

RESOLUTION # 21-557

EXERCISE THE FINAL OPTION TO EXTEND THE CONTRACT FOR AN ADDITIONAL SIX (6) MONTHS FOR THIRD PARTY  
ADMINISTRATION SERVICES FOR LIABILITY CLAIMS, WORKER'S COMPENSATION CLAIMS MANAGEMENT AND LOSS  
CONTROL SERVICES

AWARDED TO CLAIMS RESOLUTION CORPORATION, 323 S. PITNEY ROAD, SUITE 200, GALLOWAY, NJ 08205

CC2019-05

THE AGREEMENT made this 7TH day of JANUARY 2022, by and between the CITY OF TRENTON, a municipal corporation, of the State of New Jersey, with principal offices located at 319 EAST STATE STREET, TRENTON, NEW JERSEY 08608 (hereinafter the "City") and CLAIMS RESOLUTION CORPORATION, 701 EAST SOMERSET LANE, GALLOWAY, NEW JERSEY 08205 (hereinafter "CONTRACTOR")

WHEREAS, Resolution Number #19-272 awarded a contract on June 20, 2019, to **Claims Resolution Corporation, 323 S. Pitney Road, Suite 200, Galloway, NJ 08205** for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton for a period of one (1) year from June 1, 2019 to June 30, 2020 in an amount not to exceed a flat fee of \$117,500.00 the City of Trenton, Department of Administration; and

WHEREAS, Resolution Number #20-267 awarded a contract on June 19, 2020, to exercise the option to extend for a period of one (1) year to **Claims Resolution Corporation, 323 S. Pitney Road, Suite 200, Galloway, NJ 08205** for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton from July 1, 2020 to June 30, 2021 in an amount not to exceed a flat fee of \$118,000.00 for the City of Trenton, Department of Administration; and

WHEREAS, Resolution Number #21-356 to exercise the option to extend a contract on August 6, 2021, for a period of an additional six (6) months from July 1, 2021 to December 31, 2021 to **Claims Resolution Corporation, 323 S. Pitney Road, Suite 200, Galloway, NJ 08205** for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton in an amount not to exceed \$60,500.00 for the City of Trenton, Department of Administration.

WHEREAS, the City of Trenton, Department of Administration, has determined that the vendor has performed its services in a satisfactory manner, and it is in the best interest of the City to exercise the final option to extend the contract for an additional six (6) month period from January 1, 2022 to June 30, 2022 awarded to **Claims Resolution Corporation, 323 S. Pitney Road, Suite 200, Galloway, NJ 08205** in an amount not to exceed \$60,500.00; and

NOW THEREFORE, the parties mutually agree as follows:

1. The amount of the agreement shall be funds in an amount not to exceed \$60,500.00 for the City of Trenton, Department of Administration for an additional six (6) months from January 1, 2022 to June 30, 2022 per Resolution #21-356.
2. The Mayor is hereby authorized to exercise the final option to extend the contract for an additional six (6) months from January 1, 2022 to June 30, 2022 with **Claims Resolution Corporation, 323 S. Pitney Road, Suite 200, Galloway, NJ 08205** in an amount not to exceed \$60,500.00 for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton, Department of Administration for the said purposes in the manner prescribed by law.

IN WITNESS WHEREOF, the parties have hereunto set their bands and seals the day and year first above written.

ATTEST:

CITY OF TRENTON

Witness:

MATTHEW H. CONNELLY S. Edwards - BREND GUSCIORA, MAYOR

MUNICIPAL CLERK Assistant Municipal Clerk

12 April 2022 3.9.22

DATE

2/28/22

DATE

Claims Resolution Corporation, Inc.  
323 S. Pitney Road, Suite 200  
GALLOWAY, NEW JERSEY 08205

# RESOLUTION

21-557

No. 21-557

Date of Adoption January 4, 2022

Factual content certified by

ADAM E. CRUZ, BUSINESS ADMINISTRATOR

Approved as to Form and Legality

WESLEY BRIDGES, ESQ., DIRECTOR OF LAW

Councilman /woman

BLAKE E. EY

presents the following Resolution:

