

**RFP2025-10 CULTURAL RESOURCE CONSULTANTS FOR PHASE 1A ARCHAEOLOGICAL INVESTIGATION FOR ASSUNPINK GREENWAY FOR THE DEPARTMENT OF RECREATION VIRTUAL
PROPOSAL OPENING DATE 5/6/2025 AT 11:00AM**

RFP2025-10 CULTURAL RESOURCE CONSULTANTS FOR PHASE 1A FOR ARCHAEOLOGICAL INVESTIGATION FOR ASSUNPINK GREENWAY FOR THE DEPARTMENT OF RECREATION, NATURAL RESOURCES, AND CULTURE, FOR A PERIOD OF ONE (1) YEAR - VIRTUAL PROPOSAL OPENING DATE MAY 6, 2025 AT 11:00AM						
NUMBER OF PROPOSERS:	6					
NAME OF BIDDER	HARTGEN ARCHEOLOGICAL ASSOCIATES, INC	HUNTER RESEARCH, INC	CIVIL & ENVIROMENTAL CONSULTANTS, INC.	LAGAN ENGINEERING AND ENVIROMENTAL SERVICES, LLC	COLLIERS ENGINEERING & DESING, INC. (DBA MASER CONSULTING)	CULTURAL RESOURCE ANALYSTS, INC
ADDRESS	1744 WASHINGTON AVENUE EXTENSION	120W . STATE STREET	370 E MAPLE AVENUE, STE 304	300 KINDALL DRIVE, 4TH FLOOR	101 CRAWFORDS CORNER ROAD, SUITE 3400	1503 SANTA ROSA RD RM 127
CITY, STATE, ZIP	RENSSELAER, NY , 12144	TRENTON, NJ, 08608	LANGHORNE, PA 19047	PARSIPPANY, NJ, 07054	HOMDEL, NJ 07733	HENRICO, VA 23229
CONTACT NAME	JUSTIN DI VIRGILIO	RICHARD W . HUNTER	JENNIFER FLANNERY	GREGGORY WOODRUFF	CRAIG ZEIDMAN	MATTHEW FUKA
TELEPHONE	518-283-0534	609-695-0122 ext 101	267-568-2300	973 560- 4498	732 383 1950	804 398 0733
FAX	N/A	6096950147	N/A	N/A	732 383 1984	859 254 3747
E-MAIL	JDIVIRGILIO@HARTGEN.COM	RWHUNTERRESEARCH.COM	JFLANNERY@CECINC.COM	GWOODRUFF@LANGAN.COM	CRAIG.ZEIDMAN@COLLIERSENG.COM	MRFUKA@CRAI-KY.COM
STATEMENT OF OWNERSHIP DISCLOSURE - MANDATORY	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED
EQUAL EMPLOYMENT OPPORTUNITY EXHIBIT A	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED
REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATIONS QUESTIONNAIRE	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA - MANDATORY	N/A	N/A	N/A	N/A	N/A	N/A
NJ BUSINESS REGISTRATION CERTIFICATE	REQUIRED PRIOR TO AWARD	INCLUDED	INCLUDED	INCLUDED	INCLUDED	REQUIRED PRIOR TO AWARD
EMPLOYEE INFORMATION REPORT (EIC)	CERT#75777 EXP 03/15/2032	CERT#9320 EXP 11/15/2026	CERT#62391 EXP 01/15/2030	CERT#12699 EXP 01/15/2026	CERT#5579 EXP 07/15/2025	REQUIRED FROM AWARDED PROPOSER WITH SIGNED CONTRACTS
NON-COLLUSION AFFADAVIT - MANDATORY	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED
ETHICS COMPLAINT DISCLOSURE	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED
DEBARMENT NOTICE	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED
CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED
PROHIBITED RUSSIA-BELARUS ACTIVITIES & IRAN INVESTMENT ACTIVITIES	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED	INCLUDED
CERTIFICATE OF INSURANCE	REQUIRED FROM AWARDED PROPOSER	REQUIRED FROM AWARDED PROPOSER	REQUIRED FROM AWARDED PROPOSER	REQUIRED FROM AWARDED PROPOSER	REQUIRED FROM AWARDED PROPOSER	REQUIRED FROM AWARDED PROPOSER
60-DAY EXTENSION COMPLIANCE	YES	NO	YES	YES	YES	NO
PROVIDE PRIORITY EMERGENCY SERVICES	N/A	N/A	N/A	N/A	N/A	N/A
REFERENCES	INCLUDED	N/A	INCLUDED	INCLUDED	INCLUDED	N/A
TOTAL AMOUNT FOR THE TASK - SEE ATTACHED BREAK-DOWN OF HOURLY RATES	\$7,900.00	\$26,601.00	\$19,500.00	\$9,000.00	\$57,050.00	\$11,472.00
EXCEPTIONS (IF ANY)	NONE	NONE	INCLUDED	NONE	INCLUDED	NONE
FATAL FLAW	NONE	NONE	NONE	NONE	NONE	NONE

