

**RFP2024-24 PROVIDE HISTORIC PRESERVATION SERVICES AND CONDUCT A PRESERVATION PLAN FOR**

**ELLARSLIE MUSEUM - CONSULTING SERVICES - VIRTUAL PROPOSAL OPENING DATE 9/5/2024 AT**

**11:00AM**

<b>RFP2024-24 PROVIDE HISTORIC PRESERVATION SERVICES AND CONDUCT A PRESERVATION PLAN FOR ELLARSLIE MUSEUM CONSULTING SERVICES FOR THE CITY OF TRENTON, DEPARTMENT OF RECREATION. VIRTUAL PROPOSAL OPENING DATE SEPTEMBER 5, 2024 AT 11:00AM</b>	
<b>NUMBER OF RESPONDENTS:</b>	1
<b>NAME OF PROPOSER</b>	CLARKE CATON HINTZ, PC
<b>ADDRESS</b>	100 BARRACK STREET
<b>CITY, STATE, ZIP</b>	TRENTON, NJ 08608
<b>CONTACT NAME</b>	JOHN D. S. HATCH, FAIA, LEED AP
<b>TELEPHONE</b>	609-883-8383
<b>FAX</b>	609-883-4044
<b>E-MAIL</b>	<a href="mailto:mainbox@cchnj.com">mainbox@cchnj.com</a>
<b>STATEMENT OF OWNERSHIP DISCLOSURE</b>	INCLUDED
<b>EQUAL EMPLOYMENT OPPORTUNITY EXHIBIT A</b>	INCLUDED
<b>REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATIONS QUESTIONNAIRE</b>	INCLUDED
<b>ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA #1 8/19/2024</b>	INCLUDED
<b>NJ BUSINESS REGISTRATION CERTIFICATE FOR CONTRACTOR</b>	<b>REQUIRED FROM THE AWARDED PROPOSER</b>
<b>EIC FOR CONTRACTOR</b>	CERT#30171 EXP. 2/15/2020
<b>LICENSING</b>	INCLUDED
<b>NON-COLLUSION AFFADAVIT</b>	INCLUDED
<b>AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE</b>	INCLUDED
<b>ETHICS COMPLAINT DISCLOSURE</b>	INCLUDED
<b>DEBARMENT NOTICE, STATE AND FEDERAL FOR CONTRACTOR</b>	INCLUDED
<b>CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS</b>	INCLUDED
<b>INVESTED ACTIVITIES ACTIVITIES IN IRAN</b>	INCLUDED
<b>CITY OF TRENTON RESIDENT EMPLOYMENT POLICY</b>	INCLUDED
<b>CERTIFICATE OF INSURANCE</b>	<b>REQUIRED FROM AWARDED PROPOSER</b>
<b>60-DAY EXTENSION COMPLIANCE</b>	YES
<b>PROVIDE PRIORITY EMERGENCY SERVICES</b>	YES
<b>REFERENCES</b>	INCLUDED
<b>W-9</b>	N/A
<b>EXCEPTIONS (IF ANY)</b>	NONE

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ELLARSLIE MUSEUM - CONSULTING SERVICES - VIRTUAL PROPOSAL OPENING DATE 9/5/2024 AT  
11:00AM

RFP2024-24 PROVIDE HISTORIC PRESERVATION SERVICES AND CONDUIT A PRESERVATION PLAN FOR ELLARSLIE MUSEUM CONSULTING SERVICES FOR THE TRENTON CITY, DEPARTMENT OF RECREATION. VIRTUAL PROPOSAL OPENING DATE SEPTEMBER 5, 2024 AT 11:00AM	
NUMBER OF RESPONDENTS:	1
NAME OF PROPOSER	CLARKE CATON HINTZ, PC
TOTAL AMOUNT FOR THE SERVICES - SEE ATTACHED BREAKDOWN OF PRICING	\$111,287.00
FATAL FLAW	NONE

## PRICE FORM

**Professional Planning Services  
For City of Trenton  
For Preservation Plan of Ellarslie Mansion**

**City of Trenton  
319 E. State Street  
Trenton, New Jersey**

The undersigned respondent declares that he/she has read the Notice of Request for Proposal, Instructions to Respondents, Affidavits and Scope of Services, Requirements, Evaluation Criteria attached, that he/she has determined the conditions affecting the proposal agrees, if this proposal is accepted, to furnish and deliver the following:

An Officer of the Respondent Firm must sign and date this Price Form and return with the proposal.

