

# RFP2023-31 TRANSLATING AND OR INTERPRETING SERVICES FOR TRENTON MUNICIPAL COURT      PROPOSAL OPENED 10/20/2023 AT 11:00AM

RFP2023-31 TRANSLATING AND OR INTERPRETING SERVICES AT TRENTON MUNICIPAL COURT FOR A PERIOD OF ONE (1) YEAR - PROPOSAL OPENING DATE OCTOBER 20, 2023 AT 11:00AM		
NUMBER OF RESPONDENTS:	2	
NAME OF BIDDER	ALICIA G. EBER INTERPRETING SERVICES	ACCURATE LANGUAGE SERVICES
ADDRESS	431 GATEWOOD ROAD	501 GRAND AVENUE #L3
CITY, STATE, ZIP	CHERRY HILL, NJ 08003	ASBURY PARK, NJ 07712
CONTACT NAME	BENJAMIN EBER, OWNER	VICTORIA A. EWING, DIRECTOR
TELEPHONE	856-429-9187 OR 609-828-3813	732-898-9144
FAX	N/A	866-924-0744
E-MAIL	<a href="mailto:eberalicia@gmail.com">eberalicia@gmail.com</a>	<a href="mailto:victoria@accuratelanguageservices.com">victoria@accuratelanguageservices.com</a>
STATEMENT OF OWNERSHIP DISCLOSURE	INCLUDED	INCLUDED
EQUAL EMPLOYMENT OPPORTUNITY EXHIBIT A	INCLUDED	INCLUDED
REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATIONS QUESTIONNAIRE	INCLUDED	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA	N/A	N/A
NJ BUSINESS REGISTRATION CERTIFICATE	REQUIRED FROM AWARDED PROPOSER	INCLUDED
NON-COLLUSION AFFADAVIT	INCLUDED	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED	INCLUDED
ETHICS COMPLAINT DISCLOSURE	INCLUDED	INCLUDED
DEBARMENT NOTICE	INCLUDED	INCLUDED
CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS	INCLUDED	INCLUDED
DISCLOSURE OF INVESTED ACTIVITIES IN IRAN	INCLUDED	INCLUDED
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY	INCLUDED	INCLUDED
EIC	REQUIRED FROM AWARDED PROPOSER	CERT#49102 EXP.7/15/2026
CERTIFICATE OF INSURANCE	REQUIRED FROM AWARDED VENDOR	REQUIRED FROM AWARDED VENDOR
60-DAY EXTENSION COMPLIANCE	N/A	N/A
PROVIDE PRIORITY EMERGENCY SERVICES	N/A	N/A
REFERENCES	INCLUDED	INCLUDED
W-9	N/A	N/A
EXCEPTIONS (IF ANY)	NONE	NONE
SEE ATTACHED HOURLY RATES PER LANGUAGES	SEE ATTACHED HOURLY RATES PER LANGUAGES	SEE ATTACHED HOURLY RATES PER LANGUAGES
FATAL FLAW	NONE	NONE

# **ALICIA G. EBER INTERPRETING SERVICE**

**Interpreting Agency approved by the AOC**

**431 GATEWOOD RD, CHERRY HILL, NJ 08003  
PHONE: 856-429-9187 CELL PHONE: 609-828-3813  
E-mail: eberalicia@gmail.com**

**October 17, 2023**

**Proposal form for RFP 2023-31**

I, the undersigned propose to deliver interpreting services pursuant to the proposal specification for the following sums:

Spanish language interpreting \$90.00 per hour with a 2 hours minimum.

Signlanguage interpreting \$150.00 per hour with a 2 hours minimum.

All other languages listed or not listed in the attached sheet \$100.00 per hour with a 2 hours minimum.

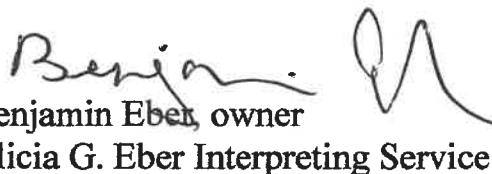
Travel fee: \$30.00per hour, \$0.625 per mile round trip, tolls and parking if incurred.

**Cancellation Policy:**

Advanced cancellation notice of 24 hours or more: no charge

Less than 24 hours notice: full amount of interpreting fee will be charged plus travel fee if applicable.

The undersigned is an individual under the laws of the State of New Jersey having its principal office at 431 Gatewood Road, Cherry Hill, NJ 08003.

  
Benjamin Eber, owner  
Alicia G. Eber Interpreting Service

# EBER INTERPRETING SERVICE

## Agency services approved by the AOC

431 GATEWOOD RD, CHERRY HILL, NJ 08003

PHONE: 856-429-9187

CELL PHONE: 609-828-3813

E-mail: eberalicia@gmail.com

### RATE SCHEDULE

(Effective January 1, 2023)

TRAVEL TIME	\$30.00 per hour
Mileage	\$0.625 per mile
TOLLS AND PARKING	AS INCURRED

