

RESOLUTION

No. _____

Date of Adoption **APR 07 2022**

Factual content certified by

Approved as to Form and Legality

WESLEY BRIDGES, ESQ., DIRECTOR OF LAW

MARK LAVENBERG, DIRECTOR OF WATER AND SEWER

Councilman /woman

Caldwell-Wilson

presents the following Resolution:

**RESOLUTION AWARDING A CONTRACT THROUGH A FAIR AND OPEN PROCESS
IN ACCORDANCE WITH N.J.S.A. 19:44 A-20.4 ET SEQ., TO VAN NOTE-HARVEY
ASSOCIATES, INC., FOR DEVELOPMENT, PREPARATION AND PRINTING AND
MAILING SERVICES FOR CONSUMER CONFIDENCE REPORT (CCR) WATER QUALITY
REPORT IN AN AMOUNT NOT TO EXCEED \$38,827.71 FOR A PERIOD OF ONE (1) YEAR
FROM APRIL 8, 2022 TO APRIL 7, 2023
-RFP2022-03**

WHEREAS, the City of Trenton, Department of Water and Sewer has a need for Development, Preparation, Printing, and Mailing Services for Consumer Confidence Report (CCR) Water Quality Report for a period of one (1) year. The Trenton Water Works services approximately 64,500 customers within its distribution system of the City of Trenton and portions of the surrounding communities of Hamilton Township, Hopewell Township, Ewing Township, and Lawrence Township. The 1996 Safe Drinking Water Act Amendments require that community water systems provide customers with an annual report on quality of the drinking water. As such, The Trenton Water Works is required to complete the Consumer Confidence Report (CCR) in accordance with the regulations as set forth by the USEPA; and

WHEREAS, a request for proposal was advertised on January 10, 2022 by the Purchasing Agent in the Division of Purchasing and two (2) proposals were received on January 26, 2022 and were evaluated by a committee based on criteria that included, experience, understanding of requirements and cost; and

WHEREAS, the first low proposal of Concept Printing, Inc., 40 Lydecker Street, Nyack, New York 10960 did not provide the adequate technical approach required. Although they were the lowest, based on prior experience, Concept Printing Inc., bid was not responsible; and

WHEREAS, the second low proposal of Van Note-Harvey Associates, Inc., 103 College Road, East 3rd Floor, Princeton, New Jersey 08540 was deemed to have the necessary qualifications and expertise for the performance of the services at the rates budgeted; and

WHEREAS, funds in an amount not to exceed \$38,827.71 unit cost \$601.975 per thousand for 64,500 quantity to produce the water quality report deliver to the post office and mailing services have been certified to be available in the following account number(s): CY'2022 2-05- -55-5500-824-008 for a period of one (1) year from April 8, 2022 to April 7, 2023 contingent upon the temporary and final adoption of CY'2022 budget.

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RESOLUTION

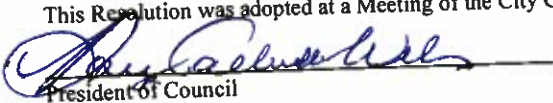
NOW, THEREFORE IT IS RESOLVED, by the City Council of the City of Trenton, as follows:

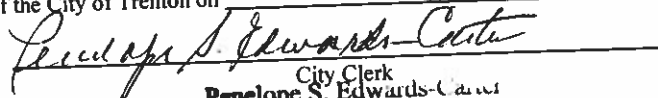
1. The Mayor is hereby authorized to enter into a contract with Van Note-Harvey Associates, P.C., 103 College Road, East 3rd Floor, Princeton, New Jersey 08540 for Development, Preparation and Printing and Mailing Services for Consumer Confidence Report (CCR) Water Quality Report in an amount not to exceed \$38,827.71 at a unit price of \$601.975 for a period of one (1) year for the City of Trenton, Department of Water and Sewer.
2. This contract is awarded pursuant to the authority set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-5.
3. A notice of this action shall be printed once in the official newspaper for the City of Trenton and the Resolution and contract shall remain on file in the City Clerk Office.

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
CALDWELL	✓				RODRIGUEZ	✓				MCBRIDE	✓			
WILSON	✓				VAUGHN	✓								
HARRISON	✓				WILKINS	✓								
MUSCHAL	✓													

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on

APR 07 2022


President of Council


City Clerk
Penelope S. Edwards-Carter
Assistant Municipal Clerk

CITY OF TRENTON
DEPARTMENT OF FINANCE

CERTIFICATION OF AVAILABILITY OF FUNDS

I, Ronald Zilinski, Acting Chief Financial Officer of the City of Trenton, do hereby certify, to the best of my knowledge and belief, that there are now sufficient funds to Contract with:

Vendor Name: VAN NOTE-HARVEY ASSOCIATES. PC
Address: 103 COLLEGE ROAD EAST 3RD FLOOR
City: PRINCETON
State: NEW JERSEY
Zip Code: 08540
PURPOSE: DEVELOPMENT, PREPARATION, PRINTING, AND MAILING
SERVICES FOR CONSUMER CONFIDENCE REPORT (CCR) WATER
QUALITY REPORT
REQ Q2-01216
TOTAL \$38,827.71
Fund: OPERATING BUDGET CY 22
Account Number: 2-05-55-5500-824-008
Vendor ID: VANNO005



Acting Chief Financial Officer



Date

OK, Boy