**RESOLUTION EXERCISING THE FINAL OPTION TO EXTEND THE CONTRACT FOR AN ADDITIONAL SIX (6) MONTHS TO CLAIMS RESOLUTION CORPORATION FOR THIRD PARTY ADMINISTRATOR SERVICES FOR LIABILITY CLAIMS, WORKER'S COMPENSATION CLAIMS MANAGEMENT AND LOSS CONTROL SERVICES FROM JANUARY 1, 2022 TO JUNE 30, 2022 IN AN AMOUNT NOT TO EXCEED \$60,500.00 CC2019-05**

WHEREAS, Resolution Number #19-272 awarded a contract on June 20, 2019, to Claims Resolution Corporation, 701 East Somerset Lane, Galloway, New Jersey 08205 for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton for a period of one (1) year from June 1, 2019 to June 30, 2020 in an amount not to exceed a flat fee of \$117,500.00 the City of Trenton, Department of Administration; and

WHEREAS, Resolution Number #20-267 awarded a contract on June 19, 2020, to exercise the option to extend for a period of one (1) year to Claims Resolution Corporation, 701 East Somerset Lane, Galloway, New Jersey 08205 for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton from July 1, 2020 to June 30, 2021 in an amount not to exceed a flat fee of \$118,000.00 for the City of Trenton, Department of Administration; and

WHEREAS, Resolution Number #21-356 to exercise the option to extend a contract on August 6, 2021, for a period of an additional six (6) months from July 1, 2021 to December 31, 2021 to Claims Resolution Corporation, 701 East Somerset Lane, Galloway, New Jersey 08205 for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton in an amount not to exceed \$60,500.00 for the City of Trenton, Department of Administration.

WHEREAS, pursuant to N.J.S.A. 40A-11-15 provides that service contracts may be extended for no more than one (1) two-year or (2) two one-year extensions; and

WHEREAS, the City of Trenton, Department of Administration, has determined that the vendor has performed its services in a satisfactory manner, and it is in the best interest of the City to exercise the option to extend the contract for an additional six (6) month period from January 1, 2022 to June 30, 2022 awarded to Claims Resolution Corporation, 701 East Somerset Lane, Galloway, New Jersey 08205 in an amount not to exceed \$60,500.00; and

# RESOLUTION

WHEREAS, funds in an amount not to exceed \$60,500.00 have been certified to be available in the following account number: Calendar Year 2022 2-01- -80-8030-688 (\$60,500.00 from January 1, 2022 to June 30, 2022. The City shall exercise the final option to extend the contract for a period of an additional six (6) months from January 1, 2022 to June 30, 2022.

NOW, THEREFORE, IT IS RESOLVED, by the City Council of the City of Trenton that the Mayor is hereby authorized to exercise an option to extend the contract for six (6) months with Claims Resolution Corporation, 701 East Somerset Lane, Galloway, New Jersey 08205 for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton in an amount not to exceed \$60,500.00 for the City of Trenton, Department of Administration for the said purpose in the manner prescribed by law.

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
BLAKELEY	✓				MUSCHAL	✓				MCBRIDE	✓			
CALDWELL WILSON	✓				RODRIGUEZ	✓								
HARRISON	✓				VAUGHN	✓								

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on

January 4, 2022

Kathy McBride  
President of Council

Mr. [Signature]  
City Clerk

RESOLUTION # 21-356  
CONTRACT EXTENSION FOR AN ADDITIONAL ONE (1) YEAR  
WITH CLAIMS RESOLUTION CORPORATION FOR THIRD PARTY ADMINISTRATOR SERVICES FOR LIABILITY CLAIMS, WORKER'S  
COMPENSATION CLAIMS MANAGEMENT AND LOSS CONTROL SERVICES  
CC2019-05

