

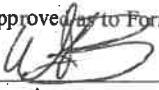
22-017

# RESOLUTION

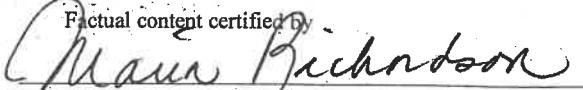
No. \_\_\_\_\_

Date of Adoption JANUARY 20, 2022

Approved as to Form and Legality

  
CITY ATTORNEY

Factual content certified by

  
MARIA RICHARDSON, DIRECTOR OF RECREATION, NATURAL  
RESOURCES, AND CULTURE

Councilman /woman

CALDWELL - WILSON

presents the following Resolution:

**RESOLUTION AWARDING A CONTRACT THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE  
WITH N.J.S.A. 19:44 A-20.4 ET SEQ., TO BROWNFIELD REDEVELOPMENT SOLUTIONS, INC. FOR  
ARCHITECTURAL, ENGINEERING, AND PLANNING CONSULTANT SERVICES TO ASSIST IN THE  
IMPLEMENTATION AND COMPLETION OF VARIOUS RECREATION PROJECT MANAGEMENT  
SERVICE IN AN AMOUNT NOT TO EXCEED \$300,000.00 FOR A PERIOD OF ONE (1) YEAR  
FROM DATE OF AWARD -RFP2021-62**

**WHEREAS**, the City has a need for Professional Architectural, Engineering, and Planning Consultant Services to assist in the implementation and completion of various recreation projects for the City of Trenton, Department of Recreation, Natural Resource and Culture; for a period of one (1) year for the City of Trenton, Department of Recreation, Natural Resources and Culture; and

**WHEREAS**, a request for proposal was advertised by the Division of Purchasing and one (1) sole proposal was received on December 21, 2021 and was evaluated by a committee based on criteria that included, experience, understanding of requirements and cost; and

**WHEREAS**, the proposal of Brownfield Redevelopment Solutions, Inc, 739 Stokes Road, Units A & B, Medford Lakes, New Jersey 08055 was deemed to have the necessary qualifications and expertise for the performance of the services at the rates budgeted; and

**WHEREAS**, funds in an amount not to exceed \$300,000.00 have been certified to be available in the following account number(s): FY'2022 R-01- 70-7020-418 (\$100,000.00), and FY'2022, G-SS-22-70-180B-299 (\$200,000.00) for a period of one (1) year from date of award.

**NOW, THEREFORE IT IS RESOLVED**, by the City Council of the City of Trenton, as follows:

1. The Mayor is hereby authorized to enter into a contract with Brownfield Redevelopment Solutions, Inc, 739 Stokes Road, Units A & B, Medford Lakes, New Jersey 08055 for Architectural, Engineering, and Planning Consultant Services to assist in the implementation and completion of various recreation projects in an amount not to exceed \$300,000.00 for a period of one (1) year for the City of Trenton, Department of Recreation, Natural Resources and Culture
2. This contract is awarded pursuant to the authority set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-5.
3. A notice of this action shall be printed once in the official newspaper for the City of Trenton and the Resolution and contract shall remain on file in the City Clerk's Office.

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
BLAKELEY	✓				MUSCHAL	✓				MCBRIDE		✓		
CALDWELL WILSON	✓				RODRIGUEZ		✓							
HARRISON	✓				VAUGHN		✓							

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on

JANUARY 20, 2022

  
President of Council

  
City Clerk

**PROFESSIONAL SERVICES CONTRACT**

**RFP2021-62**

**RESOLUTION 22-017**

**PROVIDE ARCHITECTURAL, ENGINEERING, AND PLANNING CONSULTANT SERVICES TO ASSIST IN THE IMPLEMENTATION AND COMPLETION OF VARIOUS RECREATION PROGRAM MANAGEMENT SERVICES AWARDED TO BROWNFIELD REDEVELOPMENT SOLUTIONS, INC.**

**THIS CONTRACT**, made this 20<sup>TH</sup> day of **JANUARY 2022** by and between the **CITY OF TRENTON, 319 EAST STATE STREET, TRENTON, NEW JERSEY 08608** a Municipal Corporation of the State of New Jersey, ("City") and **BROWNFIELD REDEVELOPMENT SOLUTIONS, INC., 739 STOKES ROAD, UNITS A & B, MEDFORD LAKES, NEW JERSEY 08055** (CONTRACTOR").

**WHEREAS**, the City has a need **TO PROVIDE ARCHITECTURAL, ENGINEERING, AND PLANNING CONSULTANT SERVICES TO ASSIST IN THE IMPLEMENTATION AND COMPLETION OF VARIOUS RECREATION PROGRAM MANAGEMENT SERVICES** for the City of Trenton, Department of Recreation, Natural Resources and Culture.

**WHEREAS**, Contractor agrees to provide **TO PROVIDE ARCHITECTURAL, ENGINEERING, AND PLANNING CONSULTANT SERVICES TO ASSIST IN THE IMPLEMENTATION AND COMPLETION OF VARIOUS RECREATION PROGRAM MANAGEMENT SERVICES** for the City of Trenton, Department of Recreation, Natural Resources and Culture accordance with the terms and conditions as set forth hereinafter, and the City being agreeable thereto;

**NOW THEREFORE**, the parties mutually agree as follows:

**TO PROVIDE ARCHITECTURAL, ENGINEERING, AND PLANNING CONSULTANT SERVICES TO ASSIST IN THE IMPLEMENTATION AND COMPLETION OF VARIOUS RECREATION PROGRAM MANAGEMENT SERVICES** for the City agrees to retain **BROWNFIELD REDEVELOPMENT SOLUTIONS, INC., 739 STOKES ROAD, UNITS A & B, MEDFORD LAKES, NEW JERSEY 08055** ("the request of and under the general supervision of the City of Trenton, Department of Recreation, Natural Resources and Culture.