LANGUAGES	RATES		
AMERICAN SIGN LANGUAGE	\$ 125.00	PER HOUR	2 Hours minimum
ARABIC	\$ 100.00	PER HOUR	2 Hours minimum
CAMBODIAN	\$ 100.00	PER HOUR	2 Hours minimum
CANTONESE	\$ 100.00	PER HOUR	2 Hours minimum
FOUZOU	\$ 100.00	PER HOUR	2 Hours minimum
FRENCH	\$ 100.00	PER HOUR	2 Hours minimum
FRENCH CREOLE	\$ 100.00	PER HOUR	2 Hours minimum
GERMAN	\$ 100.00	PER HOUR	2 Hours minimum
GREEK	\$ 100.00	PER HOUR	2 Hours minimum
HEBREW	\$ 100.00	PER HOUR	2 Hours minimum
HINDU/ALL DIALECTS	\$ 100.00	PER HOUR	2 Hours minimum
HUNGARIAN	\$ 100.00	PER HOUR	2 Hours minimum
ITALIAN	\$ 100.00	PER HOUR	2 Hours minimum
KOREAN	\$ 100.00	PER HOUR	2 Hours minimum
MANDARIN	\$ 100.00	PER HOUR	2 Hours minimum
POLISH	\$ 100.00	PER HOUR	2 Hours minimum
PORTUGUESE	\$ 100.00	PER HOUR	2 Hours minimum
RUSSIAN	\$ 100.00	PER HOUR	2 Hours minimum
SERBO/CROATIAN	\$ 100.00	PER HOUR	2 Hours minimum
SPANISH	\$ 90.00	PER HOUR	2 Hours minimum
TURKISH	\$ 100.00	PER HOUR	2 Hours minimum
UKRAINIAN	\$ 100.00	PER HOUR	2 Hours minimum
VIETNAMESE	\$ \$ 100.00	PER HOUR	2 Hours minimum

Interpreters for languages not listed are also available at the rate of \$100.00 per hour.

Cancellation Fees: Advance notice of 24 hours or more: no charge.

Less than 24 hours cancellation notice: a 2 hour minimum fee will be charged for a 2 hour request.

Same day cancellation: the full amount agreed upon previously.



## 2023/2024 In-Person Interpreting Rates – Trenton Municipal Court

Language	Rate per Hour
Spanish	\$95.00
Chinese: Mandarin / Cantonese	\$125.00
French	\$125.00
Italian	\$125.00
Portuguese	\$125.00
Arabic	\$140.00
Bengali/Gujarati/Hindi/Punjabi/Urdu	\$140.00
Creole	\$140.00
German	\$140.00
Hebrew	\$140.00
Greek	\$140.00
Hebrew	\$140.00
Hungarian	\$140.00
Korean	\$140.00
Polish	\$140.00
Romanian	\$140.00
Russian	\$140.00
Turkish	\$140.00
Ukrainian	\$140.00
Vietnamese	\$140.00
American Sign Language	\$165.00
Other Exotic Languages	quoted upon request

\* This is not an all-language list, please contact ALS for other languages and for Document Translations and Telephone & Video Interpreting Rates.

\*\* Discounts offered for assignments over 8 hours and long-term assignments.

\*\*\* Rates are subject to change. Mileage rate is determined by the IRS.

Fine, Print and Additional Fees
All languages are billed at a two-hour minimum, except for American Sign Language (Legal) which is billed at a three (3) hour minimum.
<b>Travel fees</b> Spanish: \$0.655/ mile + tolls and parking as incurred. All other languages, including American Sign Language: \$25/hr travel time + \$0.655/ mile + tolls and parking as incurred.
<b>Other fees</b> An additional fee of \$20/hr may be incurred for services provided outside of normal business hours, (after 6pm and before 8am), weekends, and holidays and for rush/emergency requests. For American Sign Language the additional fee is \$25/hr. Rush/emergency requests are within 12 hours of the assignment.
Cancellation Policy
Advanced cancellation notice of 24 hours or more: No Charge.  Less than 24 hours' notice: Full amount of interpreting fee will be charged plus travel, if applicable.  American Sign Language cancellation requirement: Two (2) full business days (48 hours) from the day of the assignment.
To Schedule an Interpreter
<b>We are available 24/7/365</b> Phone: <b>732-898-9144</b> E-mail: <a href="mailto:admin@accuratelanguageservices.com">admin@accuratelanguageservices.com</a> Fax: <b>866-924-0744</b> Website: <a href="http://www.accuratelanguageservices.com">www.accuratelanguageservices.com</a> Portal: <a href="https://accuratelanguage.interpretermanager.com">https://accuratelanguage.interpretermanager.com</a>



**Pre-Scheduled  
Over the Phone and Video Remote Interpreting  
2023-2024 Rates  
for Trenton Municipal Court  
RFP 2023-31**

Pre-Scheduled Over the Phone Interpreting Scheduled via Accurate's Office per minute rate	
Spanish	\$1.75
Other Languages**	\$2.50
Pre-Scheduled Video Remote Interpreting Scheduled via Accurate's Office Using Zoom, Facetime, Google Hangouts etc. per minute rate	
Spanish	\$2.00
Other Languages**	\$2.50
American Sign Language	\$5.50
* All pre-scheduled calls/video have a 60-minute minimum & are billed in 30-minute increments thereafter * 24-hour cancellation policy for spoken languages * 48-hour cancellation policy for ASL * Additional fee may apply for services provided before 8am and after 6pm and on weekends/holidays. ** Certain languages may be subject to a 2-hour minimum	

To Pre-Schedule an Interpreter
<b>Phone:</b> 732-898-9144, ext. #1 <b>E-mail:</b> <a href="mailto:admin@accuratelanguageservices.com">admin@accuratelanguageservices.com</a> <b>Fax:</b> 866-924-0744 <b>Online Portal:</b> <a href="http://accuratelanguage.interpretmanager.com">http://accuratelanguage.interpretmanager.com</a>

Phone: 732-898-9144 | Fax: 866-924-0744 | [admin@accuratelanguageservices.com](mailto:admin@accuratelanguageservices.com)  
 501 Grand Ave, # L-3, Asbury Park, NJ 07712  
[www.accuratelanguageservices.com](http://www.accuratelanguageservices.com)