

BID2023-71 PRINTING SERVICES FOR TRENTON MUNICIPAL COURT FOR A PERIOD OF TWO (2) YEARS WITH AN OPTION TO EXTEND TWO (2) YEARS - VIRTUAL BID OPENING DATE: OCTOBER 27, 2023 AT 11:00AM		
NUMBER OF RESPONDENTS:	2	
NAME OF BIDDER	BILL BROWN AND COMPANY	CONCEPT PRINTING, INC. DBA CONCEPT PRINT
ADDRESS	275 WHITEHEAD ROAD	40 LYDECKER STREET
CITY, STATE, ZIP	HAMILTON, NJ 08619	NYACK, NY 10960
CONTACT NAME	KENNETH A. BRUCE	KERRY MANAHAN GAUGHAN
TELEPHONE	609-586-1474	845-353-4040 OR 201-618-5071
FAX	N/A	845-353-3030
E-MAIL	<a href="mailto:KBRUCE@BILLBROWNINC.COM">KBRUCE@BILLBROWNINC.COM</a>	<a href="mailto:KERRY@CONCEPTPRINT.COM">KERRY@CONCEPTPRINT.COM</a>
BRC,EIC,PWC,& LICENSING FOR SUBS	N/A	INCLUDED
STATEMENT OF OWNERSHIP DISCLOSURE- MANDATORY	INCLUDED	INCLUDED
AFFIRMATIVE ACTION REGULATIONS QUESTIONNAIRE	INCLUDED	INCLUDED
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY EXHIBIT A	INCLUDED	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA - MANDATORY	N/A	N/A
NJ BUSINESS REGISTRATION CERTIFICATE OF CONTRACTOR	INCLUDED	INCLUDED
EIC FROM CONTRACTOR	CERT#61710 CERT#9/15/2026	
NON-COLLUSION AFFADAVIT	INCLUDED	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED	INCLUDED
PROHIBITED ACTIVITIES IN RUSSIA AND BELARUS & INVESTMENT IN IRAN	INCLUDED	INCLUDED
ETHIC COMPLAINT DISCLOSURE	INCLUDED	INCLUDED
STATE AND FEDERAL DEBARMENT CERTIFICATION	INCLUDED	INCLUDED
LICENSING	INCLUDED	INCLUDED
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY	INCLUDED	INCLUDED
CERTIFICATE OF INSURANCE	REQUIRED FROM AWARDED PROPOSER	REQUIRED FROM AWARDED PROPOSER
SIXTY (60) DAY EXTENSION COMPLIANCE	YES	YES
COMPLIANCE WITH EMERGENCY SERVICES	YES	YES
SEE ATTACHED BREAK-DOWN OF UNIT PRICES	SEE ATTACHED BREAK-DOWN OF UNIT PRICES	SEE ATTACHED BREAK-DOWN OF UNIT PRICES
REFERENCES	INCLUDED	INCLUDED
EXCEPTIONS	NONE	NONE
FATAL FLAW	NONE	NONE

# Bill Brown & Company

## PROPOSAL PAGE PROPOSER MUST COMPLETE

ITEM	ALL PARTS ARE CARBONLESS	QUANTITY	UNIT PRICE
1 Uniform Traffic Tickets	4 Part (front & back) white/blue/yellow/hard copy buff	27.5 M/1000	240.00/M
2 Special Form of Complaints (SF)	5 Part (front & back) blue/white/pink/green/hard copy buff	5.5 M/1000	590.00/M
3 Court Notices	3 Part white mailers	100 M/1000	180.00/M
4 Court Envelopes	#10 Regular white	10 M/1000	58.00/M
5 Court Window Envelopes	#10 Regular white	10 M/1000	62.00/M
6 Court Router Scheduling Tabs	Single sheet	10 M/1000	27.50/M
7 Cash Bail Books	3 Part white/pink/yellow	5.5 M/1000	195.00/M
8 Transmittal Receipts to Mercer County Prosecutor	2 Part white/green	2.5 2.75 M/1000	175.00/M
9 Business Cards			50.00 Box of 500
10 Overtime Reports	3 Part blue/pink/canary	10 M/1000	80.00/M
11 Time off Requests	3 Part white/green/yellow/pink/canary	10 M/1000	135.00/M
12 Court Orders	5 Part white/green/yellow/pink/canary	10 M/1000	225.00/M
13 New Jersey Bail Recognizance Forms	5 Part (front and back)white/green/yellow/pink/canary	5 M/1000	300.00/M
14 Request to Approve Plea	2 Part white/yellow	28 M/1000	32.00/M
15 Request to Dismiss or Void Complaint	3 Part white/ yellow/pink	10 M/1000	80.00/M
16 Transmittal Body Slip	3 Part white/yellow/green	10 M/1000	133.00/M
17 Order of Referral to Complementary Dispute Resolution Program Pursuant to Rule 7:8-1	4 Part white/yellow /green	10 M/1000	176.00/M
18 Mediation Consent Agreement	3 Part white/yellow/pink/green	10 M/1000	176.00/M
19 New Jersey Judiciary Municipal Court Mediation Program Mediation Disposition Report	2 Part white/yellow	10 M/1000	105.00/M
20 Notification of Penalties for Subsequent DWI or Driving on the Revoked List Convictions	2 Part white/green	10 M/1000	105.00/M
21 Appeals Rights Form	3 Part white/yellow/green	10 M/1000	135.00/M
22 S.L.A.P. Recommendation	3 Part white/yellow/green	10 M/1000	135.00/M