HARTGEN



archeological associates inc

Billable Rates

Title	2025 Rate
Principal	133.90
Architectural Historian	98.90
Project Manager	95.80
Historian	95.80
GPR Specialist	95.80
Cartographer/GIS Specialist	85.00
Researcher	75.70
Laboratory Archeologist	74.20
Project Administrator	72.10
Field Director	68.00
Architectural Historian Assistant	61.80
Field Archeologist	56.70

www.hartgen.com

**PHASE IA ARCHAEOLOGICAL SURVEY
ASSUNPINK GREENWAY
CITY OF TRENTON, MERCER COUNTY, NEW JERSEY**

TIME AND COST ESTIMATE

LABOR

	Hours	Hourly Rate	Hourly Cost
Task 1. Background Research			
Principal Archaeologist	4	\$165.00	\$660.00
Principal Investigator	4	\$135.00	\$540.00
GIS Specialist	16	\$85.00	\$1,360.00
Historian	<u>40</u>	<u>\$80.00</u>	<u>\$3,200.00</u>
Total	64		\$5,760.00
Task 2. Fieldwork			
Principal Archaeologist	16	\$165.00	\$2,640.00
Principal Investigator	<u>16</u>	<u>\$135.00</u>	<u>\$2,160.00</u>
Total	32		\$4,800.00
Task 3. Analysis and Report			
Principal	16	\$165.00	\$2,640.00
Principal Investigator	40	\$135.00	\$5,400.00
Principal Historian	8	\$135.00	\$1,080.00
Historian	32	\$80.00	\$2,560.00
Report Manager	12	\$135.00	\$1,620.00
GIS Specialist	<u>32</u>	<u>\$85.00</u>	<u>\$2,720.00</u>
Total	140		\$16,020.00
TOTAL LABOR	236		\$26,580.00
Expenses			
Travel	30 miles @	\$0.700 per mile	\$21.00
TOTAL EXPENSES			\$21.00
TOTAL PROJECT COST			\$26,601.00

rw 5-6-25

5.0 ESTIMATED COSTS

The following is presented as the estimated fee to complete the scope of services presented herein, based on our current understanding of the project and the assumptions contained within this proposal. CEC understands that the proposed scope of services may be altered pending additional information received. As such, CEC will invoice on a time and materials basis for time spent and expenses incurred in the performance of project-related activities.

CEC proposes to complete the above outlined scope of services for the estimated fee below:

Phase 1A Archaeological Investigation\$19,500.00

CEC will obtain approval from the City of Trenton for revisions to our scope of services or costs, if necessary, under a change or additional services order.

If project conditions are different from those assumed herein or additional services appear necessary during the execution of services such that our estimated fee is expected to be exceeded, your office will be contacted to discuss these conditions and anticipated changes to our fee estimate.

7.0 EXCEPTIONS TO THE REQUEST FOR PROPOSAL

Civil & Environmental Consultants, Inc's ("CEC") proposal is contingent and expressly conditioned upon inclusion of the following terms in a mutually agreed and executed contract between the parties.

Allocation of Risk	<p>Except for liability arising from CEC's gross negligence or willful misconduct and except for CEC's indemnity obligations for third party claims for personal injury or property damage, CEC's liability is limited in the aggregate to the minimum insurance provided under this Agreement.</p> <p>Except for CEC's indemnity obligations for third party claims for personal injury and property damage, City and CEC waive any claim against each other for consequential, indirect, special, or punitive damages.</p>
Indemnity	<p>CEC shall indemnify and hold harmless City from and against any and all claims, damages, or liability to the extent caused by the negligent performance of services under this Agreement by CEC. Any duty to defend for professional liability claims will be satisfied by reimbursement of defense costs to the proportionate extent of CEC's negligence.</p>
Standard of Care	<p>CEC shall perform the services consistent with the professional skill and care ordinarily provided by professionals, such as CEC, practicing in the same or similar locality under the same or similar circumstances ("Standard of Care"). CEC shall re-perform at its own cost any services not meeting the Standard of Care.</p>

