

**RFP2022-02B RE-ADVERTISEMENT FOR PLANNING, DESIGN/ENGINEERING CONSULTANTS TO  
DEVELOP CAPITAL IMPROVEMENT PLANS FOR THE CITY OF TRENTON, DEPARTMENT OF  
HOUSING AND ECONOMIC DEVELOPMENT PROPOSAL OPENED 3/31/2022 AT 11:00AM**

<b>RFP2022-02B RE-ADVERTISEMENT FOR PLANNING, DESIGN/ENGINEERING CONSULTANTS TO DEVELOP CAPITAL IMPROVEMENT PLANS FOR A PERIOD OF ONE (1) YEAR FOR THE CITY OF TRENTON, DEPARTMENT OF HOUSING AND ECONOMIC DEVELOPMENT</b>	
NUMBER OF RESPONDENTS:	1
NAME OF BIDDER	NISHUANE GROUP, LLC
ADDRESS	105 GROVE STREET, SUITE 3
CITY, STATE, ZIP	MONTCLAIR, NJ 07042
CONTACT NAME	MICHEL S. DELISFORT
TELEPHONE	973-954-2677
FAX	973-954-2677
E-MAIL	<a href="mailto:MDELISFORT@NISHUANEGROUP.COM">MDELISFORT@NISHUANEGROUP.COM</a>
STATEMENT OF OWNERSHIP DISCLOSURE	INCLUDED
EQUAL EMPLOYMENT OPPORTUNITY EXHIBIT A	INCLUDED
REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATIONS QUESTIONNAIRE	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA	N/A
NJ BUSINESS REGISTRATION CERTIFICATE	<b>REQUIRED FROM AWARDED VENDOR</b>
NON-COLLUSION AFFADAVIT	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED
ETHICS COMPLAINT DISCLOSURE	INCLUDED
DEBARMENT NOTICE	INCLUDED
CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS	INCLUDED
DISCLOSURE OF INVESTED ACTIVITIES IN IRAN	INCLUDED
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY	INCLUDED
EIC	<b>REQUIRED FROM AWARDED VENDOR</b>
CERTIFICATE OF INSURANCE	<b>REQUIRED FROM AWARDED VENDOR</b>
60-DAY EXTENSION COMPLIANCE	YES
PROVIDE PRIORITY EMERGENCY SERVICES	N/A
REFERENCES	N/A
W-9	N/A
EXCEPTIONS (IF ANY)	NONE
TOTAL AMOUNT FOR THE SERVICES FOR TWELVE (12) MONTHS	\$310,297.00 (SEE ATTACHED BREAKDOWN OF PRICING)
FATAL FLAW	NONE

**BID PROPOSAL FORM**  
**RESPONDENT MUST COMPLETE**

We the undersigned propose to furnish and deliver the above services pursuant to the scope of services and requirements and made part hereof: **RESPONDENTS ARE WELCOME TO SUBMIT THEIR OWN PROPOSAL PAGES.**

**TOTAL AMOUNT FOR THE SERVICES FOR TWELVE MONTHS**

\$ 310,297

  
**(ORIGINAL SIGNATURE BY AUTHORIZED REPRESENTATIVE)**

The undersigned is a Corporation, Partnership or Individual under the laws of the State of New Jersey having its principal office at 105 Grove Street, Suite 3, Montclair, NJ 07042

