
FATAL FLAW	NONE

Cost Proposal

Your investment is more than price. The value you receive through our areas of expertise is, by itself, a proven reason to remain a client. You're not just getting a traditional CPA, you're gaining an advisor that brings expertise on a variety of subjects and issues. It is for this reason that we are very confident that we create value for our clients.

We propose a flat fee of \$84,100 (which reflects a significant discount from our standard rates) including meetings, site visits and out-of-pocket expenses for the completion of the preparation of the annual financial statement and single audit. Our fees are based on the time expended by each of our staff and are calculated at their respective discounted hourly rates. These rates are established on the basis of staff members' levels of experience and responsibilities, are quite fair and very competitive with the rates of other CPA firms offering the types of services that we provide.

Financial Statement and MOU Audit

	Supervising				
	Partner	Manager	Senior	Staff	Total
Hours	25.00	71.00	148.00	306.20	550.20
Discounted Rates	\$ 258	\$ 162	\$ 126	\$ 76	
Sub-total	\$ 6,450	\$ 11,502	\$ 18,649	\$ 23,271	\$ 59,872

State and Federal Single Audit

	Supervising				
	Partner	Manager	Senior	Staff	Total
Hours	16.00	26.00	70.00	93.00	205.00
Discounted Rates	\$ 258	\$ 162	\$ 126	\$ 76	
Sub-total	\$ 4,128	\$ 4,212	\$ 8,820	\$ 7,068	\$ 24,228
	Total Fee Not to Exceed				\$ 84,100

Any other services requested by the City will be charged at the discounted hourly rates identified below.

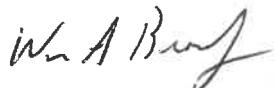
Discounted Hourly Rates	
Principals	\$258
Managers	\$162
Supervising Seniors	\$126
Staff	\$76

As the City's auditors for several years, we have followed our core values in the performance of those services. We will bring the same level of effort and attention to detail on this engagement. We will utilize our knowledge of the City's operations and apply it to the overall scope of this engagement. Due to our previous experience in working with the City's management, we believe we can smoothly and efficiently complete the audits within the desired timeline. This sets us apart and makes us far superior to other firms proposing on this engagement.

Mercadien has a history of meeting clients' statutory deadlines and a proven track record of providing services within budgeted costs. Please note we have not increased fees from last year in the above cost proposal.

Sincerely,

MERCADIEN, P.C.
CERTIFIED PUBLIC ACCOUNTANTS



Warren A. Broudy, CPA, RMA, CGFM, CGMA, PSA
 Principal

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