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**PROPOSAL PAGE CONT'D**  
**PROPOSER MUST COMPLETE**

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE
23	Order to Participate in Counseling: Domestic Violence/Anger Management, Drug, Alcohol, Mental Health and/or Family	3 Part white/yellow/green 10 M/1000	135.00/M
24	Order to Community Service	3-part white/blue/canary 10 M/1000	135.00/M
25	Restitution Order of the Court	3 Part white/blue/pink 10 M/1000	135.00/M
26	Request for Dismissal of Charges	2 Part white/yellow 10 M/1000	112.50/M
27	Order and Certification Intoxicated Driving and Related Offenses,	4 Part white/yellow/pink/canary 10 M/1000	176.00/M
28	Appeal Rights Form (Spanish and English)	3 Part white/yellow/pink 10 M/1000	205.00/M
29	Priority Telephone Message	2 Part white/yellow 10 M/1000	72.50/M

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## PROPOSAL PAGE PROPOSER MUST COMPLETE

ITEM	ALL PARTS ARE CARBONLESS	QUANTITY	UNIT PRICE
1 Uniform Traffic Tickets	4 Part (front & back) white/blue/yellow/hard copy buff	27.5 M/1000	310.00/M
2 Special Form of Complaints (SF)	5 Part (front & back) blue/white/pink/green/hard copy buff	5.5 M/1000	535.00/M
3 Court Notices	3 Part white mailers	100 M/1000	185.00/M
4 Court Envelopes	#10 Regular white	10 M/1000	53.50/M
5 Court Window Envelopes	#10 Regular white	10 M/1000	56.50/M
6 Court Router Scheduling Tabs	Single sheet	10 M/1000	35.00/M
7 Cash Bail Books	3 Part white/pink/yellow	5.5 M/1000	150.00/M
8 Transmittal Receipts to Mercer County Prosecutor	2 Part white/green	2.5 2.75 M/1000	180.00/M
9 Business Cards			50.00/500
10 Overtime Reports	3 Part blue/pink/canary	10 M/1000	59.50/M
11 Time off Requests	3 Part white/green/yellow/pink/canary	10 M/1000	110.00/M
12 Court Orders	5 Part white/green/yellow/pink/canary	10 M/1000	195.00/M
13 New Jersey Bail Recognizance Forms	5 Part (front and back)white/green/yellow/pink/canary	5 M/1000	275.00/M
14 Request to Approve Plea	2 Part white/yellow	28 M/1000	45.00/M
15 Request to Dismiss or Void Complaint	3 Part white/ yellow/pink	10 M/1000	80.00/M
16 Transmittal Body Slip	3 Part white/yellow/green	10 M/1000	115.00/M
17 Order of Referral to Complementary Dispute Resolution Program Pursuant to Rule 7:8-1	4 Part white/yellow /green	10 M/1000	150.00/M
18 Mediation Consent Agreement	3 Part white/yellow/pink/green	10 M/1000	115.00/M
19 New Jersey Judiciary Municipal Court Mediation Program Mediation Disposition Report	2 Part white/yellow	10 M/1000	95.00/M
20 Notification of Penalties for Subsequent DWI or Driving on the Revoked List Convictions	2 Part white/green	10 M/1000	95.00/M
21 Appeals Rights Form	3 Part white/yellow/green	10 M/1000	115.00/M
22 S.L.A.P. Recommendation	3 Part white/yellow/green	10 M/1000	115.00/M

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## PROPOSAL PAGE CONT'D PROPOSER MUST COMPLETE

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE
23	Order to Participate in Counseling: Domestic Violence/Anger Management, Drug, Alcohol, Mental Health and/or Family	3 Part white/yellow/green	10 M/1000 115.00/M
24	Order to Community Service	3-part white/blue/canary	10 M/1000 110.00/M
25	Restitution Order of the Court	3 Part white/blue/pink	10 M/1000 110.00/M
26	Request for Dismissal of Charges	2 Part white/yellow	10 M/1000 90.00/M
27	Order and Certification Intoxicated Driving and Related Offenses	4 Part white/yellow/pink/canary	10 M/1000 165.00/M
28	Appeal Rights Form (Spanish and English)	3 Part white/yellow/pink	10 M/1000 115.00/M
29	Priority Telephone Message	2 Part white/yellow	10 M/1000 70.00/M