**COMPANY** Nishuane Group, LLC

**ADDRESS** 105 Grove Street, Suite 3, Montclair, NJ 07042

**ADDRESS** \_\_\_\_\_

**FED. ID #** \_\_\_\_\_

**NAME** Michele S. Delisfort

**TELEPHONE** 973-954-2677

**FAX** 973-954-2677

**EMAIL** MDelisfort@nishuanegroup.com

**DATE** March 31, 2022

**SIGNATURE** 



# Price Proposal

## Nishuane Group, LLC.

Deliverables	Explanation	Estimated Hours	Hourly Rate	Total Lump Sum
Project Timeline/critical path				
	<b>Phase 1: Project Management</b>			
	Task 1A: Project Kick-off Meeting & Draft project timeline & critical path and methodology	2	\$200	\$400
		4	\$175	\$700
	Task 1B: Project management	240	\$175	\$42,000
	Task 1C: Review of Existing Budgets, Plans & Policies	40	\$175	\$7,000
	<b>Phase 2: Stakeholder Engagement Process</b>			
	Task 2A.(4)Municipal/ Administration Meetings	8	\$200	\$1,600
		8	\$175	\$1,400
	Task 2B. (1) CIP Development Meeting with City Council	2	\$200	\$400
		4	\$175	\$700
	Task 2C. (1) CIP Development Meeting with Planning Board	4	\$200	\$800
	Task 2D. (1) Public Involvement Community Meeting (In-Person/Virtual)	10	\$175	\$1,750
	Task 2E. Publicinput.com Software	3	\$200	\$600
	<b>Phase 3: CIP Plan Draft Development</b>			
6-year CIP	Task 3A: 6-Year CIP Plan			
	Task 3B: 15-Year CIP Summary			
15-year CIP Summary	Task 3C: Draft Plan Preparation and Revisions based on Stakeholder Comments			
Policy Stmtnts/Ordinance(s)	Task 3D: Guiding Policy Statements	20	\$175	\$3,500
	Task 3E: Issues & Resolution Process	20	\$175	\$3,500
	Task 3F: Ordinance(s)	40	\$175	\$7,000
Checks & Balances Process	Task 3G: Checks Balance Process	40	\$175	\$7,000
Debt Mgmt. Policies/Ord(s)	Task 3H: Debt Management Policies			
CIP Planning Process/Structure	<b>Phase 4: CIP Sustainability Process Best Practice Toolkit</b>			
	Task 4A: CIP Planning Process & Structure	40	\$175	\$7,000
CIP Manual/Guidebook	Task 4B: CIP Manual / Guidebook	60	\$175	\$10,500
	<b>Phase 5: Final CIP Plans &amp; Process Sustainability Preparation</b>			
	Task 5A: Final CIP Plans & Process Sustainability Preparation	40	\$175	\$7,000
	Task 5B: Quality Check & Assurances	10	\$175	\$1,750
	Task 5C: (1) Planning Board Meeting to Present CIP Plans & Sustainability Process Outputs	4	\$200	\$800
		8	\$175	\$1,400
	Task 5D: (1) City Council Meeting to Present CIP Plans & Sustainability Process Outputs	4	\$200	\$800
		8	\$175	\$1,400
Present Final Reports/Docs	Task 5E: Final Revisions to CIP Plans & Sustainability Process Outputs	16	\$175	\$2,800
	<b>Phase 6: Project Close</b>			
	Task 6A: Final CIP Plans Integration Support for City Website	10	\$175	\$1,750
		2	\$200	\$400
	Task 6B: Project Conclusion Debrief Meeting	4	\$175	\$700

Nishuane Group, LLC. is a certified is a Minority/Women Owned Business Enterprise, SBE and DBE certified firm.

Subtotal	\$114,650
Contingency (10%)	11,465.00
Msc (Printing/Travel \$8 per mi.)	
<b>TOTAL</b>	<b>\$126,115</b>

<b>Price Proposal: Nishuane Group LLC</b>
TOTAL AMOUNT NOT TO EXCEED BY: \$126,115
Include any additional explanation of costs and list assumptions that could influence the cost.
List explanation and assumptions below
1. Contingency costs are 10% for items such as printing, additional hours for scaled tasks and travel.



## Price Proposal

H2M architects+ engineers (H2M)

## Price Proposal: Subcontractor - H2M

**TOTAL AMOUNT NOT TO EXCEED BY: \$85,677**

Include any additional explanation of costs and list assumptions that could influence the cost.