THE AGREEMENT made this 4TH day of AUGUST 2021, by and between the CITY OF TRENTON, a municipal corporation, of the State of New Jersey, with principal offices located at 319 EAST STATE STREET, TRENTON, NEW JERSEY 08608 (hereinafter the "City") and CLAIMS RESOLUTION CORPORATION, INC., 323 S. PITNEY ROAD, SUITE 200, GALLOWAY, NEW JERSEY 08205 (hereinafter "CONTRACTOR")

WHEREAS, Resolution Number 19-272 awarded a contract on June 20, 2019, to Claims Resolution Corporation, 701 East Somerset Lane, Galloway, New Jersey 08205 for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton for a period of one (1) year from June 1, 2019 to June 30, 2020 in an amount not to exceed a flat fee of \$117,500.00; with an option to extend two (2) one (1) year extensions 2nd year (\$118,000.00) and 3rd year (\$121,000.00) for the City of Trenton, Department of Administration; and

WHEREAS, Resolution Number 20-267 to exercise the option to extend a contract on June 19, 2020, for a period of one (1) year to Claims Resolution Corporation, 701 East Somerset Lane, Galloway, New Jersey 08205 for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton from July 1, 2020 to June 30, 2021 in an amount not to exceed a flat fee of \$118,000.00 for the City of Trenton, Department of Administration; and

WHEREAS, pursuant to N.J.S.A. 40A-11-15 provides that service contracts may be extended for no more than one (1) two-year or (2) two one-year extensions; and

WHEREAS, the City of Trenton, Department of Administration, has determined that the vendor has performed its services in a satisfactory manner, and it is in the best interest of the City to exercise the option to extend the contract for the third (3rd) year from July 1, 2021 to December 31, 2021 for an additional six (6) months awarded to Claims Resolution Corporation, 701 East Somerset Lane, Galloway, New Jersey 08205 in an amount not to exceed \$60,500.00; and

NOW THEREFORE, the parties mutually agree as follows:

1. The amount of the agreement shall be funds in an amount not to exceed \$60,500.00 for the City of Trenton, Department of Administration for the option to extend for a period of an additional six (6) months from July 1, 2021 to December 31, 2021.
2. The Mayor is hereby authorized to exercise the option to extend the contract for an additional six (6) months from July 1, 2021 to December 31, 2021 with Claims Resolution Corporation, 701 East Somerset Lane, Galloway, New Jersey 08205 in an amount not to exceed \$60,500.00 for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton, Department of Administration for the said purposes in the manner prescribed by law.

IN WITNESS WHEREOF, the parties have hereunto set their bands and seals the day and year first above written.

ATTEST:

Witness:

MATTHEW H. CONLON, RMC  
MUNICIPAL CLERK

DATE

CITY OF TRENTON

W. REED GUSCIORA, MAYOR

DATE

CLAIMS RESOLUTION CORPORATION, INC.  
323 S. PITNEY ROAD, SUITE 200  
GALLOWAY, NEW JERSEY 08205

# RESOLUTION

21-356

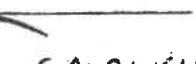
No.

Date of Adoption AUG 5 2021

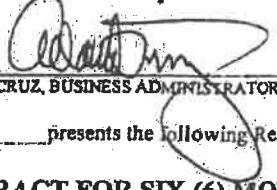
Approved as to Form and Legality

  
CITY ATTORNEY

Councilman /woman

  
C A L D W E L L - W I L S O N

Factual content certified by

  
ADAM E. CRUZ, BUSINESS ADMINISTRATOR

presents the following Resolution:

**RESOLUTION EXERCISING THE OPTION TO EXTEND THE CONTRACT FOR SIX (6) MONTHS  
TO CLAIMS RESOLUTION CORPORATION FOR THIRD PARTY ADMINISTRATOR SERVICES  
FOR LIABILITY CLAIMS, WORKER'S COMPENSATION CLAIMS MANAGEMENT AND LOSS  
CONTROL SERVICES FROM JULY 1, 2021 TO DECEMBER 31, 2021 IN AN AMOUNT NOT TO  
EXCEED \$60,500.00- CC2019-05**

