

**AMENDED CONTRACT TO RESOLUTION 20-703  
WITH MILLENNIUM STRATEGIES, LLC  
RFP2020-08  
PROFESSIONAL CONSULTING SERVICES IN GRANT WRITING**

**THE AMENDED AGREEMENT** made this 11TH day of DECEMBER 2020, by and between the **CITY OF TRENTON**, a Municipal Corporation, of the State of New Jersey, with principal offices located at 319 East State Street, Trenton, New Jersey 08608 (hereinafter the "City") and **MILLENNIUM STRATEGIES, LLC, 60 COLUMBIA ROAD, BLDG., B., STE. 230, MORRISTOWN, NEW JERSEY 07960** (hereinafter "Professional Services").

**WHEREAS**, Resolution No. 20-197 was awarded on May 7, 2020 to Millennium Strategies, LLC, 60 Columbia Road, Bldg. B., Ste. 230, Morristown, New Jersey 07960 for Professional Consulting Services in Grant Writing for the City of Trenton, Department of Administration for a period of one (1) year in amount of \$60,000; and

**WHEREAS**, Millennium Strategies' grant writing services rendered during FY'20 were funded for \$20,000, however Resolution No. 20-197 did not include an account number for funding services provided during FY'21; and

**WHEREAS**, it is in the best interest of the City of Trenton to amend Resolution No. 20-197 to include FY'21 funding source in an amount not to exceed \$40,000 from July 1, 2020 to February 28, 2021 for Professional Consulting Services in Grant Writing.

**NOW THEREFORE**, the parties mutually agree as follows:

1. The Mayor is hereby authorized to amend Resolution No. 20-197 with Millennium Strategies to include \$40,000 to cover the costs of services during FY'21 for Professional Consulting Services in Grant Writing from Millennium Strategies, LLC, 60 Columbia Road, Bldg., B., Ste. 230, Morristown, New Jersey 07960 for City of Trenton, Department of Administration.
2. The amended contract shall remain in full force from July 1, 2020 to February 28, 2021 and shall not be extended without approval of the City Council of the City of Trenton.

**IN WITNESS WHEREOF**, the parties have hereunto set their bands and seals the day and year first above written.

ATTEST:

  
\_\_\_\_\_  
**MATTHEW H. CONLON, RMC  
MUNICIPAL CLERK**

CITY OF TRENTON  
  
\_\_\_\_\_  
**HONORABLE W. REED GUSCIORA  
MAYOR**

DATE

01-22-2021  
**MILLENNIUM STRATEGIES, LLC,  
60 COLUMBIA ROAD,  
BLDG., B., STE. 230  
MORRISTOWN, NEW JERSEY 07960**

  
\_\_\_\_\_

DATE

1-22-2021

DATE

01/13/2021

# RESOLUTION

No. 20-703

Date of Adoption December 10, 2020

Approved as to Form and Legality

Factual content certified by

  
JOHN MORELLET, CITY ATTORNEY

  
MR. ADAME CRUZ, BUSINESS ADMINISTRATOR

Councilman /woman

HARRISON

presents the following Resolution:

**RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION NO. 20-197 TO MILLENNIUM STRATEGIES, LLC FOR PROFESSIONAL CONSULTING SERVICES IN GRANT WRITING TO INCLUDE FY'21 FUNDING SOURCE IN AMOUNT OF \$40,000 – RFP2020-08**

WHEREAS, Resolution No. 20-197 was awarded on May 7, 2020 to Millennium Strategies, LLC, 60 Columbia Road, Bldg. B., Ste. 230, Morristown, New Jersey 07960 for Professional Consulting Services in Grant Writing for the City of Trenton, Department of Administration for a period of one (1) year in amount of \$60,000; and

WHEREAS, Millennium Strategies' grant writing services rendered during FY'20 were funded under account 0-01- -60-6010-290 for \$20,000, however Resolution No. 20-197 did not include an account number for funding services provided during FY'21; and

WHEREAS, it is in the best interest of the City of Trenton to amend Resolution No. 20-197 to include FY'21 funding source in an amount not to exceed \$40,000 in account 1-01- - 60-6010-290, from July 1, 2020 to February 28, 2021 for Professional Consulting Services in Grant Writing.