**1. SCOPE OF SERVICES**

**SEE ATTACHED SCOPE OF SERVICES**

**DURATION OF THE CONTRACT:**

This contract shall remain in full force and effect for a period of one (1) year from date of award in an amount not to exceed \$300,000.00.

- 2. STATUS OF CONTRACTOR:** It is expressly understood by and between the parties hereto that the status of the Contractor retained to carry out the services set forth in this agreement is that of an Independent Contractor. It is further understood by and between the parties that is not intended, nor shall it be construed, that the contractor is an agent, employee, or officer of the City of Trenton.
- 3. NOTICES:** Any notices required to be delivered to either party pursuant to this Contract shall be in writing to their respective addresses. The parties shall be responsible for notifying each other of any change of address.
- 4. INTEGRATION:** Resolution #22-017 and this contract constitutes the entire agreement between the parties and any representation that may have been made prior to the execution of this Contract are nonbonding, void, and of no effect and neither party has relied on any such prior representations in entering into this Contract with the City of Trenton, Department of Administration, Division of Information Technology.

5. **ENFORCEABILITY:** If any term or condition of this Contract or its application to any party or circumstances shall be deemed invalid or unenforceable, the remainder of the Contract and its application to other parties and circumstances shall not be affected.

6. **GOVERNING LAW:** This Contract shall be governed by the laws of the State of New Jersey.

7. **MISCELLANEOUS PROVISIONS:**

- a. Contractor, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional or sexual orientation, disability or nationality. Contractor will take affirmative action to ensure that such applicants are recruited and employed and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional, gender identity or expression, sexual orientation. Such action shall include, but is not limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;
- b. Contractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional or sexual orientation.
- c. Contractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the American with Disabilities Act.
- d. Contractor, where applicable, agrees to attempt to schedule minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2, amended and supplemented from time to time.
- e. Contractor, where applicable, agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional, sexual orientation, disability or nationality and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- f. Contractor, where applicable, agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional, sexual orientation, disability or nationality. Contractor will conform these employment goals consistent with statutes and court decisions of the State of New Jersey, and applicable Federal law and Federal court decisions.

g. Contractor, where applicable, shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations. Contractor shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

h. Contractor, shall submit along with the signed contract one of the following as evidence of compliance with N.J.A.C. 17:27:

1. Appropriate evidence that the Independent contractor is operating under an existing Federally approved or sanctioned affirmative action program.
2. A certificate of employee information report approval issued in accordance with N.J.A.C. 17:27-4.
3. An initial employee information report (Form AA #302) provided by the Affirmative Action Office and completed by the contractor in accordance with N.J.A.C. 17:27-4

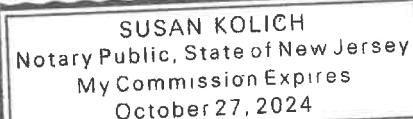
*Michael C*

**BROWNFIELD REDEVELOPMENT SOLUTIONS, INC.,**  
**739 STOKES ROAD, UNITS A & B**  
**MEDFORD LAKES, NEW JERSEY 08055**

2/16/2022

DATE

Seal: \_\_\_\_\_  
 Attest: *Susan Kolich*



IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

ATTEST:

*Matthew H. Conlon*  
 MATTHEW H. CONLON, RMC  
 MUNICIPAL CLERK  
*Penelope S. Edwards-Carter*  
 PENELLOPE S. EDWARDS-CARTER  
 ASSISTANT MUNICIPAL CLERK

11 April 2022  
 DATE

CITY OF TRENTON

*W. Reed Gusciora*  
 W. REED GUSCIORA, ESQ.  
 MAYOR

2/24/22  
 DATE

**ATTACHMENT D****STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS****DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

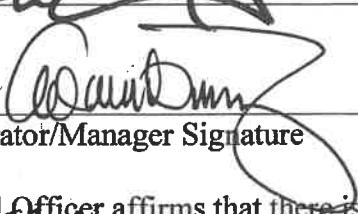
This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Trenton
Professional Service or EUS Type	Professional Services
Name of Vendor	Brownfield Redevelopment Solutions, Inc.
Purpose or Need for Service	To provide Architectural, Engineering, and Planning consultant Services, to assist in the implementation and completion of various recreation projects.
Contract Award Amount	Not to exceed \$300,000.00
Term of Contract	One (1) year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Capital and grant funds.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP2021-62
Were other proposals received? If so, please attach the names and amounts for each proposal received	No.

Please attach any evaluation memoranda or evaluation forms used to evaluate the vendors. If the lowest bidder was not selected, please have the appropriate personnel sign the certification of page 2.

  
Mayor's Signature

Date 1/11/22

  
Business Administrator/Manager Signature

Date 1/11/22

The Chief Financial Officer affirms that there is adequate funding available for this personnel action APP TO TRANS ACT ERON  
Funding source for this action.

  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to camping contributions.

Certifying Officer

Date

*For LGS use only*

Approved

Denied

Date

Director or Designee,  
Division of Local Government Services

Number Assigned