

RESOLUTION

22-334

No. _____

Approved as to Form and Legality

WESLEY BRIDGES, ESQ. DIRECTOR OF LAW

Date of Adoption _____

Actual content certified by

C. ANDRE DANIELS, DIRECTOR OF HOUSING AND ECONOMIC DEVELOPMENT

Councilman /woman _____

presents the following Resolution:

**RESOLUTION AWARDING A CONTRACT THROUGH A FAIR AND OPEN PROCESS
IN ACCORDANCE WITH N.J.S.A. 19:44 A-20.4 ET SEQ., TO TAYLOR DESIGN
GROUP, INC., FOR CONSULTING SERVICES FOR THE PLANNING AND ZONING
BOARD OF ADJUSTMENT FROM JANUARY 1, 2022 TO DECEMBER 31, 2022 PER
RFP2021-49**

WHEREAS, the City of Trenton, by and through the Department of Housing and Economic Development has need of Professional Consulting Services for the Planning Board and Zoning Board of Adjustment for a period of one (1) year, from January 1, 2022 to December 31, 2022; and

WHEREAS, a Request for Proposal was advertised on November 8, 2021 by the Qualified Purchasing Agent and one (1) proposal was received on November 23, 2021 in the Division of Purchasing and said proposal was evaluated by a committee based on criteria that included experience, understanding of requirements and cost; and

WHEREAS, the sole proposal from Taylor Design Group, Inc., having an address at 131 Hartford Road, Mt. Laurel, New Jersey 08054, was deemed to include the necessary qualifications and expertise for the performance of Professional Consulting Services (the "Work") at the rates listed in the proposal; and

WHEREAS, escrow accounts are created for each private developer upon application to the Planning Board and or Zoning Board and trust account (T-03-DE-60-2607-010) was created for development courtesy reviews pursuant to N.J.S.A. 40:55D-31 of applications by public entities to the Planning Board from which the consultant is compensated; and

WHEREAS, this is a retainer contract, thereby the consultant shall be utilized as needed per application until the Planning Board or the Zoning Board decide to seek a new consultant or until the expiration of the term, whichever is first and in accordance with the terms of the contract.

RESOLUTION

22-334

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Trenton as follows:

1. The above recitals are incorporated by reference as if set forth at length herewith.
2. The Mayor is hereby authorized to enter into a contract with Taylor Design Group, Inc., for Consulting Services to the City of Trenton Planning Board and Zoning Board of Adjustment for a period of one (1) year.
3. This contract is awarded pursuant to the authority set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-5.
3. A notice of this action shall be printed once in the official newspaper for the City of Trenton and this Resolution, and the contract shall remain on file in the office of the City Clerk.

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
CALDWELL WILSON	✓				RODRIGUEZ					MCBRIDE	✓			
HARRISON	✓				VAUGHN	✓								
MUSCHAL	✓				WILKINS	✓								

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on _____

Kentley McBride
President of Council

[Signature]
City Clerk

PROFESSIONAL SERVICES CONTRACT

**RFP2021-49
RESOLUTION 22-334**

CONSULTING SERVICES FOR THE PLANNING AND ZONING BOARD OF ADJUSTMENT FROM JANUARY 1, 2022 TO DECEMBER 31, 2022 AWARDED TO TAYLOR DESIGN GROUP, INC.

THIS CONTRACT, made this 5TH day of AUGUST 2022 by and between the **CITY OF TRENTON, 319 EAST STATE STREET, TRENTON, NEW JERSEY 08608** a Municipal Corporation of the State of New Jersey, ("City") and **TAYLOR DESIGN GROUP, INC., 131 HARTFORD ROAD, MT. LAUREL, NEW JERSEY 08054** (CONTRACTOR").

WHEREAS, the City has a need **FOR CONSULTING SERVICES FOR THE PLANNING AND ZONING BOARD OF ADJUSTMENT** for the City of Trenton, Department of Housing and Economic Development, Division of Planning.