List explanation and assumptions below

1. Contingency costs are 10% for items such as printing, additional hours for scaled tasks and travel.

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# Price Proposal

## Costrak Consulting, LLC.

Deliverables	Explanation	Estimated Hours	Hourly Rate	Total Lump Sum
Project Timeline/critical path				
	<b>Phase 1: Project Management</b>			
	Task 1A: Project Kick-off Meeting & Draft project timeline & critical path and methodology			
	Task 1B: Project Management - Refine project timeline & critical path & ongoing project management			
	Task 1C: Review of Existing Budgets, Plans & Policies			
	<b>Phase 2: Stakeholder Engagement Process</b>			
	Task 2A. (10) Municipal/ Administration Meetings			
	Task 2B. (1) CIP Development Meeting with City Council			
	Task 2C. (1) CIP Development Meeting with Planning Board			
	Task 2D. (1) Stakeholder Meetings (In-Person)			
	Task 2E. Publicinput.com Software			
	<b>Phase 3: CIP Plan Draft Development</b>			
6-year CIP	Task 3A: 6-Year CIP Plan	100	\$195	\$19,500
		40	\$150	\$6,000
		80	\$125	\$10,000
		40	\$125	\$5,000
	Task 3B: 15-Year CIP Summary	80	\$195	\$15,600
		20	\$150	\$3,000
		80	\$125	\$10,000
		20	\$125	\$2,500
15-year CIP Summary	Task 3C: Draft Plan Preparation and Revisions based on Stakeholder Comments	40	\$195	\$7,800
		20	\$125	\$2,500
Policy Stmtns/Ordinance(s)	Task 3D: Guiding Policy Statements			
	Task 3E: Issues & Resolution Process			
	Task 3F: Ordinance(s)			
Checks & Balances Process	Task 3G: Checks & Balance Process			
Debt Mgmt Policies/Ord(s)	Task 3H: Debt Management Policies			
CIP Planning Process/Structure	<b>Phase 4: CIP Sustainability Process Best Practice Toolkit</b>			
	Task 4A: CIP Planning Process & Structure	20	\$195	\$3,900
CIP Manual/Guidebook	Task 4B: CIP Manual / Guidebook			
	<b>Phase 5: Final CIP Plans &amp; Process Sustainability Preparation</b>			
	Task 5A: Final CIP Plans & Process Sustainability Preparation	20	\$125	\$2,500
		10	\$125	\$1,250
	Task 5B: Quality Check & Assurances			
	Task 5C: (1) Planning Board Meeting to Present CIP Plans & Sustainability Process Outputs			
	Task 5D: (1) City Council Meeting to Present CIP Plans & Sustainability Process Outputs			
	Task 5E: Final Revisions to CIP Plans & Sustainability Process Outputs			
	<b>Phase 6: Project Close</b>			
	Task 6A: Final CIP Plans Integration Support for City Website			
	Task 6B: Project Conclusion Debrief Meeting			

Costrak, LLC. is a certified Minority Business Enterprise (MBE) firm with New York State, New York City, State of New Jersey, and The Port Authority of New York New Jersey (PANYNJ).

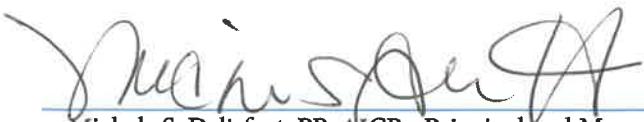
Subtotal	\$89,550
Contingency (10%)	\$8,955.00
Mc	
Printing/Travel (58 per mi.)	
<b>TOTAL</b>	<b>\$98,505</b>

### Price Proposal: Costrak Consulting LLC

TOTAL AMOUNT NOT TO EXCEED BY: \$98,505

Include any additional explanation of costs and list assumptions that could influence the cost.

List explanation and assumptions below  
 1. Contingency costs are 10% for items such as printing, additional hours for scaled tasks and travel.



Michele S. Delisfort, PP, AICP - Principal and Managing Partner

**Name and Title of the authorized person who reviewed and approved this response**

Nishuane Group, LLC

**Name of Consultant Firm**

March 31, 2022

**Date**