

RFP2022-02B RE-ADVERTISEMENT FOR PLANNING, DESIGN/ENGINEERING CONSULTANTS TO DEVELOP CAPITAL IMPROVEMENT PLANS FOR THE CITY OF TRENTON, DEPARTMENT OF HOUSING AND ECONOMIC DEVELOPMENT PROPOSAL OPENED 3/31/2022 AT 11:00AM

RFP2022-02B RE-ADVERTISEMENT FOR PLANNING, DESIGN/ENGINEERING CONSULTANTS TO DEVELOP CAPITAL IMPROVEMENT PLANS FOR A PERIOD OF ONE (1) YEAR FOR THE CITY OF TRENTON, DEPARTMENT OF HOUSING AND ECONOMIC DEVELOPMENT	
NUMBER OF RESPONDENTS:	1
NAME OF BIDDER	NISHUANE GROUP, LLC
ADDRESS	105 GROVE STREET, SUITE 3
CITY, STATE, ZIP	MONTCLAIR, NJ 07042
CONTACT NAME	MICHEL S. DELISFORT
TELEPHONE	973-954-2677
FAX	973-954-2677
E-MAIL	MDELISFORT@NISHUANEGROUP.COM
STATEMENT OF OWNERSHIP DISCLOSURE	INCLUDED
EQUAL EMPLOYMENT OPPORTUNITY EXHIBIT A	INCLUDED
REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATIONS QUESTIONNAIRE	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA	N/A
NJ BUSINESS REGISTRATION CERTIFICATE	REQUIRED FROM AWARDED VENDOR
NON-COLLUSION AFFADAVIT	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED
ETHICS COMPLAINT DISCLOSURE	INCLUDED
DEBARMENT NOTICE	INCLUDED
CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS	INCLUDED
DISCLOSURE OF INVESTED ACTIVITIES IN IRAN	INCLUDED
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY	INCLUDED
EIC	REQUIRED FROM AWARDED VENDOR
CERTIFICATE OF INSURANCE	REQUIRED FROM AWARDED VENDOR
60-DAY EXTENSION COMPLIANCE	YES
PROVIDE PRIORITY EMERGENCY SERVICES	N/A
REFERENCES	N/A
W-9	N/A
EXCEPTIONS (IF ANY)	NONE
TOTAL AMOUNT FOR THE SERVICES FOR TWELVE (12) MONTHS	\$310,297.00 (SEE ATTACHED BREAKDOWN OF PRICING)
FATAL FLAW	NONE

BID PROPOSAL FORM
RESPONDENT MUST COMPLETE

We the undersigned propose to furnish and deliver the above services pursuant to the scope of services and requirements and made part hereof: **RESPONDENTS ARE WELCOME TO SUBMIT THEIR OWN PROPOSAL PAGES.**

TOTAL AMOUNT FOR THE SERVICES FOR TWELVE MONTHS \$ 310,297



(ORIGINAL SIGNATURE BY AUTHORIZED REPRESENTATIVE)

The undersigned is a Corporation, Partnership or Individual under the laws of the State of New Jersey having its principal office at 105 Grove Street, Suite 3, Montclair, NJ 07042

COMPANY Nishuane Group, LLC

ADDRESS 105 Grove Street, Suite 3, Montclair, NJ 07042

ADDRESS _____

FED. ID # _____

NAME Michele S. Delisfort

TELEPHONE 973-954-2677

FAX 973-954-2677

EMAIL MDelisfort@nishuanegroup.com

DATE March 31, 2022

SIGNATURE 

Price Proposal



Nishuane Group, LLC.