WHEREAS, Contractor agrees to provide **FOR CONSULTING SERVICES FOR THE PLANNING AND ZONING BOARD OF ADJUSTMENT** for the City of Trenton, Department of Housing and Economic Development, Division of Planning accordance with the terms and conditions as set forth hereinafter, and the City being agreeable thereto;

NOW THEREFORE, the parties mutually agree as follows:

FOR CONSULTING SERVICES FOR THE PLANNING AND ZONING BOARD OF ADJUSTMENT for the City agrees to retain **TAYLOR DESIGN GROUP, INC., 131 HARTFORD ROAD, MT. LAUREL, NEW JERSEY 08054** ("the request of and under the general supervision of the City of Trenton, Department of Water and Sewer.

1. SCOPE OF SERVICES

SEE ATTACHED SCOPE OF SERVICES

DURATION OF THE CONTRACT:

This contract shall remain in full force and effect for a period of one (1) year from January 1, 2022 to December 31, 2022, escrow accounts are created for each private developer upon application to the Planning Board and or Zoning Board was created for development courtesy reviews pursuant to N.J.S.A. 40:55D-31 of applications by public entities to the Planning Board from which the consultant is compensated; and

- 2. STATUS OF CONTRACTOR:** It is expressly understood by and between the parties hereto that the status of the Contractor retained to carry out the services set forth in this agreement is that of an Independent Contractor. It is further understood by and between the parties that is not intended, nor shall it be construed, that the contractor is an agent, employee, or officer of the City of Trenton.
- 3. NOTICES:** Any notices required to be delivered to either party pursuant to this Contract shall be in writing to their respective addresses. The parties shall be responsible for notifying each other of any change of address.
- 4. INTEGRATION:** **Resolution #22-334** and this contract constitutes the entire agreement between the parties and any representation that may have been made prior to the execution of this Contract are nonbonding, void, and of no effect and neither party has relied on any such prior representations in entering into this Contract with the City of Trenton, Department of Housing and Economic Development, Division of Planning.
- 5. ENFORCEABILITY:** If any term or condition of this Contract or its application to any party or circumstances shall be deemed invalid or unenforceable, the remainder of the Contract and its application to other parties and circumstances shall not be affected.

6. **GOVERNING LAW:** This Contract shall be governed by the laws of the State of New Jersey.

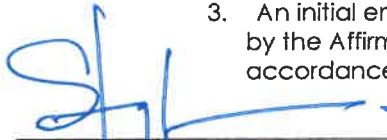
7. **MISCELLANEOUS PROVISIONS:**

- a. Contractor, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional or sexual orientation, disability or nationality. Contractor will take affirmative action to ensure that such applicants are recruited and employed and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional, gender identity or expression, sexual orientation. Such action shall include, but is not limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;
- b. Contractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional or sexual orientation.
- c. Contractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the American with Disabilities Act.
- d. Contractor, where applicable, agrees to attempt to schedule minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2, amended and supplemented from time to time.
- e. Contractor, where applicable, agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional, sexual orientation, disability or nationality and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- f. Contractor, where applicable, agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, sex, gender identity or expression, affectional, sexual orientation, disability or nationality. Contractor will conform these employment goals consistent with statutes and court decisions of the State of New Jersey, and applicable Federal law and Federal court decisions.
- g. Contractor, where applicable, shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations. Contractor shall furnish such information as may be requested by the Affirmative Action Office for conducting a

compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

h. Contractor, shall submit along with the signed contract one of the following as evidence of compliance with N.J.A.C. 17-27:

1. Appropriate evidence that the Independent contractor is operating under an existing Federally approved or sanctioned affirmative action program.
2. A certificate of employee information report approval issued in accordance with N.J.A.C. 17:27-4.
3. An initial employee information report (Form AA#302) provided by the Affirmative Action Office and completed by the contractor in accordance with N.J.A.C. 17:27-4


TAYLOR DESIGN GROUP, INC.,
131 HARTFORD ROAD
MT. LAUREL, NEW JERSEY 08054

9.2.2022
DATE

Seal: _____

Attest: 

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

ATTEST:


MUNICIPAL CLERK

CITY OF TRENTON


W. REED GUSCIORA, ESQ.
MAYOR

10/3/22
DATE

9.23.22
DATE