WHEREAS, Resolution Number 19-272 awarded a contract on June 20, 2019, to Claims Resolution Corporation, 701 East Somerset Lane, Galloway, New Jersey 08205 for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton for a period of one (1) year from June 1, 2019 to June 30, 2020 in an amount not to exceed a flat fee of \$117,500.00 the City of Trenton, Department of Administration; and

WHEREAS, Resolution Number 20-267 awarded a contract on June 19, 2020, to exercise the option to extend for a period of one (1) year to Claims Resolution Corporation, 701 East Somerset Lane, Galloway, New Jersey 08205 for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton from July 1, 2020 to June 30, 2021 in an amount not to exceed a flat fee of \$118,000.00 for the City of Trenton, Department of Administration; and

WHEREAS, pursuant to N.J.S.A. 40A:11-15 provides that service contracts may be extended for no more than one (1) two-year or (2) two one-year extensions; and

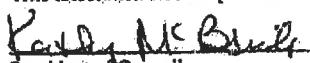
WHEREAS, the City of Trenton, Department of Administration, has determined that the vendor has performed its services in a satisfactory manner, and it is in the best interest of the City to exercise the option to extend the contract for six (6) month period from July 1, 2021 to December 31, 2021 awarded to Claims Resolution Corporation, 701 East Somerset Lane, Galloway, New Jersey 08205 in an amount not to exceed \$60,500.00; and

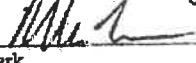
WHEREAS, funds in an amount not to exceed \$60,500.00 have been certified to be available in the following account number: Transition Year 2021 2-01- -80-8030-688 (\$60,500.00 from July 1, 2021 to December 31, 2021. The City shall exercise the final option to extend the contract for a period of an additional six (6) months from July 1, 2021 to December 31, 2021.

**NOW, THEREFORE, IT IS RESOLVED**, by the City Council of the City of Trenton that the Mayor is hereby authorized to exercise an option to extend the contract for six (6) months with Claims Resolution Corporation, 701 East Somerset Lane, Galloway, New Jersey 08205 for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for the City of Trenton in an amount not to exceed \$60,500.00 for the City of Trenton, Department of Administration for the said purpose in the manner prescribed by law.

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
BLAKELEY				✓	MUSCHAL	✓				MCBRIDE	✓			
CALDWELL WILSON	✓				RODRIGUEZ	✓								
HARRISON	✓				VAUGHN	✓								

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on August 5, 2021

  
President of Council

  
City Clerk

# RESOLUTION

No. 20-267

Date of Adoption JUN 18 2020

Approved as to Form and Legality

*John Morelli*  
JOHN MORELLI, ESQ., CITY ATTORNEY

Councilman Awoman

Factual content certified by

*Adam Cruz*  
ADAM E. CRUZ, BUSINESS ADMINISTRATOR

presents the following Resolution:

## **RESOLUTION EXERCISING THE OPTION TO EXTEND THE CONTRACT TO CLAIMS RESOLUTION CORPORATION FOR A PERIOD OF ONE (1) YEAR IN AN AMOUNT NOT TO EXCEED A FLAT ANNUAL FEE OF \$118,000.00 -CC2019-05**

WHEREAS, Resolution Number 19-272 awarded a contract on June 20, 2019, to Claims Resolution Corporation, 701 East Somerstown Lane, Galloway, New Jersey 08205 for Third Party Administrator Services for liability claims, worker's compensation claims management and loss control services for a period of one (1) year from June 1, 2019 to May 31, 2020 in an amount not to exceed a flat annual fee of \$117,500.00 with an option to extend two (2) one (1) year extensions for the City of Trenton, Department of Administration; and

WHEREAS, pursuant to N.J.S.A. 40A:11-15 provides that service contracts may be extended for no more than one (1) two-year or (2) two one-year extensions; and