Price Schedule

Staff	Task 1 Background Research			Task 2 Pedestrian Reconnaissance		Task 3 Report Preparation		Task 4 Meetings		TOTAL	
	Rate	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost
Vieczorek	\$ 320.00		\$ -		\$ -	2	\$ 640.00	1	\$ 320.00	3	\$ 960.00
Worak	\$ 115.00	16	\$ 1,840.00	8	\$ 920.00	32	\$ 3,680.00		\$ -	56	\$ 6,440.00
Accippio	\$ 95.00	8	\$ 760.00		\$ -	8	\$ 760.00		\$ -	16	\$ 1,520.00
TOTAL LABOR		24	\$ 2,600.00	8	\$ 920.00	42	\$ 5,080.00	1	\$ 320.00	75	\$ 8,920.00
Overhead Direct Costs											
Mileage					\$ 80.00						\$ 80.00
											\$ -
TOTAL ODC			\$ -		\$ 80.00		\$ -		\$ -		\$ 80.00
TOTAL			\$ 2,600.00		\$ 1,000.00		\$ 5,080.00		\$ 320.00		\$ 9,000.00

Schedule of Rates

Project Manager	\$ 320.00
Senior Staff Archaeologist I	\$ 115.00
Staff Archaeologist	\$ 95.00

COLLIERS

Technical Staff Rates 2025

Billing Titles	Hourly Rates
Executive Principal	360.00
Senior Principal	345.00
Principal	320.00
Senior Technical Director	295.00
Senior Project Manager	270.00
Technical Director	230.00
Project Manager	220.00
Senior Project Specialist	200.00
Project Specialist	190.00
Technical Professional	180.00
Technical Specialist	170.00
Specialist	160.00
Senior Data Technician	150.00
Senior Technical Assistant	140.00
Technical Assistant	125.00
Field Technician	115.00
Data Technician	115.00
Survey Crew - 1 Person w/Robotic Equipment	195.00
Additional Survey Crew Member	85.00
SUE Crew (designating) - 1 Person	160.00
Additional (designating) Member	85.00
SUE Crew (locating) - 2 Person	220.00
Additional (locating) Member	85.00
Expert Witness	425.00
Sr. LSRP	330.00
LSRP	290.00

Reimbursable Expenses

General Expenses	Cost + 15%
Travel (Hotel, Airfare, Meals)	Cost + 15%
Sub-Consultants/Sub-Contractors	Cost + 20%
Plotting	4.50 / Each
Computer Mylars / Color Plots	100.00 / Each
Photocopies	0.19 / Each
Color Photocopies	2.05 / Each
Document Binding	4.05 / Each
Portable Media	100.00 / Each
Exhibit Lamination (24" x 36" or larger)	90.00 / Each
Initial Digital Signature	300.00
Additional Digital Signatures	75.00 / Each
Mileage Reimbursement*	0.655 / Per Mile
	Field Vehicle 0.75 / Per Mile

*Mileage reimbursement subject to change based upon IRS standard mileage rate.



Exceptions

Bidder reserves all rights to negotiate such terms upon receipt of an awarded contract.

Insurance:

- We can "include" additional insureds rather than "name" additional insureds.
- Our professional liability insurance is "per claim."
- Please see Section 7 for our insurance certificates.

Indemnification:

- This provision is not proportionate to our negligence.

Project: Phase 1A Archaeological Investigation of the Assunpink Greenway

Cultural Resource Analysts, Inc.

Distribution of Workhours

Task	Description	Project Archaeologist I	Staff Archaeologist I	Publication Director	Publication Assistant I	Clerical III	Clerical I	TOTAL HOURS
	Records Review	16	8	0	0	0	0	24
	Field Reconnaissance	0	32	0	0	0	0	32
	Phase 1A Reporting	8	26	1	6	0	0	41
	Administration & Logistic Support	9	0	0	1	4	1	15
	Total Hours	33	66	1	7	4	1	112

Standard Billing Rates

Employee Classification	Hours	Rate	Totals
Project Archaeologist I	33	\$ 118.31	\$ 3,904.23
Staff Archaeologist I	66	\$ 81.33	\$ 5,367.78
Publication Director	1	\$ 62.73	\$ 62.73
Publication Assistant I	7	\$ 70.16	\$ 491.12
Clerical III	4	\$ 147.35	\$ 589.40
Clerical I	1	\$ 70.74	\$ 70.74
Totals	112		\$ 10,486.00

Estimated Direct Reimbursable Cost

Item	Unit Cost	Amount	Cost
Vehicle Rental	\$100.00	2	\$200.00
Gasoline	\$4.00	29	\$116.00
Mail Postage	\$25.00	1	\$25.00
Report Printing	\$125.00	1	\$125.00
Hotel	\$160.00	2	\$320.00
Per Diem	\$50.00	4	\$200.00
Totals			\$986.00

Estimated Direct Reimbursable Cost

Item	Cost
Direct Technical Salary	\$10,486.00
Estimated Direct Reimbursable Costs	\$986.00
Totals	\$11,472.00