Deliverables	Explanation	Estimated Hours	Hourly Rate	Total Lump Sum
Project Timeline/critical path	Phase 1: Project Management			
	Task 1A: Project Kick-off Meeting & Draft project timeline & critical path and methodology	2	\$200	\$400
		4	\$175	\$700
	Task 1B: Project management	240	\$175	\$42,000
	Task 1C: Review of Existing Budgets, Plans & Policies	40	\$175	\$7,000
	Phase 2: Stakeholder Engagement Process			
	Task 2A.(4)Municipal/ Administration Meetings	8	\$200	\$1,600
		8	\$175	\$1,400
	Task 2B. (1) CIP Development Meeting with City Council	2	\$200	\$400
		4	\$175	\$700
	Task 2C. (1) CIP Development Meeting with Planning Board	4	\$200	\$800
	Task 2D. (1) Public Involvement Community Meeting (In-Person/Virtual)	10	\$175	\$1,750
	Task 2E. Publicinput.com Software	3	\$200	\$600
	Phase 3: CIP Plan Draft Development			
	5-year CIP	Task 3A: 6-Year CIP Plan		
	Task 3B: 15-Year CIP Summary			
15-year CIP Summary	Task 3C: Draft Plan Preparation and Revisions based on Stakeholder Comments			
Policy Stmnts/Ordinance(s)	Task 3D: Guiding Policy Statements	20	\$175	\$3,500
	Task 3E: Issues & Resolution Process	20	\$175	\$3,500
	Task 3F: Ordinance(s)	40	\$175	\$7,000
Checks & Balances Process	Task 3G: Checks & Balance Process	40	\$175	\$7,000
Debt Mgmt Policies/Ord(s)	Task 3H: Debt Management Policies			
CIP Planning Process/Structure	Phase 4: CIP Sustainability Process Best Practice Toolkit			
	Task 4A: CIP Planning Process & Structure	40	\$175	\$7,000
CIP Manual/Guidebook	Task 4B: CIP Manual / Guidebook	60	\$175	\$10,500
	Phase 5: Final CIP Plans & Process Sustainability Preparation			
	Task 5A: Final CIP Plans & Process Sustainability Preparation	40	\$175	\$7,000
	Task 5B: Quality Check & Assurances	10	\$175	\$1,750
	Task 5C: (1) Planning Board Meeting to Present CIP Plans & Sustainability Process Outputs	4	\$200	\$800
		8	\$175	\$1,400
	Task 5D: (1) City Council Meeting to Present CIP Plans & Sustainability Process Outputs	4	\$200	\$800
		8	\$175	\$1,400
Present Final Reports/Docs	Task 5E: Final Revisions to CIP Plans & Sustainability Process Outputs	16	\$175	\$2,800
	Phase 6: Project Close			
	Task 6A: Final CIP Plans Integration Support for City Website	10	\$175	\$1,750
		2	\$200	\$400
	Task 6B: Project Conclusion Debrief Meeting	4	\$175	\$700

Subtotal	\$114,650
Contingency (10%)	11,465.00
Misc (Printing/Travel \$.58 per mi.)	
TOTAL	\$126,115

Nishuane Group, LLC. is a certified is a Minority/Women Owned Business Enterprise, SBE and DBE certified firm.

Price Proposal: Nishuane Group LLC
TOTAL AMOUNT NOT TO EXCEED BY: \$126,115
Include any additional explanation of costs and list assumptions that could influence the cost.
List explanation and assumptions below 1. Contingency costs are 10% for items such as printing, additional hours for scaled tasks and travel.

Price Proposal



H2M architects+ engineers (H2M)

Deliverables	Explanation	Estimated Hours	Hourly Rate	Total Lump Sum	
Project Timeline/critical path	Phase 1: Project Management				
	Task 1A: Project Kick-off Meeting & Draft project timeline & critical path and methodology	8	\$186	\$1,488	
	Task 1B: Project Management - Refine project timeline & critical path & ongoing project management				
	Task 1C: Review of Existing Budgets, Plans & Policies	40	\$173	\$6,900	
	Phase 2: Stakeholder Engagement Process				
	Task 2A.(10)Municipal/ Administration Meetings				
	Task 2B. (1) CIP Development Meeting with City Council	16	\$173	\$2,760	
	Task 2C. (1) CIP Development Meeting with Planning Board	4	\$173	\$690	
	Task 2D. (1) Stakeholder Meetings (In-Person)	10	\$173	\$1,725	
	Task 2E. Publicinput.com Software				
		36	\$110	\$3,960	
				\$9,500	
		Phase 3: CIP Plan Draft Development			
	5-year CIP	Task 3A: 6-Year CIP Plan	80	\$215	\$17,200
	Task 3B: 15-Year CIP Summary	60	\$215	\$12,900	
15-year CIP Summary	Task 3C: Draft Plan Preparation and Revisions based on Stakeholder Comments	40	\$173	\$6,900	
Policy Strmnts/Ordinance(s)	Task 3D: Guiding Policy Statements				
	Task 3E: Issues & Resolution Process				
	Task 3F: Ordinance(s)				
Checks & Balances Process	Task 3G: Checks & Balance Process				
Debt Mgmt Policies/Ord(s)	Task 3H: Debt Management Policies	40	\$200	\$8,000	
CIP Planning Process/Structure	Phase 4: CIP Sustainability Process Best Practice Toolkit				
	Task 4A: CIP Planning Process & Structure				
CIP Manual/Guidebook	Task 4B: CIP Manual / Guidebook				
Present Final Reports/Docs	Phase 5: Final CIP Plans & Process Sustainability Preparation				
	Task 5A: Final CIP Plans & Process Sustainability Preparation				
	Task 5B: Quality Check & Assurances				
	Task 5C: (1) Planning Board Meeting to Present CIP Plans & Sustainability Process Outputs				
	Task 5D: (1) City Council Meeting to Present CIP Plans & Sustainability Process Outputs	6	\$173	\$1,035	
	Task 5E: Final Revisions to CIP Plans & Sustainability Process Outputs	20	\$173	\$3,450	
	Phase 6: Project Close				
	Task 6A: Final CIP Plans Integration Support for City Website				
	Task 6B: Project Conclusion Debrief Meeting	8	\$173	\$1,380	