WHEREAS, the City of Trenton, Department of Administration, has determined that the vendor has performed its services in a satisfactory manner and it is in the best interest of the City to extend the contract for the second (2) year from June 1, 2020 to May 31, 2021 to Claims Resolution Corporation, 701 East Somerstown Lane, Galloway, New Jersey 08205 in an amount not to exceed a flat fee of \$118,000.00; and

WHEREAS, funds in an amount not to exceed a flat annual fee of \$118,000.00 have been certified to be available in account 0-01- -80-8030-688 (\$9,833.33) from June 1, 2020 to June 30, 2020 and account 1-00-01- -80-8030-688 (\$108,166.67) from July 1, 2020 to May 31, 2021

# RESOLUTION

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NOW, THEREFORE IT IS RESOLVED, by the City Council of the City of Trenton, as follows:

1. The Mayor is hereby authorized to enter into a contract extension with Claims Resolution Corporation, Incorporated, 701 East Somerstown Lane, Galloway, New Jersey 08205 to provide Third Party Administrator Services for General Liability Claims, Worker's Compensation Claims Management and Loss Control Services in an amount not to exceed a flat annual fee of \$118,000.00 for a period of one (1) year for the City of Trenton, Department of Administration.
2. This contract is awarded pursuant to the authority set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-4.1.
3. A notice of this action shall be printed once in the official newspaper for the City of Trenton and the Resolution and contract shall remain on file in the City Clerk's Office.

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
BLAKELEY	✓				MUSCHAL	✓				MCBRIDE	✓			
CALDWELL					RODRIGUEZ	✓								
WILSON					VAUGHN									
HARRISON	✓													

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on

6/18/2020

Kathy McBride  
President of Council

B. B.  
City Clerk

# RESOLUTION

19-272

No.

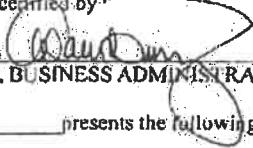
JUN 20 2019

Date of Adoption

Factual content certified by

Approved in Form and Legality

  
John Morelli, Esq., CITY ATTORNEY  
Peter J. Cohen, Assistant  
Councilman /woman

  
ADAM E. CRUZ, BUSINESS ADMINISTRATOR

presents the following Resolution:

**RESOLUTION AWARDING A CONTRACT THROUGH A COMPETITIVE CONTRACTING PROCESS TO CLAIMS RESOLUTION CORPORATION, INCORPORATED, 701 EAST SOMERSTOWN LANE, GALLOWAY, NEW JERSEY 08205 TO PROVIDE THIRD PARTY ADMINISTRATOR SERVICES FOR THE CITY OF TRENTON FOR A PERIOD OF ONE (1) YEAR IN AN AMOUNT NOT TO EXCEED A FLAT ANNUAL FEE OF \$117,500.00 -CC2019-05**

WHEREAS, Resolution Number 08-154 authorized the utilization of competitive contracting in lieu of public bidding for Third Party Administrator Services for general liability claims, worker's compensation claims management and loss control services as required pursuant to the authority set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-4.1 et. seq.; and

WHEREAS, a Request for Proposal was advertised, and four (4) proposals were received on April 2, 2019 and were evaluated based on criteria that included experience and qualifications, quality of technical proposal, price proposal and responsiveness to the specifications; and

WHEREAS, the proposal of Claims Resolution Corporation, Incorporated, 701 East Somerstown Lane, Galloway, New Jersey 08205 for Third Party Administrator Services for general liability claims, worker's compensation claims management and loss control services was deemed to include the necessary qualifications and expertise for the performance of the services at the rates listed in the proposal; and

WHEREAS, funds in an amount not to exceed a flat annual fee of \$117,500.00 have been certified to be available in account 09-01- -80-8030-688 (\$9,791.67) contingent upon the adoption of the final FY'2019 budget (from June 1, 2019 to June 30, 2019 and account 0-00-01- -80-8030-688 contingent upon the and FY'2020 temporary and or final budget from (July 1, 2019 to May 31, 2020); with an option to extend two (2) one (1) year extensions 2<sup>nd</sup> year (\$118,000.00) and 3<sup>rd</sup> year (\$121,000.00).