<b>Task</b>	<b>Unit</b>	<b>Amount (\$)</b>
Preservation Plan: Development History and Site Evaluations	LS	\$53,767
Preservation Plan: Treatment and Use Recommendations including cost estimates	LS	\$ 6,700
Preservation Plan Appendices: Management/Maintenance Plan, Site Vulnerability Assessment	LS	\$ 4,500
Building Systems Analysis and Recommendations; Preliminary Drawings and Specifications	LS	\$24,800
Future Use Scenarios and Cost-Benefit Analysis	LS	\$ 6,000

Final Report	LS	\$ 9,910
Stakeholder and Public Outreach meetings (2)	LS	\$ 5,610

On the lines below, insert the **Total Price for the entire Scope of Services for including General Requirements, survey and engineering services, archaeological and planning services**

One Hundred Eleven Thousand Two Hundred Eighty Seven Dollars

Total Amount in words

\$ 111,287

Total Amount in numbers

An Officer of the Respondent Firm must sign and date this Price Form and return with the proposal.

The undersigned proposes to furnish and deliver the above goods/services pursuant to the RFP and made part hereof. The price provided in the Price Form shall include all equipment, materials, supplies, labor, subcontractor's fees, per diem, overhead, insurance, profit, taxes, shipping fees, warranties, submittal preparations, conformance with health and safety protocols, compliance with all regulations and other incidentals required to complete the Work as described in the Scope of Services.

Clarke Caton Hintz, PC

Company

100 Barrack Street, Trenton, NJ 08608

Address

Signature of Authorized Agent



Principal

Title

September 4, 2024

Date

RFP2024-24 - PROVIDE HISTORIC PRESERVATION SERVICES AND CONDUCT A PRESERVATION PLAN FOR ELLARSIE MUSEUM 17  
FOR THE DEPARTMENT OF RECREATION, NATURAL RESOURCES, AND CULTURE PROPOSAL OPENING DATE-8 -29-2024 AT  
11:00AM

**Clarke Caton Hintz**

Architecture  
Planning  
Landscape Architecture

**CLARKE CATON HINTZ**  
**2024 Professional Architectural Hourly Rates**

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<b>Principal</b>	<b>\$240.00</b>
<b>Associate Partner</b>	<b>\$215.00</b>
<b>Senior Associate/Senior Project Manager</b>	<b>\$185.00</b>
<b>Associate/Project Manager</b>	<b>\$165.00</b>
<b>Interior Designer</b>	<b>\$145.00</b>
<b>Project Architect/Coordinator</b>	<b>\$130.00</b>
<b>Staff (3.1 x direct salary – not to exceed \$115/hr)</b>	<b>\$90 to \$115.00</b>

**Construction Phase Support Services** **\$200.00**

John D. S. Hatch, FAIA, LEED AP, Principal

John Hatch, FAIA      **September 5, 2024**  
George Hibbs, AIA  
Brian Slaugh, AICP  
Michael Sullivan, AICP  
Michael Hanrahan, AIA  
Mary Beth Lonergan, AICP

**COMBINED SALARY TABULATION BY CONSULTANT FOR  
CITY OF TRENTON ELLARSLIE MANSION PRESERVATION PLAN**

Tasks	CCH (Architecture)	HH (Structural)	Holstein White (MEP/FP)	Hunter Research Archaeology	Schnabel (Materials Analysis)	B&F (Cost Estimating)	Paint Analysis Allowance	TOTAL
Dev. History & Site Evaluations	\$16,000		\$7,600	\$18,147	\$3,420	\$3,600	\$5,000	\$53,767
Treatment & Use Recommendations	\$3,000		\$2,000	\$1,700				\$6,700
Mgmt/Maintenance Plan, Site Vul.	\$4,500							\$4,500
Building Systems Analysis	\$1,000	\$4,000	\$19,800					\$24,800
Future Use Scenarios	\$5,000	\$1,000						\$6,000
Final Report	\$3,000	\$1,000	\$2,000	\$1,510		\$2,400		\$9,910
Stakeholder & Public Outreach Mtgs	\$2,500		\$1,600	\$1,510				\$5,610
<b>Total Cost Direct Labor:</b>	<b>\$35,000</b>	<b>\$6,000</b>	<b>\$33,000</b>	<b>\$22,867</b>	<b>\$3,420</b>	<b>\$6,000</b>	<b>\$5,000</b>	<b>\$111,287</b>

Alternate for Elevator Assessment from B  
Squared Engineering: \$4,000

Allowance for Reimbursables: \$2,000