Subtotal	\$77,888
Contingency (10%)	\$7,788.80
Misc (Printing/Travel .58 per mi.)	
TOTAL	\$85,677

Price Proposal: Subcontractor - H2M	
TOTAL AMOUNT NOT TO EXCEED BY: \$85,677	
Include any additional explanation of costs and list assumptions that could influence the cost.	
List explanation and assumptions below 1. Contingency costs are 10% for items such as printing, additional hours for scaled tasks and travel.	4

Price Proposal



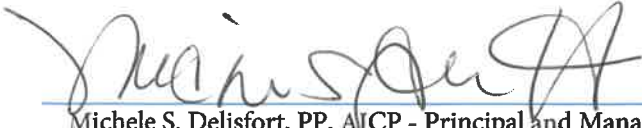
Costrak Consulting, LLC.

Deliverables	Explanation	Estimated Hours	Hourly Rate	Total Lump Sum
Project Timeline/critical path	Phase 1: Project Management			
	Task 1A: Project Kick-off Meeting & Draft project timeline & critical path and methodology			
	Task 1B: Project Management - Refine project timeline & critical path & ongoing project management			
	Task 1C: Review of Existing Budgets, Plans & Policies			
	Phase 2: Stakeholder Engagement Process			
	Task 2A: (10) Municipal/ Administration Meetings			
	Task 2B: (1) CIP Development Meeting with City Council			
	Task 2C: (1) CIP Development Meeting with Planning Board			
	Task 2D: (1) Stakeholder Meetings (In-Person)			
	Task 2E: Publicinput.com Software			
6-year CIP	Phase 3: CIP Plan Draft Development			
	Task 3A: 6-Year CIP Plan	100	\$195	\$19,500
		40	\$150	\$6,000
		80	\$125	\$10,000
		40	\$125	\$5,000
	Task 3B: 15-Year CIP Summary	80	\$195	\$15,600
		20	\$150	\$3,000
		80	\$125	\$10,000
		20	\$125	\$2,500
	Task 3C: Draft Plan Preparation and Revisions based on Stakeholder Comments	40	\$195	\$7,800
15-year CIP Summary		20	\$125	\$2,500
	Task 3D: Guiding Policy Statements			
	Task 3E: Issues & Resolution Process			
Policy Strmnts/Ordinance(s)	Task 3F: Ordinance(s)			
Checks & Balances Process	Task 3G: Checks & Balance Process			
Debt Mgmt Policies/Ord(s)	Task 3H: Debt Management Policies			
CIP Planning Process/Structure	Phase 4: CIP Sustainability Process Best Practice Toolkit			
	Task 4A: CIP Planning Process & Structure	20	\$195	\$3,900
CIP Manual/Guidebook	Task 4B: CIP Manual / Guidebook			
Present Final Reports/Docs	Phase 5: Final CIP Plans & Process Sustainability Preparation			
	Task 5A: Final CIP Plans & Process Sustainability Preparation	20	\$125	\$2,500
		10	\$125	\$1,250
	Task 5B: Quality Check & Assurances			
	Task 5C: (1) Planning Board Meeting to Present CIP Plans & Sustainability Process Outputs			
	Task 5D: (1) City Council Meeting to Present CIP Plans & Sustainability Process Outputs			
	Task 5E: Final Revisions to CIP Plans & Sustainability Process Outputs			
	Phase 6: Project Close			
	Task 6A: Final CIP Plans Integration Support for City Website			
	Task 6B: Project Conclusion Debrief Meeting			

Subtotal	\$89,550
Contingency (10%)	\$8,955.00
Misc (Printing/Travel \$8 per mi.)	
TOTAL	\$98,505

Costrak, LLC. is a certified Minority Business Enterprise (MBE) firm with New York State, New York City, State of New Jersey, and The Port Authority of New York New Jersey (PANYNJ).

Price Proposal: Costrak Consulting LLC	
TOTAL AMOUNT NOT TO EXCEED BY: \$98,505	
Include any additional explanation of costs and list assumptions that could influence the cost.	
List explanation and assumptions below 1. Contingency costs are 10% for items such as printing, additional hours for scaled tasks and travel.	5



Michele S. Delisfort, PP, AICP - Principal and Managing Partner

Name and Title of the authorized person who reviewed and approved this response

Nishuane Group, LLC

Name of Consultant Firm

March 31, 2022

Date