# RESOLUTION

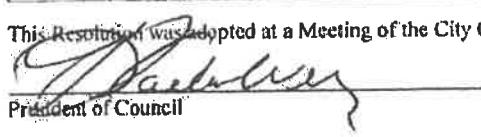
NOW, THEREFORE IT IS RESOLVED, by the City Council of the City of Trenton, as follows:

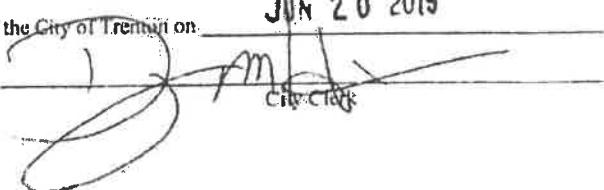
1. The Mayor is hereby authorized to enter into a contract with Claims Resolution Corporation, Incorporated, 701 East Somerstown Lane, Galloway, New Jersey 08205 to provide Third Party Administrator Services for General Liability Claims, Worker's Compensation Claims Management and Loss Control Services in an amount not to exceed a flat annual fee of \$117,500.00 for a period of one (1) year with an option to extend two (2) one year (1) extensions for the City of Trenton, Department of Administration.
2. This contract is awarded pursuant to the authority set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-4.1.
3. A notice of this action shall be printed once in the official newspaper for the City of Trenton and the Resolution and contract shall remain on file in the City Clerk's Office.

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
BLAKELEY	✓				MUSCHAL	✓				MCBRIDE	✓			
CALDWELL	✓				RODRIGUEZ	✓								
WILSON					VAUGHN	✓								
HARRISON	✓													

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on

JUN 20 2019

  
President of Council

  
City Clerk

**CITY OF TRENTON, NJ**  
**DEPARTMENT:** Administration  
**PURPOSE:** Third Party Administrator

**REQUEST FOR PROPOSAL**  
**DIVISION:** Personnel  
**DUE DATE: APRIL 2, 2019**

## **SECTION 1: INTRODUCTION AND GENERAL INFORMATION**

### **1.1 Introduction and Purpose**

The City of Trenton is requesting sealed Competitive Contracting Request for Proposals through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq. for the purpose of awarding a single contract for Providing Third Party Administrator Services for General Liability Claims, Worker's Compensation Claims Management, and Loss Control Services for the 1,300 employees of the City of Trenton and the 80 employees at the Trenton Free Public Library. This contract shall be award for a period of one (1) year with an option to extend two (2) one (1) year extensions.

### **1.2 Procurement Process**

The City of Trenton is accepting sealed proposals under Competitive Contracting as prescribed in N.J.S.A. 40A:11-4 et seq., for the provision of Third Party Administrative services, including, but not limited to, General Liability Claims, Worker's Compensation Claims, and Loss Control Services as stipulated in the attached requirements.

The City has structured a procurement process that seeks to obtain the desired services, while establishing a competitive environment to assure that each person and/or firm is provided an equal opportunity to submit a proposal in response to the RFP. Proposals will be evaluated in accordance with the criteria set forth in Section 6 General Terms and Conditions of this RFP, which will be applied in the same manner to each proposal received. The City Council will vote to approve a resolution awarding a contract to the Respondent for a sum not to exceed a specified amount.

### **1.3 Evaluation Committee**

Proposals will be reviewed and evaluated by a panel convened by the City's Business Administrator. The proposals will be reviewed to determine if any has met the professional, administrative, and subject areas described in this RFP.

### **1.4 Instructions to Respondents**

#### **1. DEFINITION OF KEY WORDS USED IN THE SOLICITATION:**

For purposes of this solicitation and subsequent contract, the following definitions shall apply:

**City:** The City of Trenton, New Jersey

**Contract:** The legal agreement executed between the City and the Respondent/Consultant. The Contract shall include this RFP document incorporated herein by reference, all terms, conditions, specifications, scope of work, Amendments, the Respondent's offer and any additional services provided by the Respondent.