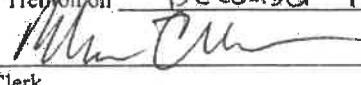
NOW, THEREFORE IT IS RESOLVED, by the City Council of the City of Trenton, as follows:

1. The Mayor is hereby authorized to amend Resolution No. 20-197 with Millennium Strategies to include \$40,000 in account 1-01- - 60-6010-290 to cover the costs of services during FY'21 for Professional Consulting Services in Grant Writing from Millennium Strategies, LLC, 60 Columbia Road, Bldg., B., Ste. 230, Morristown, New Jersey 07960 for City of Trenton, Department of Administration.
2. This contract is awarded pursuant to the authority set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-5.
3. A notice of this action shall be printed once in the official newspaper for the City of Trenton and the Resolution and contract shall remain on file in the City Clerk's Office.

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
BLAKELEY	✓				MUSCHAL	✓				MCBRIDE		✓		
CALDWELL WILSON	✓				RODRIGUEZ	✓								
HARRISON	✓				VAUGHN			NV						

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on December 10, 2020

  
President of Council

  
City Clerk

# RESOLUTION

20-197

No. \_\_\_\_\_

Date of Adoption MAY 07 2020

Approved as to Form and Legality

Factual content certified by

JOHN MORELLI, CITY ATTORNEY

MR. ADAM E. CRUZ, BUSINESS ADMINISTRATOR

Councilman /woman \_\_\_\_\_

presents the following Resolution:

**RESOLUTION AWARDDING A CONTRACT THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A. 19:44 A-20.4 ET SEQ TO MILLENNIUM STRATEGIES, LLC RFP2020-08**

WHEREAS, the City has a need for Professional Consulting Services in Grant Writing for the City of Trenton, Department of Administration; and

WHEREAS, a Request for Proposal was advertised and three (3) proposals were received on February 27, 2020, and were evaluated by a committee based on criteria that included experience, understanding of requirements and cost; and

WHEREAS, the proposal of Millennium Strategies, LLC, 60 Columbia Road, Bldg. B., Ste. 230, Morristown, New Jersey 07960 was deemed to include the necessary qualifications and expertise for the performance of the services at the rates listed in the proposal; and

WHEREAS, funds in an amount not to exceed \$60,000.00 at \$5,000.00 per month have been certified to be available in the following account number(s): 0-01- -60-6010-290 from time of award until June 30, 2021; and

NOW, THEREFORE IT IS RESOLVED, by the City Council of the City of Trenton; as follows:

1. The Mayor is hereby authorized to enter into a contract with Millennium Strategies, LLC, 60 Columbia Road, Bldg., B., Ste. 230, Morristown, New Jersey 07960 for Professional Consulting Services in Grant Writing for the City of Trenton, Department of Administration.
2. This contract is awarded pursuant to the authority set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-5.
3. A notice of this action shall be printed once in the official newspaper for the City of Trenton and the Resolution and contract shall remain on file in the City Clerk's Office.

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
BLAKELEY	✓				MUSCHAL	✓				MCBRIDE	✓			
CALDWELL	✓				RODRIGUEZ	✓								
WILSON	✓													
HARRISON	✓				VAUGHN	✓								

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on

Kathy Mc Bria  
President of Council

City Clerk

MAY 07 2020

## CONSULTING SERVICES IN GRANT WRITING

The City of Trenton, Department of Administration is soliciting sealed Request for Proposal through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq. for Consulting Services in Grant Writing for a period of one (1) year.

### SCOPE OF SERVICES

- Consultant will monitor evaluation of the City of Trenton's current funding procurement efforts; including meeting with all necessary personnel to determine funding goals
- Consultant will notify the City of Trenton notifications of all available and potential governmental and non-governmental funding opportunities.
- Consultant will research, preparation, submission and all follow-up including appropriate legislative support of all funding grant applications.
- Consultant will be responsible for any other services the City of Trenton may require including but not limited to attendance at City of Trenton Meetings related to grant writing.
- Consultant must have a minimum of two (2) year experience providing these services to municipalities (**proof required with your proposal submittal**).

### PROPOSAL REQUIREMENTS

- Three (3) References Required with proposal submittal
- The City of Trenton reserves the right to interview Respondents prior to making a recommendation of award. Respondents shall be notified by a City Representative.

### EVALUATION CRITERIA

Proposals shall be evaluated as following:

- Experience and reputation in the grant writing field - **25%**
- Knowledge of the City of Trenton and the subject matter to be addressed under the contract - **25%**
- Compensation Proposal - **15%**
- Quality of technical proposal - **25%**
- Evaluation of any Interviews - **10%**